

# ***RENO SUNRISE ROTARY***

## **Glossary of Rotary Acronyms, Terminology, Organizations & Programs**

D5190	District 5190	PETS	President Elect Training Seminar
DG	District Governor	REGL	Rotary Eighth Grade Leadership program
DGE	District Governor Elect	RI	Rotary International
DGN	District Governor Nominee	RSIFF	Reno Sunrise International Friendship Fund
EREY	Every Rotarian Every Year	RYE	Rotary Youth Exchange
GSE	Group Study Exchange	RYLA	Rotary Youth Leadership Awards
PDG	Past District Governor	TRF	The Rotary Foundation
PHF	Paul Harris Fellow	VTT	Vocational Training Team

Ambassadorial Scholarship - See Global Scholarship Grants

### Angel Tree

Annual program at Virginia Palmer Elementary School where tags, usually about 50, are provided to the club by the school with student wish lists of Christmas gifts. Included are ages, sex, sizes of clothing, etc. but no names. Club members purchase and wrap the presents. The gifts are then delivered to the school prior to their holiday recess.

### Area 8

The Reno-Sparks area and one of 13 geographic areas that make up District 5190. Currently includes eight Rotary clubs, Reno Rotaract and several high school Interact clubs.

### Areas of Focus

All Rotary Foundation projects, scholars and vocational training teams funded by Global Grants must work on specific goals in one or more of the following areas: peace and conflict resolution; disease prevention and treatment; water and sanitation; maternal and child health; basic education and literacy; and/or economic and community development.

### Assistant District Governors

Appointed District officials responsible for each of the 13 geographic areas in District 5190. The ADGs are usually members of one of the clubs in the immediate area and are the District Governor's representative on all Rotary matters. In our Area 8, the ADG holds monthly meetings with the eight club Presidents to pass on information from Rotary and the DG, plan joint activities and share club information.

### Avenues of Service

There are five areas of service or ways in which a Rotarian can serve. They are Community Service, International Service, Vocational Service, Youth Service and Club Service (fellowship, fund raising and administration activities). There is a club committee with a chair for each of these avenues that is responsible for activities, projects and programs.

### Back to School Shopping

Annual October event for normally about 30 Virginia Palmer Elementary students. The students, selected by Palmer, are usually accompanied by a parent and a Reno Sunrise Rotarian who is provided with a budget of \$100-150, and they shop for clothes at Kohl's department store in Sparks.

Badge - See Red Badge/Blue Badge

Bell - See Ring the Bell

### Benefactor

Any member who informs the Rotary Foundation in writing that he or she has made provisions in their will, or other estate plan, naming the Foundation's Endowment Fund (formerly the Permanent Fund) as a beneficiary; or makes an outright gift of \$1,000 or more to the Foundation's Endowment Fund.

### Bequest Society

Membership in The Rotary Foundation Bequest Society occurs when an individual or couple place The Rotary Foundation in their estate plan for a minimum of \$10,000 and notify The Foundation of such action.

### Board of Directors

Reno Sunrise has Officers (President, President Elect, Secretary and Treasurer) and six Directors that comprise the governing Board of Directors. For continuity purposes the Immediate Past President and President Nominee (succeeds the President Elect) are also members. The Officers positions are annually elected while the Directors are elected for three year terms, staggered so that two are elected each year. The Board meets monthly.

### Career Coaching

An annual Area 8 program at Sparks Middle School and Reno's Vaughn Middle School where on separate days about 40 students from each school are accompanied by Rotarians on visits to local businesses, hospitals, law enforcement agencies, University of Nevada Reno, and others to learn about potential careers. The eighth grade students, selected by the schools normally based upon academic merit, provide their top three preferences in advance and the Rotarians make arrangements for the visits. The mornings conclude with hosted lunches by the Sparks and Reno Rotary Clubs.

### Charter Date

The date a new club is chartered/approved by Rotary International. Reno Sunrise was sponsored by the Reno Central Rotary Club and was chartered on April 13, 1989.

### Club Account

Our Treasurer maintains an account for each active member and provides a monthly statement that includes charges incurred. These may include Happy Dollars, fines, bell rings, birthdays, anniversaries, fellowship events, etc. We encourage members to stay as current as possible and make payments within 30 days.

### ClubRunner

Software used by District 5190 and much of U.S. Rotary for our club website, member database, attendance tracking and communication.

### Council on Legislation

Every three years Rotarians meet at the Council on Legislation to review and vote on proposed legislation. The Council gives us a voice on how our organization is governed. Each Rotary district sends a representative to the Council. Representatives deliberate and act upon all proposed enactments and resolutions. Enactments seek to change Rotary's constitutional documents, and resolutions express an opinion or make a recommendation to the Rotary International Board. The RI Board then reviews and acts on resolutions adopted by the Council and items referred to the Board.

### District Conference

An annual get together of all the District's Rotary clubs normally held in May to celebrate the year's accomplishments and enjoy fellowship. The venue is selected by the District Governor, is usually in the Reno-Tahoe area which is central to the District, and runs Friday-Sunday. Usually there is also a golf tournament on Thursday.

### District 5190

Consists of 59 Rotary clubs in northern & central Nevada and northeastern California. It is the largest geographic District in the continental U.S. The approximate boundaries are Alturas and Susanville in the north; the Nevada-Utah border in the east; Tonopah, Bishop and South Lake Tahoe in the south; and Jackson, Auburn Nevada City/Grass Valley in the west.

### District Governor

Selected by the District Nominating Committee, the District Governor is responsible for governing the District for one year. The DG visits each and every club during his or her year, and during the visit meets with the club's Board of Directors as well as the entire club. Rotary, District and club goals and plans are discussed, and typically there is some form of club and/or member recognition.

### District Service Grant

Grant for a club's local community project that is matched by the District. Each club is permitted one per Rotary year, should be applied for in July-August, and the matching is up to \$2,000. So, the project which must be submitted and approved by the District can be up to \$4,000.

### District Training Assembly

A training session normally conducted by the District in Reno-Sparks each April for incoming club Board members and committee chairs. The District Training Assembly is open to all Rotarians, and provides information that is also useful to new Rotarians or Rotarians who are considering becoming club leaders.

### Edible Pedal 100®

The primary annual fund raiser of the Rotary Club of Reno Sunrise that was first held in 2011. Consists of 100, 50 and 10 mile rides in the Washoe Valley, Carson Valley and south Lake Tahoe. Normally there are about 1,000 riders who pay an entry fee. Net proceeds are contributed to community projects, non-profit organizations, Rotary programs and projects, international projects, and scholarships. Due to the amount of planning, size and complexity of this event all members of the club are expected to assist in some manner either before or on ride day.

### Every Rotarian Every Year (EREY)

A donor becomes an EREY Member when they personally contribute any amount to the Annual Fund of The Rotary Foundation in the designated Rotary year. The club is recognized as an EREY Club when 100% of its members are EREY Members.

### Fireside Chat

A club orientation session held, as needed, for new club members. Usually it's held at a club member's home in an informal setting with some food and beverages. Essential information is provided by Board members and committee chairs on our club and Rotary, and there is Q&A.

### Four-Way Test (4-Way Test)

Four guiding principles adopted by Rotary in the 1940's that were developed by Rotarian Herbert Taylor when he was hired to save a failing company in the early 1930's. He attributed a large part of his success in turning the company around to the application of these principles. The test asks the following questions: *Of the things we think, say or do (1) Is it the TRUTH? (2) Is it FAIR to all concerned? (3) Will it build GOODWILL and BETTER FRIENDSHIPS? (4) Will it be BENEFICIAL to all concerned?* Taylor later became Rotary International President and gave the copyright to Rotary in 1954.

### Friend of Rotary

An individual who is not a member, but if approved by the Board, may regularly attend meetings.

### Foundation Recognition Points

Points awarded in appreciation for personal contributions to The Rotary Foundation from an individual, Rotary club, or other organization. FRPs may be transferred to help them achieve their first or multiple PHF (Paul Harris Fellow) recognition. Points accumulate 1:1 for every dollar contributed to the Annual Programs Fund or Polio Plus.

### Global Grant

A grant made by the Rotary Foundation for sustainable projects worldwide that addresses one of six areas of focus: peace and conflict resolution, disease prevention and treatment, water and sanitation, maternal and child health, basic education and literacy, economic and community development. They are matching grants initiated by clubs whereby the money contributed by the club(s) is matched by both The Foundation and District 5190. These grants involve a primary international club, a host club in the project country and several secondary clubs, and the project budget must be a minimum of \$30,000.

### Global Scholarship Grants

Graduate level study in a foreign country for 1-4 years in one of the six Areas of Focus. The scholar must submit a budget of at least \$33,000 and an application completed by the sponsoring Rotary club. Not eligible are Rotarians, relatives of Rotarians or employees of Rotary.

### Group Study Exchange (GSE)

A GSE team is composed of 1 Rotarian leader and 4-6 non-Rotarian professionals ages 25-40 who spend 3-6 weeks in another country. It is a District to District program. The hosting District provides room, meals and transportation for the visiting team. While in the hosting country the visiting team visits Rotary clubs, makes vocational visits, and participates in cultural activities. Since this is a reciprocal exchange program, each partnering District sponsors a GSE team, and each hosts a team.

### Happy Dollars

Money voluntarily contributed at a weekly meeting to the club or The Rotary Foundation by members for “happy” events in their family or business lives.

### Happy Feet Program

A Virginia Palmer Elementary School program whereby our club purchases gym/athletic shoes for students unable to afford them. Each Fall we ensure the inventory of sizes and girls/boys is adequate for the school year and add to it, if necessary.

### Honorary Rotarian

Members who have distinguished themselves with meritorious service in the furthering of Rotary ideals and those persons considered friends of Rotary for their continued support may be elected to honorary membership. They must be approved by the Board, are exempt from admission fees and dues, have no vote, and cannot hold any office in the club. But they may attend meetings, and participate in service and fellowship activities.

### Interact

Interact (International Action) is a club for young people ages 12-18 who join together to tackle issues in their school or community. Interactors serve others, develop leadership skills, and make new friends. With their Rotary sponsors, Interact clubs carry out a minimum of two service projects per year – one to help the local community and another to promote international understanding. Clubs may be school-based or community-based. There are currently over 18,600 clubs and about 430,000 members worldwide. We currently have 34 clubs in District 5190.

### Manual of Procedure

Clubs and districts are guided by the Manual of Procedure, Rotary International Constitution and RI Bylaws. These documents provide the structure for RI's policies and procedures. Every club and district can propose amendments to the governing documents through the Council on Legislation. The Manual of Procedure offers a concise version of Rotary's policies and procedures, and is geared to club and district leadership with information most relevant to their roles. It's published every three years to reflect adopted legislation and decisions of the Council on Legislation, RI Board of Directors, Trustees of The Rotary Foundation, and Rotary Conventions.

### Music Contest – See Youth Instrumental Music Contest

### Object of Rotary

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster: *First* The Development of acquaintance as an opportunity of service; *Second* High ethical standards in business and professions; the recognition of worthiness of all occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society; *Third* The application of the ideal of service in each Rotarian's personal, business and community life; *Fourth* The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

### Paul Harris

One of four founding members of Rotary that first met on February 23, 1905 in Chicago. It was an idea that Paul Harris, an attorney, suggested to three clients to form a group for “fellowship and friendship”. They rotated meeting sites, hence the name Rotary. Paul was the third “President” in 1907, and he initiated their first community project that provided public toilets to Chicago. In doing so, Rotary became the world’s first service club. He had great ambitions for the growth of Rotary, and very early in the organization’s history new clubs were formed, first on the west coast and then all over the U.S. and in Europe. By 1910, at least 15 new U.S. clubs had started, and that August the 16 clubs held a convention in Chicago and chose to unify as the National Association of Rotary Clubs. Eventually, they became the International Association of Rotary Clubs helping to realize Harris’ dream of a worldwide organization.

### Paul Harris Fellow (PHF)

An award, named for Rotary’s Founder, made to a member when the cumulative dollars and/or Foundation Recognition Points has reached \$1,000. Award consists of a certificate, pin and medallion.

### Paul Harris Partner Program

When a member of Reno Sunrise has cumulatively contributed \$500 to the Rotary Foundation, we find a “Partner” within the club who provides a matching 500 Foundation Recognition Points. Once the points are transferred a Paul Harris Fellow award is made to the recipient.

### Paul Harris Society

Rotarians who annually pledge \$1,000 to the Rotary Foundation are recognized as members of the Paul Harris Society in honor of Rotary’s founder.

### Polio Plus

A program begun in 1985 by Rotary to immunize the world’s children against polio. There were then 125 polio endemic countries. In 1988, when the World Health Assembly resolved to wipe out the disease, Rotary offered to be part of the eradication effort. Since then, Rotary and its partners – The World Health Organization, UNICEF, the U.S. Centers for Disease Control & Prevention, and more recently the Bill & Melinda Gates Foundation – have staunchly led the Global Polio Eradication Initiative. Rotary has helped immunize more than 2.5 billion children, mobilized public support for ending polio, contributed over \$1.3 billion, and helped solicit financial support from donor governments resulting in over \$9 billion in contributions. Today there are only 2 polio endemic countries.

### President Elect Training Seminar (PETS)

President Elect Training Seminar that is conducted each March for President Elects who take office in July. The “Far West PETS” training is held in San Jose, usually the first weekend in March, and is from Friday-Sunday. Included are over 400 participants from nine Rotary Districts in northern and central California, northern Nevada, and Hawaii. The training and fellowship provides the information and tools needed to be successful club Presidents.

### Read to Succeed Program

A program of the Washoe County School District where volunteers read with students who need additional help with their reading and English skills. Reno Sunrise members and spouses participate in Read to Succeed at Virginia Palmer Elementary School. Typically this is weekly for an hour, but can vary depending on availability and need.

### Red Badge/Blue Badge

New members receive a red badge once inducted, and after completion of the “Red Badge Program”, which is intended as a familiarization process, receive their permanent blue badge. Included in the program is a bingo style sheet with clues of club members requiring signatures, attendance at three other area club meetings, and a three minute talk about oneself and profession. Also required is bringing a guest to a meeting, and introducing guests and/or visiting Rotarians at your table. New members may also be asked to take attendance at the entrance table or be a meeting greeter.

### Reno Sunrise Charitable Foundation

A 501(c)(3) non-profit tax exempt foundation formed and approved in 2012 for the purpose of accepting charitable donations for our annual fund raiser and making charitable community contributions to

projects, programs and organizations. The foundation is governed by a four member Board of Trustees elected to two year terms by the club's membership.

#### Reno Sunrise International Friendship Fund (RSIFF)

RSIFF is a fund created by a club member active in RYE to cover expenses incurred by exchange students that are above and beyond the monthly allowance they receive from the our club. Examples are travel with a host family, special events and activities, clothing, etc.

#### Ring the Bell

A club member rings our club bell when he or she wishes to contribute \$100 to our club or the Rotary Foundation. This is normally done to commemorate an important life event, milestone, promotion, birth of a child or grandchild, new car, etc. Foundation contributions should be designated as such, and can be for the Annual Programs Fund or Polio Plus. The contribution is charged to your club account by our Treasurer.

#### Rotaract

Rotaract (Rotary Action) is a club for university students and young adults ages 18-30 in which young leaders connect to exchange ideas, serve their communities, and build lasting friendships. With Rotary clubs as sponsors, Rotaract clubs conduct hands-on service projects, help their members develop as young professionals, and connect with the vibrant global community of Rotaract. Clubs may be university-based or community-based. Currently there are over 8,400 clubs with over 190,000 members worldwide. In our area we have the Reno Rotaract Club which was sponsored by the Rotary Club of Reno Sunrise and the Rotary Club of Reno.

#### Rotarian of the Month

An award presented by the club President for "service above self" and consists of a certificate, a pin, and 100 Foundation Recognition Points. Also, there will also usually be a "Rotarian of the Year" as well with similar awards.

#### Rotary Academy

Rotary Academy is a comprehensive ten lessons online correspondence course on all aspects of Rotary. Included is the organization's history, the avenues of service, The Rotary Foundation, policies and guidelines, etc. The registration fee is \$25.

#### Rotary Direct

Members can enroll in Rotary Direct to make recurring contributions to The Rotary Foundation on a monthly, quarterly or annual basis.

#### Rotary Eighth Grade Leadership (REGL)

Leadership training for selected 8<sup>th</sup> grade students as they prepare for the high school experience. Normally conducted over a weekend in the Fall of each year. Our club typically sponsors about five students with financial support. This is a shorter version of RYLA that utilizes the same facilitators.

#### Rotary International (RI)

The headquarters of Rotary is in Evanston, IL (Chicago), our founding city, and is the location of our officers and staff. The annually elected President of RI and the General Secretary, who heads up the staff, are based there. And the RI Board of Directors and Trustees of The Rotary Foundation meet there, as well.

#### Rotary Partners

Rotary forges partnerships with like-minded groups – from community nonprofits to the United Nations – that make us stronger and more successful at what we do. Rotary is spearheading the Global Polio Eradication Initiative along with the World Health Organization, Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation. The Rotary Peace Centers program offers Master's degree or certificate program at six worldwide partner universities. And in the water and sanitation arena we partner with the U.S. Agency for International Development (USAID). Other partners include the Dollywood Foundation's Imagination Library (literacy), Global FoodBanking Network (hunger), Peace Corps (promoting peace), ShelterBox (disaster relief), and Youth Service America (youth involvement).

### Rotary Peace Fellowships

Rotary Peace Fellowships enable individuals to pursue a graduate degree in international relations, peace conflict resolution, and related subjects, or a professional development certificate in peace and conflict studies at one of the six Rotary Peace Centers. Rotarians and family members or employees of Rotary are not eligible. Application is made to Rotary Districts, and up to 50 master's degree and 50 professional development certificate fellows are selected by the Rotary Foundation annually. Fellowships cover transportation, tuition, room and board, and other expenses.

### Rotary Year

The Rotary year runs from July 1<sup>st</sup> to June 30<sup>th</sup>.

### Rotary Youth Exchange (RYE)

RYE provides youth ages 15-18 ½ (ages vary by Rotary district and country) an opportunity to experience another country. The Long Term Exchange Program is a cultural program where the student lives and attends high school in another country for an academic year. The Short Term Exchange Program is a 3-6 week family to family exchange. All students must apply locally and be sponsored by a Rotary club in their community. Parents are expected to provide round trip transportation and insurance including health, accident and liability. Host families are expected to provide room and board for the student, while the host or receiving Rotary District provides for all educational expenses as well as a modest monthly allowance. Exchanges are organized between sponsoring and hosting districts by agreement and are reciprocal.

### Rotary Youth Leadership Awards (RYLA)

Juniors in local high schools can apply to spend a week in a challenging program of professional leadership training, discussion, inspirational addresses and social activities. The students are financially sponsored by local Rotary clubs (we normally sponsor 4-5), and the sessions are in June of each year at Grizzly Peak Ranch in Portola.

### Rule of 85

Absences are excused when the aggregate of the member's years of age and years of membership in Rotary is 85 years or more. The member must, however, notify the club secretary in writing of his or her desire to become a "Rule of 85" member and the club board must approve. Once in this status the member's attendance is counted by the club when at a meeting, but his or her absence is not counted when not in attendance.

### Sergeant at Arms

The function of the Sergeant at Arms is to help maintain an orderly, dignified and effective Rotary club meeting, one that makes the right impression on club visitors and guests. This includes handling the preparations for and the mechanical part of a meeting, and unobtrusively to guide its general conduct. Effectively carrying out these duties allows the club president to concentrate on conducting the meeting. This usually requires arriving early to the meeting room and ensuring everything is set up, operating and ready.

### Service Above Self

The 1989 Council on Legislation adopted "Service Above Self" as the principal motto of Rotary, because it best conveys the philosophy of unselfish volunteer service. It had earlier been approved at the 1950 RI Convention as one of two official mottos, the other being "He Profits Most Who Serves Best". Versions of both date back to the 2<sup>nd</sup> RI Convention in 1911.

### Speech Contest

A District contest consisting of high school students who first compete at the club level, then area level, and then the finals at the District Conference. The District chooses an annual theme which all competitors include in their 5-7 minute speeches. At each level of competition there are cash prizes, and at the finals they are \$1,000 for First, \$750 for Second, and \$500 for Third. Judging is done by Rotarians.

### Sustaining Member

When a member contributes at least \$100 to the Annual Fund they become a Sustaining Member of The Rotary Foundation for that year. A club is recognized as a Sustaining Member Club when 100% of its members are Sustaining Members.

### The Rotary Foundation (TRF)

The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty. The Rotary Foundation helps fund our humanitarian activities, from local service projects to global initiatives. It was created in 1917 and is headquartered in Chicago. The Rotary Foundation is a 501(c)(3) organization.

### Virginia Palmer Elementary School

An elementary school in economically challenged Sun Valley that we have been “Partners in Education” with for many years. Over those years we have used District Service Grants to improve their playground, have held annual Back to School Shopping nights, provided “Happy Feet” athletic shoes, provided volunteers for “Read to Succeed”, sponsored special education such as the “Challenger Dome Program” on space travel, and much more.

### Vocational Training Teams (VTT)

Vocational Training Teams are groups of professionals who travel abroad to either teach local professionals about a particular field or to learn more about their own. Teams are funded by either district grants or global grants. Those funded by district grants must be for activities that support The Rotary Foundation mission to promote goodwill and peace, improve health, support education, and alleviate poverty. Those funded by global grants must align with one or more of the six *Areas of Focus*, build the capacity of either the team members or the benefitting community, and have a sustainable and measurable impact. The teams can include Rotarians and non-Rotarians, can be any length of time, and the budget is determined by the sponsors. Teams must be sponsored by Rotary clubs or districts from two countries, and must consist of at least two members who are Rotarians or non-Rotarians with two years each of professional experience in the designated areas of focus. And the budget must exceed \$30,000.

### Youth Instrumental Music Contest

Annual District 5190 high school competition first at the club level (Feb/Mar), then area level (Apr), and the finals at the District Conference typically in May. At each level there are cash prizes with finals awarding \$1,000 for First, \$750 for Second, and \$500 for Third Place. Contestant performances are limited to 3-8 minutes, and judging is done by Rotarians.

### Zones

Rotary International is divided into 34 “Zones” around the world, and the boundaries mostly coincide with those of “Districts”. We are part of Zone 25 which consists of ten districts in northern California, northern Nevada, Oregon, and parts of Washington, Idaho and British Columbia.

*Prepared by John Hetz  
Edited by Jon Greene  
1/29/2016*