

pledge form

february 26, 2022 | cnoy.org

event location			
walker name			

donor name address city prov postal email amount

team

1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

send mail to

Coldest Night of the Year 260-659 King Street East Kitchener, ON, N2G 2M4



contact us

toll free 1-877-743-3413 **cra#** 819882655 RR0001 **info**@cnoy.org

please print clearly!

- donor's **full address (with postal code)** required to issue tax receipts
- only donations of \$20 or more will be receipted
- payable to coldest night of the year with team/walker on memo line

total on page

this page is #

tips + tricks

pledge form checklist

- Gather all your cash and cheque donations in zip-lock bags
- **Compare** to your pledge form to ensure everything matches
- Highlight any uncollected pledges on your sheet
- Fill in missing addresses, postal codes, and emails

if you have cheques

- **Examine** to make sure they are all signed and not post-dated
- Payable to Coldest Night of the Year, your name on memo line
- Mail to CNOY Head Office with your completed pledge form

if you have cash

- **Option A:** Login to Fundhub, click "Enter \$\$ and Cheques" and enter your cash donations online. You may then pay them off with your credit card, and keep the cash.
- **Option B:** Write a cheque (payable to *Coldest Night of the Year*) for the total amount of collected cash. Mail to CNOY Head Office with your completed pledge form, and keep the cash.



Coldest Night of the Year

c/o Blue Sea Foundation 260-659 King Street E. Kitchener, ON Canada. N2G 2M4



need help?

We have real, friendly people who can help you out by phone, email, or social media: cnoy.org/contact



email is important

Make sure you get your donor's email address (if they have one). Email addresses are used exclusively to send tax receipts, and help CNOY do the most with its time and resources.



don't mail cash

Never send cash through the mail! You can enter the pledge online and pay using your credit card, or write a personal cheque (and keep the cash amount).



receipts = \$20+ & full address

Only donations of \$20 or more will receive a tax receipt, and we can only issue receipts where the donor's full address (including postal code) is provided.

it's easier with fundhub!

Did you know you can login to Fundhub, easily pay off your pledges online, and see it reflected instantly on your page thermometer? Your donors get emailed tax receipts instantly, you save paper and time, CNOY saves on admin costs, and we're all covid-safe. So many wins!



- Register for Fundhub at cnoy.org/register
- Login to Fundhub and select Enter \$\$ or Cheques from left-side menu
- Add each pledged donation using the form
- Pay off your listed pledges by credit card after clicking the Pay button
- **Presto!** Your donors automatically receive email tax receipts, and the total amount appears on your scoreboard. Do this as many times as you like!