

Service Projects Fund Guidelines

The Rotary Club of Abbotsford is a fellowship of community members who volunteer their time and raise money through fundraising efforts to support and fund local community projects and services.

Rotary Club of Abbotsford annually accepts Service Project funding requests from local organizations whose requests fall within our general guidelines below. Applications that fit the criteria are not automatically guaranteed funding, the Rotary Club of Abbotsford reviews applications based on our current funding priorities and available resources. **The maximum total annual grants awarded will be up to \$15,000.00 with maximum funding to an individual project not to exceed \$5,000.00.**

1. Service Projects must clearly identify opportunities to 'brand' the Rotary Club of Abbotsford financial support, through the use of club name and logo in promotional material, newsletter and/or social media.
2. Preference is given to funding requests for specific programs or projects that provide a long lasting positive impact in our community and leave a physical asset in the community.
3. **Service Projects that benefit children, seniors at risk, address poverty and hunger, support efforts on behalf of the environment and literacy.**
4. The Rotary Club of Abbotsford is looking for Service Projects that offer not only the opportunity to support financially but also provide our membership with the prospect of directly participating in a 'hands on' manner to support the project.
5. Service Project funding is designed for community capital project, ONGOING OPERATIONAL FUNDING **WILL NOT BE** CONSIDERED.
6. Priority is given to one-time funding applications, unless Rotary Club of Abbotsford has adopted a project or program for specific reasons.
7. All other funding sources should be disclosed with each Service Project request.

How to Apply:

1. Determine if your project fits our guidelines and funding priorities.
2. Complete Rotary Club of Abbotsford's Service Project Fund application form.
3. Mail or email the form to the Service Project Director, Rotary Club of Abbotsford, PO Box 71, Abbotsford B.C. V2T 6Z4 or abbyrotarycommunityservice@gmail.com **Deadline for applications is March 31st.**

The Community Service Committee of the Rotary Club of Abbotsford reviews all completed applications by April 30th each year. Final grant fund levels will be determined by the outcome of annual fundraising efforts by the Rotary Club of Abbotsford. Funding announcements are made in May.

Rotary



Club of Abbotsford

Service Project Fund Application

Name of Organization _____

Mailing Address _____

Contact: _____ Email: _____

Telephone: _____ Fax: _____

Website: _____

Organization's Purpose: _____

Geographic Area Served by this Project: _____

Number that will be served by this request: _____

Rotary resources requested (funding, volunteer time, vocational expertise, network...): _____

_____ Project Budget: _____

Specific purpose for which funds will be used: _____

Benefits expected by this project/ program: _____

Other organizations contacted and funding amounts requested: _____

Opportunities to "brand" Rotary Club of Abbotsford's involvement in your project:

If this request is approved, we agree to provide information to confirm that the expenditure of funds was used for the specific purpose stated, if such confirmation is requested by Rotary Club of Abbotsford.

Signature of applicant: _____ Date: _____