

Traverse Bay Sunrise  
**Rotary**  
Club



## **Member Handbook**

*The purpose of this handbook is to:*

- 1. Give new members an overview of Rotary International.*
- 2. Make members aware of what they may expect from Rotary International.*
- 3. Summarize Traverse Bay Sunrise Rotary Club's expectations of members in terms of:*
  - Participation*
  - Attendance*
  - Financial Obligation*
- 4. Answer questions about Rotary International and Traverse Bay Sunrise Rotary Club.*

Additional resources are available at the club's website:

[www.tcsunriserotary.org](http://www.tcsunriserotary.org)

In depth information on Rotary International is found at:

[www.rotary.org](http://www.rotary.org)

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## **Rotary International Guiding Principles**

The mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders

### ***The Object of Rotary***

First formulated in 1910 and adapted throughout the years as Rotary's mission expanded, the "Object of Rotary" provides a succinct definition of the organization's purpose as well as the individual club member's responsibilities.



The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and in particular to encourage and foster:

#### **FIRST**

The development of acquaintance as an opportunity for service.

#### **SECOND**

High ethical standards in business and professions, the recognition of the worthiness of all useful occupations, and the dignifying of each Rotarian's occupation as an opportunity to serve society.

#### **THIRD**

The application of the ideal of service in each Rotarian's personal, business and community life.

#### **FOURTH**

The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

### ***The FOUR WAY TEST***

This series of questions is meant to be a guide to Rotarians in the actions they take every day in their business and personal lives. This test is used worldwide in all Rotary clubs and, and it serves as a cornerstone for the organization, while uniting all Rotarians with shared values.

*Of the things we think, say or do:*

1. *Is it the Truth?*
2. *Is it Fair to all Concerned?*
3. *Will it Build Goodwill and Better Friendships?*
4. *Will it be Beneficial to All Concerned?*

### ***Rotary Avenues of Services***

Rotary's commitment to "**Service Above Self**" has been channeled through the Avenues of Service, which form the foundation of club activity.

**Club Service** focuses on strengthening fellowship and ensuring the effective functioning of the club.

**Vocational Service** encourages Rotarians to serve others through their vocations and to practice high ethical standards.

**Community Service** covers the projects and activities the club undertakes to improve life in its community.

**International Service** encompasses actions taken to expand Rotary's humanitarian reach around the globe and to promote world understanding and peace.

**New Generations Service** recognizes the positive change implemented by youth and young adults through leadership development activities.

## **What is a Rotary Club?**

Each Rotary Club is similar, yet clearly distinctive because of its members, and the nature of its emphasis on the local and global community.

Rotary International encourages diversity within club membership. In clubs of less than 50 members, there are specific limitations to ensure inclusive membership of all occupations in the local area and to make the Club a cross section of the community.

Each local Rotary is intended to be a group knit together in bonds of personal friendship and service. Thus, regular attendance at weekly meetings is one of the conditions of membership. Members are expected to attend at least 50% of the meetings of the home club. Unexcused absence from four consecutive meetings can be cause for termination, at the Board's discretion. A member who goes to a Club meeting but does not remain for at least 60% of the time is deemed to be absent. A member may "make up" a missed club meeting by attending a meeting of another Rotary Club or various other Rotary activities.

Traverse City has two other Rotary Clubs, which meet at 11:45 a.m. every Tuesday at the Park Place Hotel (Dome) and at 5:30 p.m. every Thursday at the Park Place Hotel (Room varies, inquire at desk). This provides an opportunity to make up missed meetings, as well as the chance for fellowship with other Rotarians from Traverse City.

## Traverse Bay Sunrise Rotary Club Overview

The Rotary Club of Traverse Bay Sunrise was chartered May 25, 1999 under the sponsorship of the Rotary Club of Traverse City.

Our signature community project is [BackPacks for Kids](#). Since project inception in 2004, BackPacks for Kids has impacted over 14,000 deserving TCAPS K - 5 students, at-risk teens, as well as special needs students throughout the five-county area.

Our focus for Global Service is a hands-on service project, [Hydrate Honduras](#). We've raised funds to purchase life-saving water filters. In 2013 we traveled to Honduras to install them in the homes of rural mountain villagers and we're planning a return trip.

Traverse Bay Sunrise Rotary Club has approximately 60 to 65 men and women as members. We meet on Wednesday mornings at 7:30 for a one hour meeting.

### ***Our Mission, Vision and Values***

The Rotary Club of Traverse Bay Sunrise models the mission of Rotary International. In doing so we are dedicated to improving our community-locally and globally-through focused, collaborative service made possible by our commitments of time, talent and treasure.

The Rotary Club of Traverse Bay Sunrise will be noted for service that results in:

- Improving the lives of local youth through need-based projects and
- Improving families and communities internationally through life-sustaining fresh water.



We will be 75+ members strong, aligned in purpose and enthusiastically engaged . . . the service club of choice in Traverse City.

*The Rotary Club of Traverse Bay Sunrise values:*

1. *Caring for our community and world*
2. *Enlightened, engaged members and their individual talents*
3. *Energy and enthusiasm for service*
4. *Ethical behavior*
5. *Fellowship*
6. *Diversity*
7. *An ethos that is distinctively friendly and fun*

*Defined and adopted by membership in 2010*

### ***Our Charter Members***

Matthew Anderson	Steve Fox	Don Paulosky*
Gary Bowerman	Victor Geha	Marilynn Quick
Erickson Braund	Bob Goff	Charles Rennie
Wilson Brott	Kathleen Guy	Eric Ritchie
Anthony Buday	Pete Hembrough	Jerry Stephan
Jeffrey Buday	Barbara Keane	Michael Strom
Richard Crowe*	Kirsten Keilitz	Jennifer Tang-Anderson
Joseph DeKoning	Ken Kleinrichert, Jr.	Patricia Tucker
Greg Donahue	Randy Kiessel	Blake Vance
Roger Dunigan	Brian Knudsen	David Williams
Marilyn Flaherty	Mary Krantz	James Zickel
Eric Edson		

*\*Deceased*

## Sunrise Rotary Organization & Activities

### ***Club Leadership***

Each year we elect our officers in November or early December. The slate of officers is selected by a Nomination Committee, usually consisting of the immediate Past President, current Club President, Past President, and member at large. This slate consists of a President-Elect, a Secretary, a Treasurer, and new Directors for that particular class year. These individuals will join the remaining Board members for the new Rotary year beginning the next July 1. They will then conduct the general business of the club.

The Board consists of the immediate Past President, President, President-Elect, Secretary, Treasurer and four Directors. The Secretary, Treasurer and Directors are elected to serve a two year term, and terms are staggered to provide continuity.

The Board of Directors meet monthly to determine policy and direction of the club, approve new members, and plan activities of the club. ***All members are invited to any Board meeting.***

Club committees set their meeting schedule according to individual needs. Some have standing monthly meetings, while others call meetings as needed using web-based scheduling tools. All committees are responsible for reporting status to the Board on a monthly basis. Additionally they update the members through announcements at meetings and in our weekly *eBulletin*.

New members, with support from their sponsors, complete an orientation 'checklist' of activities that introduce many facets of our club and Rotary International.

## ***Sunrise Rotary Committees***

### **Backpacks for Kids**

This is our signature community service project. The committee has formed strong local partnerships, and the project has been recognized by Rotary at the District and International level.

Each year we raise funds, purchase materials, stuff and distribute 1200 - 1400 backpacks with school supplies to Traverse City area students. Approximately 50% of the \$20,000/yr. budget is achieved with proceeds from an annual raffle. Remaining funds are raised primarily through corporate, foundation and individual donations.

The Backpacks for Kids committee meets monthly, year round. In addition to club members, Traverse City Area Public Schools (TCAPS) and Traverse Bay Intermediate School District (TBAISD) have individual representatives serving on the committee.

### **Fresh Water (focus area within Community Svc)**

*"Improving families and communities internationally through life-sustaining fresh water"* is one of two key focus areas in our club's Vision statement. We have both a local and global focus, and our committee members and leadership are aligned accordingly.

Locally we support education and environmental stewardship in partnership with the [Great Lakes Water Studies Institute](#) and [Discovery Center Great Lakes](#). We provide both financial support, as well as hands-on service opportunities for club members, family and friends.

Globally we've supported programs in developing or disadvantaged countries and communities, including projects that deliver life-sustaining clean water using

bio-sand water filters. As a result of our clubs strategic planning process, our current focus is "[Hydrate Honduras](#)," a project that will provide rural mountain villagers in Honduras access to clean water. This global outreach program includes financial support for purchasing filters, as well as opportunities for members to become personally involved through hands-on installation service in Honduras.

### **Rotary Youth Exchange**

Our club has participated in this program since 2002 when we sponsored our first inbound student. Because of our early meeting time, students routinely join us for our programs and, as a result, they become an integral part of our club.

In Traverse City the Rotary International Youth Exchange program has a centralized, collaborative committee that includes representation by the three clubs as well as non-Rotarians.

Each fall the committee goes into local high schools to recruit students interested in going overseas for the following school year. Once interested students are identified, the committee interviews them and their families, and decides which students to sponsor.

Throughout the year, the Youth Exchange Officer and other committee members support these students as they prepare for their year abroad. The other half of this program consists of supporting Club-sponsored exchange students who visit Traverse City from other countries. The committee secures hosts families and provides financial support, as well as social and travel opportunities for the students during their exchange.

### **Membership**

This committee manages the processes associated with member recruitment, nomination and approval, and it oversees programs for the development and retention of members.

As part of member retention initiatives, this committee organizes special events and social functions for the enjoyment of Sunrise Rotary club members and guests.

### **Community Service**

We have a long history of serving our local community. Through our club's 501(c)3 foundation we've provided over \$40,000 in mini-grant awards to local non-profits.

Members engage in hands-on service projects that support our focus areas. Past activities include volunteering at Cherry Festival, Salvation Army Bell Ringing, and holiday 'adopt a teen' program. These activities are currently coordinated by an individual member.

Our club supports youth-based programs that recognize service, scholarship and leadership. We sponsor at least one student, annually, to the Rotary District's Youth Leadership Conference, a weekend event for outstanding high school juniors and seniors.

### **Club Administration**

Administrative responsibilities include management of the website, creation of weekly news bulletin and support for weekly programs e.g. bulletin note-taking, ensuring speaker gifts are present, invocation and music are being led. These functions are not formally organized within a specific committee. Individuals with talents and interests in these areas should seek out the website administrator or Club Secretary.

## **Sunrise Rotary Club Fundraising**

### ***Backpacks for Kids Raffle***

Our primary fundraiser of the year is our annual Raffle. Raffle tickets are sold for the chance to win Downtown Traverse City Gift Certificates, along with other prizes collected and donated by our members. Tickets sell for \$5 each or 5 for \$20. We present them as a chance to sponsor a backpack (\$20) and in return, the buyer gets five chances to win fabulous prizes.

The tickets are popular with friends of Rotarians and other community members. In recent years, raffle sales have netted the club over \$9,000 each year that is used for the BackPacks for Kids program.

### ***The Rotary Show***

Since the early 1940's the Rotary Club of Traverse City has produced its major annual fundraiser, 'The Rotary Show,' a volunteer written/performed variety show.

In 2009 all three Traverse City Rotary Clubs joined forces to sell advertising and tickets. Net proceeds were shared equitably among the three clubs to support each organizations community good works. This collaborative Ad Sales effort has continued to provide a significant influx of funds for use in support of community service projects.

## Your Commitment to Rotary

Your obligation to Rotary can be categorized in four ways:

### 1. PARTICIPATION

You're expected to give of your time and talents in community work, social functions and in Club and District activities. While our primary focus is with club activities, participation in District-sponsored conferences and events is highly encouraged.

### 2. ATTENDANCE

100% Attendance is recognized but not required in Rotary. This goal can be achieved by attending each weekly meeting of our club or by making up at another Rotary club, or by attending a District Assembly, District Conference, or International Convention. Participation in club service projects is applied towards overall attendance.

### 3. FINANCIAL OBLIGATION

Current charges, subject to change, billed quarterly:

Rotary International Dues .....	\$16.95
Rotary District 6290 Dues .....	12.25
Local Club Dues .....	38.55
Meals (\$8.50 x 13 weeks)* .....	130.00
TRF EREY (Paul Harris) donation** .....	25.00
<b>Total Quarterly Billing .....</b>	<b>\$222.75</b>
<b>Quarterly Billing without meals .....</b>	<b>\$92.75</b>

*\* When attending another club's meeting as a make-up, you will receive a make-up slip and be credited for a meal on your quarterly billing statement.*

*\*\* Optional, opt-out donation to The Rotary Foundation (TRF) Every Rotarian Every Year (ERFY) program. Donations are tax-exempt and are eligible for Paul Harris Fellow recognition points.*

#### **4. MEMBERSHIP RECRUITMENT and RETENTION**

Every Rotarian shares the responsibility of bringing new people into Rotary. Even new members can bring guests to meetings or invite them to participate in a service project. The value of Rotary speaks for itself, and the best way to spark the interest of potential members is by letting them experience fellowship and service firsthand. Keeping members interested in Rotary is another responsibility. Good club fellowship and early involvement in service projects are two of the best ways to sustain the club's membership.

#### **How to Propose a Member of Rotary**

Rotary Bylaws outline the procedure for proposing someone for Rotary club membership. The "proposer" or sponsor is the key person in the growth and advancement of Rotary. Individuals must be asked to join Rotary; thus, it is every member's responsibility to identify and invite prospective members.

Rotary has not established formal responsibilities for sponsors, but recommends these procedures:

- 1. The sponsor should invite a prospective member to several meetings prior to proposing the individual for membership.*
- 2. The sponsor should accompany the prospective member to one or more orientation/informational meetings.*
- 3. The sponsor should introduce the new member to other club members each week for the first month.*
- 4. The sponsor should verify the potential member's interest in becoming a Rotarian as well as meeting the expectations identified in the application.*



The Rotary Club of Traverse Bay Sunrise has outlined the following procedure for proposing new members:

1. *A member of this Rotary club must sponsor the application.*
2. *Our Membership Committee verifies the proposed member's occupation and agrees that the proposed member holds a relevant position in his/her firm, and is an outstanding leader in his/her vocation.*
3. *The Membership Committee verifies the personal reputation both in business and in the community.*
4. *Our Board of Directors approves the application for Rotary membership.*
5. *The proposed member confirms that he/she is willing to serve, work and help others.*

### ***New Member Acclimation - Mentor Role***

The first few months after induction are a crucial time for assimilating new members into our club. In the mind of the new member, it is a time when expectations are high and experiences are limited relative to the principles of Rotary and the culture of our club. The "New Member Program" links an experienced Rotarian with a new member to assist with the process of acclimation. The mentor is charged with providing general orientation and information regarding the club activities, committee assignments, etc., introducing the new member to others in the club, and providing overall support and follow-through. Mentors are usually experienced Rotarians who have a continuing high level of interest in the club. If the sponsor is unable to perform the following duties, the Membership Chair will appoint another club member as a mentor.

***In general, the mentor's role should include the following responsibilities:***

- Monitor the new member's comfort level with and the involvement in the club through periodic telephone calls and personal contact.
- Explain various Rotary committees and guide the new member to a committee assignment that is compatible with his or her interest. Involve the new member in your committee activity if he or she has not asked to join another committee.
- Inform the new member about special meetings, Rotary social events, fundraisers, community projects, etc., throughout the year. The mentor should also attend as many of these events as possible and act as an informal "host" to the new member and his or her spouse or guest, introducing them to other members and making sure they are comfortable.
- Make sure that the new member understands all club rules, including the attendance requirement and financial responsibilities.
- Be aware of the new member's attendance and accompany him or her to a makeup meeting at another club.
- Be available to answer questions and provide requested counsel or guidance.
- Support the new member in meeting the requirements of the "Red Badge Program" and present the new member with the permanent badge.

If as sponsors we use the above guidelines coupled with our own enthusiasm for Rotary, we can be a significant factor in helping a colleague experience the gratification of becoming a long-term member of Rotary International and the Traverse Bay Sunrise Club.

***New Member Red Badge Program***

This program helps new members to acclimate to our club and Rotary International. The following checklist of activities is designed to introduce the new member to the general membership and activities of the club. The mentor is an integral part of this program, and is expected to encourage and support the new member in completing the list of activities.

The following activities should be completed during the first three months after induction into the club. During this time, the new member's badge will carry a Red Tag to encourage others to make an effort to become acquainted with the new members.

After the checklist is completed, the sponsor will remove the Red Tag during a brief ceremony at a regular morning meeting.

***New Member Red Badge checklist:***

- \_\_\_ Attend a new member orientation meeting
- \_\_\_ Attend a makeup meeting at another club accompanied by your mentor
- \_\_\_ Join at least one club committee per your interests
- \_\_\_ Serve as 'bulletin buddy' two times
- \_\_\_ Attend a minimum of 80% of Traverse Bay Sunrise Rotary meetings during first 90 days
- \_\_\_ Give a Classification Talk
- \_\_\_ Attend board meeting to see club operations
- \_\_\_ Complete online profile in our member database
- \_\_\_ Bring a guest to club program/event

***Optional (can be used to replace one of above activities):***

- \_\_\_ Host an inbound exchange student for an activity of your choice.

## Rotary International History

Rotary was founded in Evanston, Illinois on February 23, 1905 by Paul P. Harris, a lawyer. On that day, Paul met with three friends, Silvester Schiele – a coal dealer, Gustavus E. Loehr – a mining engineer, and Hiram E. Shorey – a merchant tailor.

Initially, Paul Harris' idea was to promote fellowship among business acquaintances, but soon the purpose evolved into a higher calling, that of service to others. This club met in rotation at the offices of the members, therefore the name Rotary was adopted. The membership of that first club was diverse, which continues to be one of Rotary's dominant themes.

In 1911 Rotary became "International," establishing clubs in Canada, England and Ireland. Rotary became the forerunner of other great service clubs such as Kiwanis International founded in 1915, Lions International, founded in 1917 and Optimist International, founded in 1919. The first Rotary International Convention was held in Atlanta in 1917. A Rotarian founded the Easter Seal Society. A significant number of the individuals who started the United Nations and served as its early Presidents were Rotarians. Many leadership figures in the world today are Rotarians.

Although Rotary was originally an organization for men, in 1989 the Council on Legislation voted to accept women as members. There are now more than 34,000 Rotary clubs in over 200 countries with a total Rotary membership of over 1.2 million members, including over 197,000 women. There are over 8,800 Rotaract Clubs with over 200,000 members of young adult ages. There are over 13,700 Interact Clubs in 109 countries with over 300,000 members of high school ages.

## The Structure of Rotary

### Rotary International

There are currently 538 districts in Rotary in 200+ countries and geographical areas around the world. Districts are generally composed of from 40 to 70 Rotary clubs in a generally contiguous area. Rotary does not discriminate against anyone for reasons of race, religion, or sexual nature.

Rotary International is governed by a President, a President-Elect and a 17- member Board of Directors who are elected from all over the world at meetings held every two years. Annually, each district elects a District Governor. Each club remains an autonomous unit, subject to the general rules and regulations of Rotary International.

The Rotary Club of Traverse Bay Sunrise, Traverse City, Michigan is a part of Rotary International, and as such, supports the many projects of the worldwide organization.

### District

Rotary is divided into territories within which a group of clubs are associated. These territories are known as Rotary districts. The Rotary Club of Traverse Bay Sunrise is a member of District 6290, which is composed of approximately 60 clubs with a total membership of over 2,900 Rotarians. The area stretches from Holland, Michigan at the south to Wawa, Ontario at the north, and covers that portion of Lower Michigan west of I-75.

The district is lead by the District Governor, who is chosen from one of the District clubs and oversees the activities of all clubs in that District. The District Governor is an official officer of Rotary International. He/she is assisted by approximately 13 Assistant Governors, each of whom oversees a geographic area of about five clubs

## The Foundations

### *The Rotary Foundation*

In 1917, at the first International Rotary convention in Atlanta, it was decided that Rotary should do good around the world. Arch Klumph, the 6th International President of Rotary, convinced the convention of the need for an endowment for doing good in the world in charitable, educational or other avenues of service.

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

The Foundation is a not-for-profit corporation supported solely by voluntary contributions from Rotarians and friends of the Foundation who share its vision of a better world.

The Rotary Foundation grants support Rotarian efforts to change lives and serve communities through projects that promote peace, fight disease, provide clean water, save mothers and children, support education, and grow local economies.

Local Rotary Clubs are eligible to apply for matching grants which enable significant, life-changing service projects. As a result, Rotarians are encouraged to support The Rotary Foundation as able through its "Every Rotarian Every Year" program which encourages 100% participation for donations in any amount.

The Foundation decided to honor Rotary's founder Paul Harris by recognizing donors of gifts to the foundation of \$1,000 or more as **Paul Harris Fellows**. Those who give \$100 a year toward becoming a Paul Harris Fellow are recognized as **Sustaining Members**.

### ***Rotary Charities***

In April of 1977, The Rotary Club of Traverse City formed Rotary Charities, an independent 501c3 foundation, to serve as the custodian of proceeds earned from valuable oil and gas reserves discovered on property that had been donated by a former member. In the years that have followed, Rotary Charities has donated over \$40 million in grants to a broad range of deserving organizations in the region.

### ***Rotary Endowment Fund at Grand Traverse Community Foundation***

Fund offers valuable matching grant opportunities for local Rotary Clubs and Rotarians. Annually, each club has the opportunity to apply for a \$3000 challenge (matching) grant. Additionally, individual Rotarians receive up to a \$250 annual match of donations made to local non-profits.

### ***The Rotary Club of Traverse Bay Sunrise Foundation***

In the early years of our club, major service projects were funded directly through the club. As we approached our five-year anniversary, members wanted to establish a 'signature' service project. In May of 2002, realizing that fundraising would be simplified if we had a separate 501(c)(3) Foundation, we filed Articles of Incorporation to create our club's foundation.

The Rotary Club of Traverse Bay Sunrise Foundation is governed by its own Board of Directors, comprised of elected club members.

The Foundation's mission is to assist the Rotary Club of Traverse Bay Sunrise to realize its mission and vision by raising, managing and distributing funds for the benefit of the Club's stated priorities of local and global service.

## Appendix

### ***Traverse Bay Sunrise Rotary Club Policies***

Club policies are actively maintained at the club website ([www.tcsunriserotary.org](http://www.tcsunriserotary.org)).

#### **Attendance**

Members of Rotary International are expected to attend at least 50% of their club meetings. If unable to attend, it is expected that members 'make-up' that meeting through participation in other club activities or by attending the meeting of another Rotary club.

This policy establishes guidelines for awarding a meeting make-up. A make-up will be granted for:

1. Attendance at another ROTARY Club meeting during the time period of two weeks before and after the absence of a Sunrise Club meeting. Providing proof of attendance to the Club Secretary authorizes the make-up. An \$8 meal credit will be given for each make-up.
2. Completion of a meeting makeup via various on-line *e-clubs*.
3. Attendance at club sponsored events such as Backpacks for Kids (packing and distribution), community service projects/events, club socials.
4. ROTARY District activities such as District Committees or District Convention.
5. Attendance at a Sunrise Club Board meeting or Sunrise ROTARY Foundation meeting.
6. Any Sunrise Club Committee or Club Project meeting that takes place outside of our regular weekly meeting.



Committee Chairs and Project Chairs are required to submit a list of participants eligible for make-up in accordance with the above guidelines. This list should be submitted to the Club Secretary and/or the Club Executive Secretary.

### ***Making Up Missed Rotary Meetings***

One of the many benefits of Rotary Club membership is the luxury of being able to travel the world and never miss a weekly meeting. Club members are welcome and encouraged to visit clubs while traveling to make-up the meeting missed back home. One of the traditions of attending a Rotary meeting in a different city or country is to exchange a flag from your home club for a flag of the club you are visiting.

Locally, meetings may be made up at the following locations:

<b>Club</b>	<b>Meeting Day &amp; Time</b>	<b>Location</b>
TC Noon	Tuesday at 12pm	Park Place Dome
TC Twilight	Thursday 5:30pm	Park Place Hotel
Elk Rapids	Tuesday 6pm	Old Township Hall
Kalkaska	Monday 12pm	Kalkaska Memorial Health Center
Bellaire	Monday 12pm	Bellaire Youth Center
Charlevoix	Thursday 7:30am	Flap Jack Family Restaurant
Suttons Bay-Leelanau Cty	Thursday 12pm	The Village Inn, Suttons Bay
Cadillac	Tuesday 12pm	McGuire's
Benzie Sunrise	Tuesday 7:30am	Cold Creek Inn

It is also possible to make up a meeting via the internet at [www.rotaryclubone.org](http://www.rotaryclubone.org)

*\*For additional meeting locations, see [www.Rotary.org](http://www.Rotary.org).*

## **Dues Delinquency**

The purpose of this policy is to ensure the financial health of the Club by defining the expectation of prompt dues payment. It is the responsibility of every Rotarian to be prompt with payment of dues and other charges in order for the Club to operate in a fiscally responsible manner.

### **POLICY**

1. Financial statements are issued quarterly by the Club Treasurer and include charges for membership responsibilities such as International, District and Club dues, meals etc.
2. Payment (in full) is expected to the Club Treasurer within four (4) weeks after the invoice date. If payment is not received after this period of time, the Treasurer shall send a written reminder noting that the final date of payment is within four (4) weeks. If payment is not received after this reminder, the delinquent member will be presented to the Board at its next meeting as part of the Club Treasurer's delinquency report. The Board has the authority to take action upon the delinquent member, which may include termination of membership.
3. If the terminated member wishes to retain membership, reinstatement must be accomplished through reapplication to the Board of Directors.
4. This policy can only be modified for extenuating circumstance by action of the Board of Directors.

**Request for Leave of Absence**

I, \_\_\_\_\_, request a leave of absence from the Traverse Bay Sunrise Rotary Club from \_\_\_\_\_ to \_\_\_\_\_.

The reason for this request is:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I realize that a Leave of Absence only excuses me from my attendance requirements during the requested time. As a member, I am responsible for all financial obligations with the exception of meal costs. I will receive quarterly statements during this time to which I will promptly respond.

I further understand that if I do not return to the club at the expected time, without approval of the Board of Directors, my membership will be terminated. Reinstatement will require re-application for membership.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

*Minimum Leave: 30 Days/Maximum Leave: One Year*

## ***Rotary Publications***

### ***THE ROTARIAN***

This is the monthly magazine of Rotary International. It will be delivered to you at the address you used for membership. It contains news of Rotary around the world. It also contains interesting articles by outstanding writers on a variety of important subjects.

### ***THE eBULLETIN***

This is a communication published by the Club each week and reports on the news of the club and club activities. The *eBulletin* is distributed by e-mail, and is available on-demand at the Club's website ([www.tcsunriseRotary.org](http://www.tcsunriseRotary.org)).

### ***CLUB DIRECTORY***

This is a directory of the membership of the club, including names, addresses, phone numbers, e-mail addresses, occupation, spouse's name, and list of Rotary positions held by the member. This directory is for member's use only, and is not used for commercial use. The Club Directory is available on the Club's home page located at [www.tcsunriseRotary.org](http://www.tcsunriseRotary.org).

### ***DISTRICT GOVERNOR'S NEWSLETTER***

This is a monthly newsletter put out by the District Governor with news of activities around the District. It also summarizes the attendance records of all the clubs in the District. This newsletter is sent electronically to all Rotarians in the District.

### ***DISTRICT DIRECTORY***

This is a directory of all the club presidents within the District, as well as all District positions and committees.

### ***INTERNATIONAL DIRECTORY***

This is a listing of all Rotary clubs in the world, with President's name, Secretary's name, meeting time and location.

## ***Rotary Song Lyrics***

### **R-O-T-A-R-Y**

R - O - T - A - R - Y that spells Rotary  
R - O - T A - R - Y is known on land and sea  
From North to South, from East to West,  
They profit most who serve the best,  
R - O - T A - R - Y that spells Rotary.

### **SMILE - SING A SONG**

SMILE - AND THE WORLD SMILES WITH YOU,  
SING A SONG.  
  
DON'T BE WEARY, JUST BE CHEERY  
ALL DAY LONG.  
  
WHENEVER YOUR TRIALS, YOUR TROUBLES  
AND YOUR CARE  
  
SEEM TO BE MORE THAN YOU CAN REALLY BEAR  
  
SMILE - AND THE WORLD SMILES WITH YOU,  
SING A SONG.

## **NOTES**

## ***NOTES***

Traverse Bay Sunrise  
**Rotary**  
Club



**April 2014**