

## Rotary Club of Haliburton

Conflict of Interest & Conflict of Duty or Commitment Guidelines

Rotary Club of Haliburton adopts recognized and trustworthy high standards of service in all actions and decisions, and will act with due diligence in order to refrain from and eliminate bias or favoritism when sponsoring community based and other projects.

## Definition:

## Conflict of Interest

A conflict of interest occurs when a person (or someone in their immediate family) or their business (or a business they have an interest in) could receive financial benefit or loss from this decision.

## Conflict of Duty or Commitment

A conflict of duty or commitment occurs when a person has conflicting duties of responsibility to two organizations (e.g. Rotary and another organization that might benefit from the decision).

- 1. Members will support each other at all levels of decision-making to be fair and to be seen to be acting fairly.
- 2. A club member who is involved in decision making is expected to declare a conflict of interest or a conflict of duty and not be involved in discussion or decision making.
- 3. If member is in doubt, a conflict should be declared.

Approved by Board: May 22, 2014 Approved by Club: June 5, 2014