

Introduction to Rotary

Purpose: Provide prospective members with a time-limited opportunity to participate with the club, as an Associate, in club meetings, fellowship activities and volunteering, as a step in making the decision to apply for club membership

Objectives:

- Encourage and enable club members to recruit potential new club members
- Provide prospective members with sufficient information, support and encouragement to gain an understanding of Rotary and meaningful club experience
- Provide the opportunity for acquaintance and fellowship to support the mutual decision regarding club membership
- Achieve the decision regarding membership in a timely manner, no later than 12 months from the date of acceptance in the program

Enrolment

- At any time, a candidate may request to join Introductory to Rotary by communicating this request to any club member
- Potential Associates are identified and invited to join Introductory to Rotary by a club member, who becomes that individual's sponsor
- The candidate and sponsor will meet with the Membership Development Committee to understand the privileges and responsibilities of an Associate
- Upon acceptance
The Associate will be announced to the club as a Introduction to Rotary participant
A payment of a \$50 fee will be required
A personal data form will be required for Roster information and email communications
The Associate will select a fundraising event, occurring within the following 12 months, to assist with as a volunteer
The Associate will be provided with a distinctive name tag, identifying him or her as an Associate and showing the date of enrolment

Roles & Responsibilities

- Associates
 - Associates are prospective members of the club

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- Must attend a minimum of 12 club meetings, at our club (fewer meetings may be required based upon the timing of the membership decision)
 - Must assist as a volunteer at one of the club's major fundraising events: Giggles & Grub; Lobster Fiesta; Sgambati Golf Tournament. It will be the Associate's responsibility to arrange this with the committee chair of the selected fundraising event
 - Associates pay for their own dinners—currently \$22
 - Provide a brief i.e. two to three minute introductory talk at a club meeting
 - Can participate in all Rotary Club of Burlington social events
 - May participate as an observer in any of the club committee's by a request to the committee chair
 - Associates may be members of POD's
 - Can participate in the 60/40 draw and happy bucks
 - May invite guests to a weekly club meeting
 - May identify a prospective member; however, such a prospective member must be sponsored by a club member
 - If invited by a Rotary member, Associates may attend other meetings and events at another Rotary club. Such attendance will not count as a make-up in satisfying the meeting commitment for the Rotary Club of Burlington
 - While Associates may investigate and learn about "Rotary Fellowships" participation in them is restricted to Rotary members e.g. Home Exchange, Curling, etc.
- Sponsor
 - Formally introduce the Associate to the club immediately following acceptance into Introduction to Rotary
 - Be the immediate contact for answering questions regarding club activities and Rotary information
 - On a quarterly basis, meet with the Associate, to evaluate satisfaction and assist in obtaining any relevant Rotary information desired by the Associate
 - Encourage attendance at club meetings designated as Rotary Education meetings

 - Secretary

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- Deliver a copy of the Rotary Basics publication to each new Associate, as a key vehicle to communicate the goals and other key information regarding Rotary
- Ensure that personal data is collected and entered into the club's database on Club Runner—entered under “Other Users”
- Add the Associate's photograph and contact information into the printed club roster
- Provide a password and access to the club website www.rotaryburlington.com – providing access to club information, email receipt of the club weekly e-Bulletin/Rotoracle, and links to other Rotary District and International information
- Enter a subscription to the Rotarian for the Associate
- Track attendance and fundraising event participation

Application For Membership (Identical for all candidates for membership)

- Any club member, in good standing, may submit to the board, through the Secretary, proposal of a candidate for membership
- The board and Membership Development Committee will assess the request based upon the understanding of the proposed candidate's character, business, social standing and eligibility and make a recommendation to accept or not accept the application
- The sponsor will be notified of the board and/or committee's decision
- The sponsor and Associate will meet with the Rotary Information Committee to be advised of the privileges and responsibilities of membership
- Following either verbal or written permission by the candidate, the proposal of the candidate for membership will be announced at a club meeting and published in the weekly eBulletin/Rotoracle
- At the earliest possible date, the candidate will be inducted as a member at a weekly club meeting