**Rotary Club of Peterborough**

**Board and Service Committee Sign Up 2018-19**

**Portfolio:** Club Service **Sponsoring Director:** Moe Grant (Secretary)

**Committee:** Communications (Bulletin and Club Runner / Social Media)

**Chair:** Ray Saitz

**Membership:**

Sofie Andreou Hannah Routly

**Core Activity**: To sponsor and organize the Club’s communications via Bulletin, Club Runner, web site and social media

**Goal**: To chronicle Club highlights via Bulletin, maintain communications in Club Runner, maintain website and sponsor other social media accounts

**Volunteer commitment**: Up to 12 members for 1 month each (2 Club meetings/month); meetings as scheduled; plus assigned tasks

**Total time commitment**: About 4 hours per month (some may have more)

**Activities**: takes notes for Bulletin (submit to Vincent Press), up date Club Runner page with events, projects profiles, key dates and meeting, up date social media pages as required