

# Planning Your Year

Plan and Prioritize: What is important to your Club?

1. Have To's.....
  - a. Budget and Taxes
  - b. Committees & Board
  - c. Fundraising
  - d. Service Projects (Give of our time)
  
2. "Should " Do's.....
  - a. Goal Setting
  - b. Strategic Planning/Vision Work
  
3. "Want" To's.....
  - a. Fun Things, Social Events & Parties
  - b. Other Club Preferences

Balance is the Key:

1. Club Events- Use your committees, get and stay organized!
2. District Events- Plan accordingly (District Conference and Major Club Fundraiser – not a good plan)
3. Rotary International-Wonderful opportunities

Tools To Use: Things that are available to help with balance and planning!

1. Create a club calendar (see sample)
2. Use the District and RI websites to be aware of upcoming events
3. Read the District Newsletter!!
4. Check our other Club Websites/Facebook pages
5. Log on to Rotary Club Central (My Rotary) for goal setting
6. Invite Guest Speakers who have information that will educate your club on District or RI topics
7. DELEGATE –DELEGATE-DELEGATE.....Your most important tool!! You are the leader but you are not alone.