



District Grants (DG) Award Criteria 2016-2017

- Although international projects are allowed, preference will be given to projects that are contained within the geographical boundaries of District 7950.
- Projects may range in total value (club contribution plus district contribution) from \$1,000 to \$3,000. The club must utilize its own matching funds equal to the amount requested. The district will match up to \$1,500 per club. If the total project budget is higher, a maximum of three clubs may partner equally to fund the project with a maximum of \$1,500 to each of the 3 clubs. If the project is more than \$3,000 (single club) or \$6,000 (for a two-club partnership at \$2,000 each), or \$9,000 (for a three-club partnership at \$3,000 each), the club/clubs must find other sources of funding for the balance.¹ Here are some examples:

MINIMUM PROJECT VALUES (1, 2, or 3 clubs)			
Club Contribution	District Grant Contribution	Total Project Value	Explanation
500.00	500.00	1,000.00	This is the <i>minimum</i> project value for a project done by <i>one club</i> .
1000.00	1000.00	2,000.00	This is the <i>minimum</i> project value for a project partnership of <i>two clubs</i> .
1,500.00	1,500.00	3,000.00	This is the <i>minimum</i> project value for a project partnership of <i>three clubs</i> .
MAXIMUM PROJECT VALUES (1, 2, or 3 clubs)			
Club Contribution	District Grant Contribution	Total Project Value	Explanation
1,500.00 <i>(500.00 x 3)</i>	1,500.00	3,000.00	This is the <i>maximum</i> project value for a project done by <i>one club</i> .
3,000.00 <i>(1,000.00 x 3)</i>	3,000.00	6,000.00	This is the <i>maximum</i> project value for a project partnership of <i>two clubs</i> .
4,500.00 <i>(1,500.00 x 3)</i>	4,500.00	9,000.00	This is the <i>maximum</i> project value for a project partnership of <i>three clubs</i> .

- Up to three clubs may partner to submit a joint project. The funds will be equally disbursed to each participating club, however, the maximum amount will be \$1,500 for each club. Please refer to above table.
- Although not required, District 7950 has placed emphasis on the Six Areas of Focus:

Peace/conflict prevention/resolution	Water and Sanitation	Basic education and literacy
Disease prevention and treatment	Maternal child health	Economic/community development
- The project must include a "hands-on", meaningful component involving the participation of club members. Fundraising events and monetary contributions are not considered to be "active participation."
- Participating clubs must have contributed funds in the amount of One Hundred Dollars (\$100.00) to The Rotary Foundation during the 2014-2015 Rotary Year.²

¹ Note that these are ranges . . . thus, awards can be any amount between a minimum of \$1,000 (one-club project value of \$500) and a maximum of \$4,500 (three-club project value of \$9,000.00). If a project value exceeds the maximum available awards listed above, the club or clubs may submit the application for the maximum available but must have already anticipated funding the difference without the assistance of grant monies. It is also possible that the total district-wide requests may exceed the available funds – in which case the club or clubs must consider alternative funding sources as part of their project planning process.

² In other words, those clubs (and/or club members) who have not contributed to The Rotary Foundation, may not share in the opportunity to utilize those monies for projects. No dollar amount was specified in past years. It is anticipated that the required donations will be increased by \$100.00 per club in each year going forward.

- Participating clubs must sign and submit the Foundation MOU (Memorandum of Understanding) *and* the DA (District Addendum). Both documents are available on-line on the District website. Note: Actual signatures that have been scanned electronically are acceptable.
- Participating clubs must have one (preferably two) members in attendance at a district training webinar (March 22 and April 25 (details forthcoming). *This is a specific requirement of The Rotary Foundation.*³
- Participating clubs must NOT be in arrears for international dues OR district dues as of July 22, 2016.
- The District Application Form is available on-line and requires:
 - A description of the need to be addressed.
 - A description of the community benefit to be realized.
 - An endorsement (actual signature) of the project by the project beneficiary AND by the club president. Note: Actual signatures that have been scanned electronically are acceptable.
 - The total funds required to bring the project to a successful conclusion.
 - The plan for achieving the desired results.
 - An estimate of the number or percentage of the club members who will participate and what they will do. Again, fundraising events and monetary contributions do not qualify as “active participation”.
- Once a project is awarded grant funds, any change in the project must be requested in writing to the District Grants Chair – and the change approved – in order to continue eligibility for reimbursement.
- A final report is required, by the deadline (June 1, 2017) to include:
 - A one-page summary of the project’s premise and conclusion bearing the club president’s signature. The form is available on-line on the District web site.
 - Receipts equal to the total value of the project (example: a \$500 award matched by \$500 in club funds will require receipts totaling a minimum of \$1,000). *All receipts must be dated on or after date of award notification or July 1, 2016, whichever is the later date.*
 - The project must be completed on or before June 1, 2017 unless a request for extension has been made in writing to the District Grants Committee Chair.
 - Funds will be disbursed upon completion of the project, after a final report and receipts have been submitted to and approved by the District Grants Chair.

Grant applications may be submitted at any time after March 12, 2016 (following the conclusion of the Northeast Multi-District Presidents-Elect Training Seminar a.k.a. PETS). The deadline to submit applications is **June 1, 2016**. Awards will be announced by **June 24, 2016** or earlier.

Please submit applications to Ed Neff (District Grants Chair), via email to edneff@cox.net, or via snail mail to 58 Stella Drive, N. Providence, RI 02911. Telephone: 401-374-5983

Other Contacts:

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| • Terri Marcucci Fitch, District Rotary Foundation Chair | terrifitch@newportrotary.org |
| • Greg Roche, District Stewardship Chair | gregroche@outlook.com |
| • Paulette Boudrot, District Grants Training Chair | pljadmin@comcast.net |
| • Russell Bertrand, District Governor 2016-2017 | rbertrand4@cox.net |

³ It has been determined that webinars are the most effective and productive method for conducting the required training. The District Grants Chair will work with clubs to be sure that grant applications are complete and eligible for consideration before final submission. Toward that end, a grants application workshop session will be offered at the District Assembly on April 30, 2016. Others are also available to help answer questions at any time during the process.