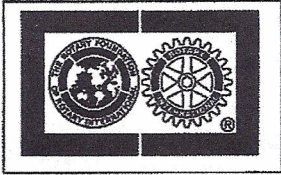


11.4.14



# District 5580 District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

## FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. WCS- \_\_\_\_\_ Date Approved 04-21-2011  
District Grant Subcommittee Chair Signature Robert A. Smith  
District Rotary Foundation Chair Signature [Signature]

### 1. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description.

Goal of the "Sunrise on Hunger" project is to donate 1,000,000 servings of pasta to the Great Plains Food Bank which serves over 200 food pantries throughout North Dakota and Minnesota.

2. How will it meet the needs of the community?

This will give the food bank a 4 to 4 1/2 month's supply of this staple for distribution to local pantries to help feed the hungry.

3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities.

The "Sunrise on Hunger" project originated last year with the club taking part in the district conference as well as organizing fundraisers and donations from local agricultural groups, companies, and individuals emphasizing the food chain and making the public aware that there is still a large portion of our local communities that still go hungry.

This will be continued for the 2011/12 project year and partners are being reaffirmed with their commitments to support the project.

Partners include pasta companies(Dakota Growers and Minot Milling) supplying the processed pasta and packing for free provided the Minot Sunrise Rotary Club can supply the 3000 bushels of durum wheat needed for the pasta processing. We also, have the support of the U.S Durum Growers association who has also began distributing information on the project to their hundreds of farm members.

Estimated project start date May 31<sup>st</sup>,2011 Estimated project completion date January 31, 2012

## 2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

Name of organization US Durum Growers Association

## 3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Rotary Club Minot Sunrise Rotary

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

### Primary Contact

Name Jonn Knecht

Rotary position/title President

E-mail jdknecht@bremer.com

Address 2710 68<sup>th</sup> st NW

Street address

Minot

Town

ND 58703

Country/postal code

### Additional Contact

Name Tom Ross

Rotary position/title Vice President

E-mail tross@kmot.com

Address 1800 16<sup>th</sup> st SW

Street address

Minot

Town

ND

Country/postal code

Telephone 701-721-7337  
 home \_\_\_\_\_  
 office \_\_\_\_\_  
 cell \_\_\_\_\_  
 fax \_\_\_\_\_

Telephone 701-721-7763  
 home \_\_\_\_\_  
 office \_\_\_\_\_  
 cell \_\_\_\_\_  
 fax \_\_\_\_\_

**4. PROJECT BUDGET**

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

Budget for the project is to collect 3000 bushels of durum wheat or like kind donations at \$7.50/ bushel=\$22,500 to be given to Minot Milling and Dakota Growers(Viterra) pasta companies in return for 1,000,000 servings of pasta to be donated to the Great Plains Food Bank. All incidental printing costs etc. have been donated by Minot Sunrise Club Members and their business.

**5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES**

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)

N/A

2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies?

N/A

**6. PROPOSED FINANCING**

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

Primary Sponsor Rotary Club	Amount Contributing
<u>Minot Sunrise Rotary</u> contributions, and other grants)	\$12,500 (from fundraising,

**Other Rotary Clubs/Districts**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Additional funding from other sources (if any)	_____
SUBTOTAL	\$12,500
Amount requested from District Simplified Grant (Not to exceed amount contributed by Rotary Club(s))	_____ \$10,000
TOTAL	\$22,500

**7. PUBLICITY**

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel.

**We will have a press conference and kickoff this Spring with coverage from both local TV stations and from the Minot Daily News.**

**We will be publicized in the Great Plains Food Bank Newsletter and in the US Durum Growers Newsletters.**

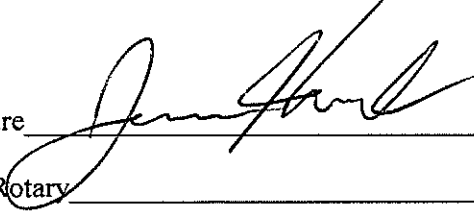
**Al Gustin(farm reporter) has done a radio story on "Sunrise on Hunger" with the KFYZ radio affiliate and has plans of a follow up story.**

**We will make final celebration distribution in front of 40,000 attendees of the KMOT North Dakota Ag Expo by displaying pallets of pasta with Sunrise On Hunger banner including the Rotary International wheel and Minot Sunrise Rotary as the sponsor.**

**Club Members have and are making presentations to other service clubs in the area as well as other groups.**

**8. REPORT**

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name Jonh Knecht Signature   
 Name of Rotary Club Minot Sunrise Rotary

**9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION**

## Sponsorship Authorization

All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- All information contained in this application is true and accurate, to the best of our knowledge.
- This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- The club has agreed to undertake this project as an activity of the club.
- We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) Joan Knecht Signature [Signature]  
Rotary Club name Minot Sunrise Rotary Date 3/14/2011

### 10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) Joan Knecht Signature [Signature]  
Rotary Club name Minot Sunrise Date 3/14/2011  
Amount authorized \$500 + Funds raised for project.

### 11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- Does the project meet all DSG criteria?
- Has the sponsoring club appointed two contacts to oversee the project?
- Are these individuals correctly listed on the application?
- Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- Is there a detailed budget provided for the project?
- Is there a cost estimate from the supplier(s) for each item?
- Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- Have you outlined in detail how you plan to publicize the project?
- Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

***NOTE: The district grants subcommittee will plan to review your application as soon as possible.***

**Send the completed application and all attachments via email to:**

**Diane Collins, District 5580 Executive Secretary**

**Email: [bigfish@uslink.net](mailto:bigfish@uslink.net)**