



# My Own To Do List



## Car Draw



1	Raise at least \$1,750 in ticket sales	Nov 25	<input type="checkbox"/>
2	Sell tickets at the Market – Three times ✓	Oct 30	<input type="checkbox"/>
3	Send emails to work, family and friends – follow up	Sept	<input type="checkbox"/>
4	Volunteer at Cambridge Ribfest to support sales	Aug 5-7	<input checked="" type="checkbox"/>
5	Sell tickets on draw night at Rangers Game	Nov 25	<input type="checkbox"/>

## In Vino Caritas



6	Secure 2 silent auction items ✓	Feb 28	<input type="checkbox"/>
7	Find one event sponsor	Feb 28	<input type="checkbox"/>
8	Send emails to work, family and friends – follow up	Jan 31	<input type="checkbox"/>
9	Attend event and sell at least 2 tickets (target 4)	Feb 28	<input type="checkbox"/>
10	Attend at least 1 other Club and promote event	Mar 31	<input type="checkbox"/>

## Online Auction



11	Secure 3 online auction items	Oct 31	<input type="checkbox"/>
12	Find one advertiser / sponsor	Oct 31	<input type="checkbox"/>
13	Advertise with work, family and friends and participate	Nov	<input type="checkbox"/>
14	Attend at least 1 other Club and promote auction	Oct 31	<input type="checkbox"/>

## Community Service



15	Help with Dom Cardillo trail cleanup		<input type="checkbox"/>
16	Help at Kidsability Fun Day		<input type="checkbox"/>
17	Help with Forest Hill snack program		<input checked="" type="checkbox"/>
18			<input type="checkbox"/>

## International & Peace



19	Send Polio Plus cards as a thank you to clients		<input type="checkbox"/>
20	Support Nogales and Agua Prieta projects		<input type="checkbox"/>
21			<input type="checkbox"/>

## Club Vitality



22	Attend District Conference	Oct 14-16	<input type="checkbox"/>
23	Attend Rotary Leadership Institute	TBD	<input type="checkbox"/>
24	Attend District Assembly / Club Leadership Training	April	<input type="checkbox"/>
25	Bring a prospective member to a meeting		<input type="checkbox"/>
26	Invite a prospective member to join Rotary		<input type="checkbox"/>
27	Updated my profile on <a href="http://www.rotary.org/myrotary">www.rotary.org/myrotary</a>		<input type="checkbox"/>

## Youth



28	Help with set-up at a Youth Civics Forum		<input type="checkbox"/>
29	Provide a ride or help to an exchange student		<input type="checkbox"/>
30	Consider candidates for RYLA and Camp Enterprise		<input type="checkbox"/>

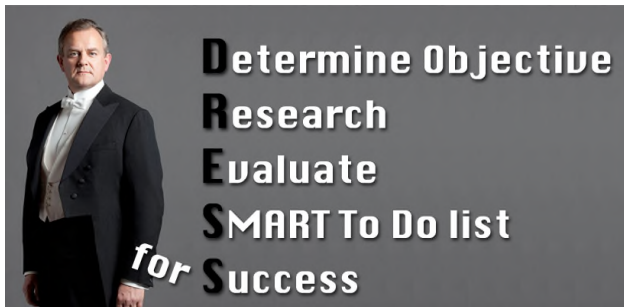
## Have Fun



31	Participate in a Dine-a-round		<input type="checkbox"/>
32	Attend TEAM meetings		<input type="checkbox"/>
33	Attend December holiday social		<input type="checkbox"/>
34			<input type="checkbox"/>

## Other

35	Exercise and eat right – be a healthy Rotarian		<input type="checkbox"/>
36	Business networking with Rotary members		<input type="checkbox"/>



## “SMART” To Do Lists

- S Specific:** Point out with clarity and detail exactly WHAT it is that you would like to achieve
- M Measurable:** Something you can put on a to do list and check off when done.
- A Attainable:** Identify goals that you have the skills and abilities to achieve.
- R Realistic:** Given your time, money, resources and level of skill, you will be able to achieve these goals successfully. Be realistic, but always aim high.
- T Time-bound:** Set a deadline for the achievement of your goals and objectives using a reasonable timeline.

**The ideas below are potential To Do Items** (Do you have new or different ideas? Share them)

<p><b><u>Car Draw</u></b></p> <ul style="list-style-type: none"> <li>• Raise at least \$1,500 in ticket sales</li> <li>• Find a corporate sponsor (how many?)</li> <li>• Sell tickets at Market (how many times?)</li> <li>• Sell tickets at Ribfest, Plowing Match etc.</li> <li>• Sell tickets on draw night at Rangers game</li> <li>• Send emails to work, family and friends, then follow up with them</li> <li>• Attend another club and promote tickets</li> <li>• Share ads/links on Facebook, Twitter etc.</li> <li>• Mail out ticket books and return envelopes</li> <li>• Help with envelope stuffing at Kidsability</li> </ul>	<p><b><u>Club Vitality / Membership</u></b></p> <ul style="list-style-type: none"> <li>• Provide ideas and feedback</li> <li>• Identify causes / projects to support</li> <li>• Bring a prospective member to a meeting</li> <li>• Invite a prospective member to join Rotary</li> <li>• Make all guests feel welcome</li> <li>• Attend District Conference, District Assembly-Club Leadership Training, Rotary Leadership Institute, District Changeover, International Conference, etc.</li> <li>• Network at events, e.g. Inspiring Women, International Women’s Day Breakfast, etc.</li> <li>• Update my profile: <a href="http://www.rotary.org/myrotary">www.rotary.org/myrotary</a></li> </ul>
<p><b><u>Online Auction</u></b></p> <ul style="list-style-type: none"> <li>• Secure online auction items (how many?)</li> <li>• Find advertisers / sponsors (how many?)</li> <li>• Advertise with work, family and friends</li> <li>• Share ads/links on Facebook, Twitter etc.</li> <li>• Attend another club and promote auction</li> <li>• Participate in the auction</li> </ul>	<p><b><u>In Vino Caritas</u></b></p> <ul style="list-style-type: none"> <li>• Secure silent auction items (how many?)</li> <li>• Find event sponsor (how many?)</li> <li>• Attend event and sell tickets (how many?)</li> <li>• Send emails to work, family and friends</li> <li>• Share ads/links on Facebook, Twitter etc.</li> <li>• Attend another club and promote event</li> </ul>
<p><b><u>International Projects and Peace</u></b></p> <ul style="list-style-type: none"> <li>• Polio Plus program – Polio cards</li> <li>• Nogales shoebox program</li> <li>• Agua Prieta shoebox program</li> <li>• Rotary African Women’s Education</li> <li>• Financial support to peace scholarships</li> </ul>	<p><b><u>Youth</u></b></p> <ul style="list-style-type: none"> <li>• Rotary Civics Youth Forum project</li> <li>• Help with Camp Enterprise</li> <li>• Host an exchange student</li> <li>• Help an exchange student with a ride, etc.</li> <li>• Consider RYLA and/or Camp Enterprise candidates to propose</li> </ul>
<p><b><u>Community Service</u></b></p> <ul style="list-style-type: none"> <li>• Kidsability Fun Day</li> <li>• Forest Hill School snack program</li> <li>• Dom Cardillo Trail Cleanup</li> <li>• Rotary Peace Park</li> <li>• New Year’s Eve event</li> <li>• House of Friendship yard work</li> <li>• Earth Day activities</li> </ul>	<p><b><u>Have Fun</u></b></p> <ul style="list-style-type: none"> <li>• Sit with different people at meetings</li> <li>• Invite friends and family to meetings</li> <li>• Attend a meeting of another club</li> <li>• Attend December holiday social</li> <li>• Enjoy special meetings (Halloween, Valentine’s Day, etc.)</li> <li>• Participate in Dine-a-round</li> <li>• Participate in Tuesday Evening Alcohol Mixer (TEAM)</li> <li>• Socialize</li> </ul>