



District 5580 District Simplified Grant Application

Please print or type all information and use additional sheets of paper if necessary. *Incomplete applications will not be considered.*

See District Simplified Grants (DSG) 'CRITERIA & GUIDELINES' (attached) for instructions, eligibility, and program requirements.

FOR DISTRICT 5580 USE ONLY (once Grant is approved)

District Grant No. 13413 Date Approved 4-18-13
District Grant Subcommittee Chair Signature [Signature]
District Rotary Foundation Chair Signature [Signature]

I. PROJECT DESCRIPTION

Please describe the project, its location, its objectives, and how they will be attained. Note: The project cannot be started until the district grants subcommittee approves the District Simplified Grant Application.

1. What is the purpose of this project? Provide a brief description. We intend to install a picnic table, bench and bike rack in a local park in an area of our club population that is underserved at present. Our portion of the funds for the project was raised at our Annual Rotary Auction.
2. How will it meet the needs of the community? This equipment will be used by a neighborhood that has a high population of children and seniors. Both of these groups will use the park on a daily basis as this equipment will make the park a better place to gather.
3. How will the host and partner(s) (District 5580 Rotary Club(s) and/or others) communicate and work together to implement this project? Please provide specific examples of activities. One of the City Councilors of Winton met with our Board to discuss the project. At that time, she agreed to a letter of commitment on the part of the city to install the equipment. (See attached letter.) We are in contact with them in person and via email.

Estimated project start date April 22, 2013 Estimated project completion date May 10, 2013

A final report will definitely be submitted in May.

2. OTHER NON-ROTARY ORGANIZATIONS

If this project involves a cooperating organization, provide the name of the organization below, attaching a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. By signing this application, the Rotarian sponsors endorse the organization is reputable, responsible, registered with the project country, and acting within the laws of the project country.

The City of Winton – See Attached Letter of Commitment.

3. ROTARY CLUB IN DISTRICT MAKING THE APPLICATION

Name the club that will coordinate principal funding for the project and that will assume responsibility for the project.

Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds for the entire duration of the project, even if it continues into another Rotary year.

| Primary Contact | Additional Contact |
|-------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Name <u>Joany Haag</u> | Name <u>Diane Loughery</u> |
| Rotary position/title <u>President Ely Club</u> | Rotary position/title <u>Vice-president Ely Club</u> |
| E-mail <u>gm@wely.com</u> | E-mail <u>brneyes47@yahoo.com</u> |
| Address <u>9325 Wolf Road</u> Street address <u>Ely</u> Town <u>55731</u> Country/postal code | Address <u>2749 Schaefer Road</u> Street address <u>Ely</u> Town <u>55731</u> Country/postal code |
| Telephone <u>218-235-1763</u> home <u>218-365-4444</u> office <u>218-235-9199</u> cell <u>218-365-3657</u> fax | Telephone <u>218-244-7062</u> home <u>218-244-7062</u> office <u>218-244-7062</u> cell <u>218-244-7062</u> fax |

4. PROJECT BUDGET

Include a complete itemized budget for the entire project. Please use separate pages if necessary.

(See attached estimate.)

TOTAL \$2,281.59

5. PURCHASE OF EQUIPMENT, MATERIALS, OR SUPPLIES

1. Who will own equipment, materials, or supplies? (Cannot be owned by a Rotary Club or Rotarian)
City of Winton
2. Who will be responsible for maintenance, operating, and/or storage costs of the equipment/supplies? City of Winton

6. PROPOSED FINANCING

If equipment/supplies will be shipped (in the event of this being an international project), have arrangements been made for custom clearance?

Please list all financing and indicate cash and District Simplified Grant money being requested.

| Primary Sponsor Rotary Club | Amount Contributing |
|-----------------------------------------------------------------------------------------------------------------------|---------------------|
| <u>Ely Rotary Club</u> | <u>\$ 1,281.59</u> |
| Other Rotary Clubs/Districts | |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| Additional funding from other sources (if any) | _____ |
| SUBTOTAL | <u>1,281.59</u> |
| Amount requested from District Simplified Grant <i>(Not to exceed amount contributed by Rotary Club(s))</i> | <u>1,000.00</u> |
| TOTAL | <u>2,281.59</u> |

7. PUBLICITY

How will the general public know that this is a Rotary-sponsored project? Please provide details, e.g. publicity in a newspaper or display of the Rotary wheel. Photos of the Park Project will be published in the 2 local newspapers along with press releases. The bench and table both are permanently and clearly emblazoned with "Ely Rotary" and painted beautiful "rotary blue". The local radio station will also carry the story. Our website home page will also feature the park project.

8. REPORT

The sponsoring club is required to complete and submit progress (interim) and final reports to the district grants subcommittee. Please indicate below the individual who will take primary responsibility for submitting these reports.

Name Joany Haag

Signature 

Name of Rotary Club Ely Rotary Club

9. ACTIVE ROTARIAN PARTICIPATION AND AUTHORIZATION

Sponsorship Authorization

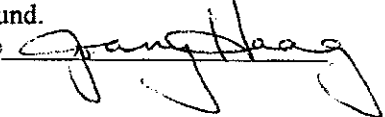
All Rotary Clubs and Districts involved in this project are responsible to the District 5580 Foundation Grants Subcommittee and ultimately to The Rotary Foundation of Rotary International for the conduct of the project and for reporting on it. The signature at the bottom of this page confirms that the sponsors understand and accept responsibility for the project. Sponsors may either sign this page or submit a separate letter of commitment.

Please list below the activities your club will undertake demonstrating the active involvement of Rotarians in this project.

By signing below, we agree to the following:

- All information contained in this application is true and accurate, to the best of our knowledge.
- This application meets all District Simplified Grant criteria as stated in District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- The club has agreed to undertake this project as an activity of the club.
- We understand and will comply with the required Rotarian activities and reporting requirements as stated in the District Simplified Grants (DSG) CRITERIA & GUIDELINES.
- We agree that, should the project take more than six months to complete, interim reports will be submitted every six months from the time the grant is paid, and final reports will be provided no later than two months after the completion of the project.
- Projects using DSG funds must be completed within two (2) years from the time of grant approval. Interim Reports are due every six (6) months during the activity of the project and within two (2) months of completion of the project. If the project cannot be completed as expected within the two-year time frame, all DSG funds MUST be returned to the District 5580 Treasurer to replenish the DSG Grant Fund.

Club President (printed name) Joany Haag

Signature 

Rotary Club name Ely Rotary Club Date 03-28-13

10. AUTHORIZATION OF ROTARY CLUB'S FUNDS

Complete below authorization for club funds to be used for this project. Presidents of all clubs contributing must sign this authorization. (Duplicates of this sheet may be made).

Club President (printed name) Joany Haag Signature 

Rotary Club name Ely Rotary Club Date 03-28-13

Amount authorized \$1,281.59

11. COMPLETION CHECKLIST

Before submitting your District Simplified Grant (DSG) application, please take a minute to review this checklist and make sure that it is complete. If you have any questions or concerns, please contact the district grants subcommittee chair.

- Does the project meet all DSG criteria?
- Has the sponsoring club appointed two contacts to oversee the project?
- Are these individuals correctly listed on the application?
- Is there a written funding confirmation from the club president(s) who will be in office during the year of the funding request?
- Have the responsibilities of the project sponsor been outlined? Do they meet the requirements of a DSG project?
- Is there a written commitment (or signature on Section 9 of the application) from the project sponsor?
- Is there a detailed budget provided for the project?
- Is there a cost estimate from the supplier(s) for each item?
- Is a cooperating organization involved? If so, is there a letter from the organization, which specifically states how the organization will work together and how Rotarians will be involved and interact?
- Have you outlined in detail how you plan to publicize the project?
- Have you made copies of all documents for your files prior to submitting them to the district grants subcommittee?

NOTE: *The district grants subcommittee will plan to review your application as soon as possible.*

Send the completed application and all attachments via email to:

Diane Collins, District 5580 Executive Secretary

Email: bigfish@uslink.net



211 N. Lindbergh
 St. Louis, MO 63141
 Phone: 866-832-8959
 Fax: 314-535-4419
 Website: www.upbeat.com

Quote

| | |
|----------------------|--------------------------|
| CUST NO. U0429251 | PAGE 1 of 3 |
| QUOTE NO. 15881 | QUOTED DATE 3/29/2013 |
| CUSTOMER PO | |

Sold To:
 ROB LOE
 CITY OF ELY
 209 EAST CHAPMAN ST
 ELY, MN 55731

Phone: 218 365 3196
Fax:
Email:

Ship To:
 R & R TRANSFER
 420 N 15TH AVENUE EAST
 ELY, MN 55731

Date: 3/29/2013
Expires: 4/28/2013

Sales Person: Dan Schwermer
 dan.schwermer@upbeat.com

| Line | Part Number | Description | Rev | Drawing |
|------|-------------|---------------------------------------------|-------------------|------------------|
| 1 | C1416 | 6FT SLOT ING ULTRA-LOGO | | |
| | | Quantity | Unit Price | Disc |
| | | 1.00 | 795.00 | 45.00 |
| | | | | Net Price |
| | | | | 750.00 |
| 2 | D2003COM | 6FTXHD PERF PORT TBL W/COMMEMORATIVE PLAQUE | | |
| | | Quantity | Unit Price | Disc |
| | | 1.00 | 995.00 | 50.00 |
| | | | | Net Price |
| | | | | 945.00 |
| 3 | LBR5PVCSURF | 5-BIKE SURF RACK-PVC-STD | | |
| | | Quantity | Unit Price | Disc |
| | | 1.00 | 295.00 | 15.00 |
| | | | | Net Price |
| | | | | 280.00 |

Required Freight Services

Call Before Delivery

| | |
|----------------|--------|
| Freight Charge | 306.59 |
|----------------|--------|

See following pages for
 product options chosen.

| | |
|---------------------|-----------------|
| Product Charges: | 1,975.00 |
| Additional Charges: | 306.59 |
| Total: | 2,281.59 |



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| Line | Part Number | Description | Rev | Drawing |
|------|-------------|----------------------------------------------------------------------------------------------------|-----|---------|
| 1 | C1416 | 6FT SLOT ING ULTRA-LOGO FRAME COLOR: BLUE SEAT COLOR: BLUE FONT: 5 INCH HELVETICA LETTERS | | |

TO READ: ELY ROTARY

| Quantity | Unit Price | Disc | Net Price |
|----------|------------|-------|-----------|
| 1.00 | 795.00 | 45.00 | 750.00 |



| Line | Part Number | Description | Rev | Drawing |
|------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------|
| 2 | D2003COM | 6FTXHD PERF PORT TBL W/COMMEMORATIVE PLAQUE FRAME COLOR: BLUE SEAT COLOR: BLUE TABLE TOP COLOR: BLUE PLAQUE LETTER STYLE: PROPERCASE LETTERING | | |

PLQ TO READ: Donated by the Ely Rotary Club

| Quantity | Unit Price | Disc | Net Price |
|----------|------------|-------|-----------|
| 1.00 | 995.00 | 50.00 | 945.00 |



| Line | Part Number | Description | Rev | Drawing |
|------|-------------|-----------------------------------------|-----|---------|
| 3 | LBR5PVCSURF | 5-BIKE SURF RACK-PVC-STD COLOR: BLUE | | |

| Quantity | Unit Price | Disc | Net Price |
|----------|------------|-------|-----------|
| 1.00 | 295.00 | 15.00 | 280.00 |





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*Actual freight charges, as they apply, will be added to your invoice.

**Total does not include any Federal, state, or local taxes that may apply to your order. If you are tax exempt, an original tax exemption certification is required for our records.

***Prices include all applicable discounts.

Final Color Choice may be made at time of order. This quotation is only valid through: **4/28/2013**

This quotation is based on the products and quantities as shown above. If there are changes to the products or quantities, please obtain a new quotation.

NOTE: Any request for Lift Gate Service, Inside Delivery, Call Before Delivery or Re-Delivery Service will generate accessorial/additional charges not included in the standard freight charge. In addition, Storage Charges can be assessed in some situations. These charges apply to requests made at time of order through time of delivery and will be included on your original invoice or an additional invoice. If you have any questions please contact us at 866-832-8959.

QuotForm:002:10