

Minutes
Budget & Finance Committee Meeting
3:00 – 4:30 PM Thursday, October 17, 2013
District 6000 Administrative Office
Pella, Iowa

Present were:

Gov 10-11 Gary Welch, (Chair)	DGN Loring Miller*
Gov 12-13 Terry Geiger (Secretary)	Gov 11-12 Don Patterson
Gov 14-15 John Ockenfels	Gov 04-05 Bill Tubbs*
Gov 03-04 Dennis Skinner (Accountant)	DG Jacque Andrew
Emmi Miller (Treasurer)	

Guest: Carolyn Scharff (District Administrator)

Absent: Gov 08-09 Susan Herrick

Note: *Ex-Officio

The meeting was called to order by PDG Gary Welch at 3:00 pm.

Ascertainment of a quorum was completed by PDG Terry Geiger.

Approval of Agenda was requested by PDG Terry Geiger. Items were added to the Agenda. Discussion of youth exchange account and discussion on disaster funds was added to the agenda. It was moved by Governor Andrew and seconded by DGE John Ockenfels to accept the agenda with the additional items. The motion was approved unanimously.

An approval of the minutes of the June 4, 2013 meeting was requested by PDG Gary Welch. Acceptance of the minutes was moved by PDG Dennis Skinner and seconded by DGE John Ockenfels. The motion passed unanimously.

Items of Old Business:

PDG Terry Geiger reported that the \$5000.00 grant was approved by the disaster relief committee and the money presented to the Iowa Disaster Human Relief Council (IDHRC).

Items of New Business:

PDG Skinner reviewed the District Quarterly Budget Report. The Balance Sheet and Receipts and Disbursements were reviewed. All is in order. A preliminary CPA review for 12-13 was also reviewed and a final report should be ready for our next meeting. PDG Skinner made special note of the payables to Governor Andrew and DGE Ockenfels for expenses relating to the Lisbon RI Convention which will be paid when proper documentation is turned in to the district.

A lengthy discussion was held on the excess contingency and where it should and would go in the total amount of \$8183.00. PDG Terry Geiger made a motion that it be divided equally between the District Humanitarian and Educational Foundation, RYLA, Colorado Flood Relief, and the Youth Fund the amount to be 2045.75 to each of these funds. Motion was seconded by PDG Denny Skinner and the motion carried unanimously.

DGE John Ockenfels reviewed the preliminary District Budget for 2014-15. Many suggestions were made to assist in the accurate financial projection for this year. This will be reviewed again at the December meeting, with possible approval.

There was discussion on whether we need to have a fax machine and it was agreed that we did not.

Discussion was held again on whether the Youth Exchange team needs its own checking account. DGN Loring Miller reported that YE chair Chris Knapp said that RI required it. PDG Denny Skinner said that they already have a checking account. It was moved to table by Governor Andrew and seconded by DGN Loring Miller with motion carrying unanimously that Chris Knapp should come to the next meeting to present the reasons and RI documentation indicating that requirement.

The next meeting will be Thursday 12/12/13 at 3:00 pm in the District Office.

At 5:30, a motion was made by PDG Terry Geiger to adjourn and seconded by DGN Loring Miller. Motion carried unanimously.

Respectfully submitted,

PDG Terry Geiger
Secretary