



ROTARY CLUB OF EVERETT PORT GARDNER 2019 – 2020 Giving Guidelines

The Rotary Club of Everett Port Gardner (RCEPG) was chartered on October 27, 1987 in Everett, Washington. As part of our ongoing mission, the Club awards multiple community and international service grants throughout the year. These two Committees are honored with the privilege of being responsible for receiving and recommending the annual award recipients.

GUIDELINES:

- Projects / programs should be consistent with Rotary areas of focus.
- Our club primarily supports Everett-based non-profit organizations.
- Most of our grant awards are determined in early November each year.
- The average size of grant awarded is usually \$500 to \$3,000.

APPLICATION SUBMISSION CONTACT INFORMATION:

COMMUNITY AND INTERNATIONAL SERVICES GRANT REQUESTS:

Rotary Club of Everett Port Gardner
c/o Ann Anderst, Grants Allocation Chair
PO Box 3544
Everett, WA 98213

TIMELINE:

Grant Timeline:- Applications received by **September 30, 2019** will have the best opportunity for funding consideration. Most decisions on funding are completed in the fall. Community and International Services Grant Awards will be distributed during our “Season of Giving” program is set for **Wednesday, December 4, 2019.**

FUNDING DECISIONS:

Most of our funding decisions will be determined in October 2019. Applicants will be notified in November. Funds will be available December 4, 2019..



ROTARY CLUB OF EVERETT PORT GARDNER 2019 - 2020 Grant Application

Organization:	Name of Project:
Address:	Contact / Title:
Website:	Phone:
Contact Email:	Request Amount:

PLEASE SELECT ONE: Community Services Project or International Services Project

PROJECT DESCRIPTION AND BENEFICIARIES

1. Please describe your project
2. What is the need being addressed by this project?
3. Where is this project located?
4. Who are the primary beneficiaries?
5. How many people will directly benefit from this project/ program?

BUDGET

6. Please complete the following:

Amount of Current Operating Budget:	Amount of Project Budget:
Request to our Rotary Club:	Percent of Request to Project Budget:

7. If approved, when is do you need the funds? _____

8. Is this request a part of a Rotary District or Future Visions Grant proposal? _____

9. Is this an ongoing or one-time project/program? Yes___ No___

10. Have any other service groups, businesses, churches, etc, pledged or provided support for this project/ program? If yes, please give a short description of who

11. Could the project/program be successful without our help?

12. Please share any additional information you would like us to know.

13. Are there any opportunities for our Rotary Club member s to volunteer? Yes___ No___

I agree to provide information on the outcomes and impact of this project and use of Rotary funds as requested within 6 months of project completion.

Signature: _____ Date: _____

ATTACHMENTS:

- Cover Letter
- Completed RCEPG Grant Application
- Agency Brochure
- Board of Directors Roster
- Project Budget
- Return to the RCEPG Community or International Services Chair