

Minutes
Budget & Finance Committee Meeting
3:00 PM Thursday, June 19, 2014
District 6000 Administrative Office
Pella, Iowa

Present were:

Gov. 10-11 Gary Welch, (Chair)

DGN Loring Miller*

Gov. 11-12 Don Patterson

DGND Chris Knapp*

Gov. 13-14 Jacque Andrew

Gov. 04-05 Bill Tubbs*

Gov. 14-15 John Ockenfels

Gov. 08-09 Susan Herrick

Gov. 03-04 Dennis Skinner (Accountant)

Emmi Miller (District Treasurer)

Note: *Ex-Officio

Absent: Gov. 12-13 Terry Geiger (Secretary)

Guest: Carolyn Scharff (District Administrator)

The meeting was called to order by PDG Gary Welch at 3:02 pm. In the absence of PDG Terry Geiger, Secretary and in the absence of volunteers, District Administrator Carolyn offered to take the minutes of the meeting.

A quorum was present.

Approval of Agenda was requested by Chairman Welch. It was moved by DGN Loring Miller and seconded by DG Jacque Andrew to accept the agenda. The motion passed unanimously.

An approval of the minutes of the February 27, 2014 meeting was requested by Chairman Gary Welch. Acceptance of the minutes was moved by PDG Denny Skinner and seconded by DGN Loring Miller. The motion passed unanimously.

Old Business:

DGE Ockenfels commented that the purchase of "Go to Meeting/Webinar" has not moved forward. The cost annually is about 1,500 unless we can purchase it for about half, through non-profit HEF and Tech Soup (checking if our tax ID will qualify).

Items of New Business:

The District Quarterly Budget Report was reviewed by PDG Skinner; all is in order except that FAMSCO owes the Conference Auction for a donation to PolioPlus. He noted that there have been no expenses submitted for Club Vision or RYLA Training or for GMS. DG Jacque contacted Dave Cook who replied that the clubs pay all Vision training expenses. PDG Gary Welch said RYLA really hasn't had any training expenses and DG Jacque said she would

submit GMS food receipts, DA Carolyn checked and there weren't any GMS facility charges. The Contingency fund was discussed with a few humorous comments. Motion by PDG Susan Herrick to accept the Finance report and seconded by DGN Loring Miller and the motion carried unanimously. CPA Bill Corwin indicated last meeting he's retiring and his son Matt has agreed to take on the task for our District.

PDG Susan Herrick gave a Polio report; unfortunately there are currently 94 cases, 55 last new, 4 new ones this week. The main area of concern is in Pakistan, near the border. Australia just donated 100 Million to the cause. She reported the District Polio Challenge Team lost 1 member and added Ed Arnold, Fred Brogan (non-Rotarian) and PDG Bill Tubbs who will represent the eastern side of the district. PDG Bill mentioned John Stillman may be attending the Zone Success Seminar and DG Jacque recommended that DGN Loring try to get him to take "This Close" pictures at PETS again. DG Jacque Andrew plans to process DDF funds to PolioPlus after next Thursday's Foundation Team meeting.

Discussion of Youth Exchange Team Funds – separate checking account vs. a Restricted Account within the District General account which is our preferred method. PDG Denny Skinner received an email reply from RI that using this method, we are in compliance. He will forward the email to the district office for our files. PDG Susan moved to accept this method and to act on it, seconded by DGN Loring and the motion passed unanimously.

PDG Denny has studied the deficit /surplus of the general account over the past 3 years and has found that there is a \$5,000 surplus of RYE funds. This was discussed and DGE John moved for a one time transfer of the \$5,000 RYE surplus funds from the general account to the RYE Restricted Account, seconded by PDG Denny, motion passed unanimously. DGN Chris Knapp stated that in the future, RYE should be billed directly for their hotel rooms at District Conference and the RYE Restricted Account moves RYE toward self-sufficiency.

The next meeting will be **TUESDAY** 10/14/14 at 3:00 pm in the District Office. Because DG Jacque is unable to attend as she will be out of the country, she will communicate her Contingency Account distribution preferences by email.

Shortly after 3:30 the meeting adjourned.

PDG Bill Tubbs commented from the PR Grant that the district spent \$5,000 in February for I.P.T.V., however the other component (a Magazine) hasn't happened and looks doubtful. He requested and received a July 31 reporting extension.

Minutes submitted as I heard them,

District Administrator Carolyn Scharff
Secretary pro tem