



Rotary Club
of
Calabasas

COMMUNITY SERVICE ORGANIZATION GRANT PROGRAM

FISCAL YEAR 2010-2011

Purpose: The Rotary Club of Calabasas, through its Foundation, has established and will administer the Community Service Organization Grant Program to recognize and support community organizations in their effort to bring services and programs to the citizens of Calabasas.

Funding: Grant amounts will vary depending upon the amount of Grant funding available during each particular fiscal year cycle. **Applicants must be a 501(c)(3) organization.** Preference is given to organizations and programs that address safety, education, environmental issues, or increase the welfare of citizens or animals of Calabasas.

To Apply: Review the Submission Guidelines and complete the Application and return the Application by email or mail as set forth on the Application Form. Organizations may only receive one award per fiscal year. Organizations that previously received a Community Service Organization Grant in the prior year must complete an Annual Report form before being considered for the new cycle.

Terms of Grant:

1. You may not use any portion of the grant funds to undertake any activity for any purpose other than the one specified in your Application. If funds are not spent within one year of the date of the approved grant and receipt of funds, funds must be returned to the Rotary Club of Calabasas.
2. If a grant is awarded your organization, a full financial accounting of your expenditures and brief narrative report is required not later than one year for the date of the award. Failure to submit such a report will require your organization to return the grant funds and be excluded from future grant awards.
3. The Rotary Club of Calabasas reserves the right to publicize the Community Service Grants Program and its grant awarding cycles, including but not limited to, publicizing your organizations grant.
4. If awarded a grant, you may not use any portion of the grant funds in violation of federal or state law, or City of Calabasas policy, prohibiting discrimination and harassment on the basis of race, national origin, color, ancestry, religion, age, physical or mental disability, medical condition, sex, marital status, sexual orientation, pregnancy, childbirth, or related medical condition.

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