

Guidelines for Submissions (if in excess of \$1,000)

1. For not-for-profit or charitable organizations, we require a copy of your most recent annual financial statement with this request for funding.
2. The written request must include:
 - a. a description of the specific purpose for which the funds are requested
 - b. a list of other sources of funding
3. These documents will be reviewed by the Board of Directors to assess how well the request meets with Rotary's mandate.
4. Once the request has been approved, and you have received funds, you, the not-for-profit or charitable organization, agree to our publishing information about the funding (including photos) to the public including social media
5. You also agree to and must provide us with an impact report within 1 year detailing:
 - a. How the monies were spent
 - b. What difference was made in our community.

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Rotary Club of Fergus-Elora - Donations Policy

A) We will give highest priority to funding requests that meet these general guidelines:

1. This club usually undertakes projects each year in which we desire to be a major contributor.
2. Projects require a specific completion target date. We usually do not get involved in on-going operational funding, but we may consider funding the start-up phase of a new community service with an on-going mandate.
3. We prefer projects that will help a large number of persons but will consider large and small projects in which only one person receives direct benefit.
4. We focus on projects that are of general benefit to the community, with particular attention being paid to those who are most disadvantaged in the community and guidelines as follows:
 - How will it benefit our communities
 - Number of people affected - Amount of money involved
5. We strongly support Rotary sponsored international projects, youth development programs and exchange programs.
6. We support projects which have a high probability of completion and subsequent success
7. Visibility

B) We give lower priority to requests that meet these guidelines:

1. School organized trips for Bands, out of town sporting events etc. We expect most of such funding should come from students raising funds themselves and from parents. This does not preclude the support of disadvantaged individuals.
2. As a club we generally do not support funding requests for large Charitable organizations with established fund-raising machinery of their own (i.e. Easter Seals, Heart Fund, Cancer Fund, etc.,)