



Rotary Club of Hamilton AM
P.O. Box 209, 423 King Street West
Hamilton, ON L8P 1B5
info@hamiltonamrotay.ca

Mission: Making a difference through service above self.

Vision: Healthy and prosperous communities.

Application Form

Major Projects Grants – 2021 – 2022

The Rotary Club of Hamilton AM invites organizations to submit funding proposals to support projects that promote the health of our community, the City of Hamilton.

Preference will be given to proposals which demonstrate the following:

- A focus on children, youth and/or their families
- “Bricks & Mortar”, which provide tangible, permanent results
- Potential volunteer opportunities for Rotary members and their families
- Sustainability
- The meeting of a significant community need; and
- Matching dollar arrangements (can include in-kind arrangements)

Major Projects

Up to \$15,000 is available for funding in 2022 for a major project or for a combination of several projects from multiple organizations who respond to our call for proposals sent out to community groups by way of social media and on our website. Requests for multi-year project funding will be considered. **Please note that major capital campaigns will not be considered for funding.**

The deadline for application submissions is April 30, 2022. Successful applicants will be contacted by June 30th, 2022 and funding will be made available by September 1st, 2022

NOTE: **Grants in the amount of \$500.00** are also available for smaller projects that come up throughout the year. These Minor Grants are separate from the Major Grant process and may be applied for here: [Minor Grants - 2021 - 2022 | Rotary Club of Hamilton AM \(clubrunner.ca\)](#)

2021-2022 GRANTING GUIDELINES

In order for a proposal to be considered, **all information as requested below is to be provided**. For those sections of the application that do not apply to a specific submission please indicate “not applicable”.

PART A; DESCRIBE YOU AND YOUR PROJECT

1. APPLICANT INFORMATION:

- a. Organization Name:
- b. Address:
- c. Business Number (BN), formerly known as the Registered Charitable Number:
- d. Organization Telephone number
- e. Website Address:
- f. Details of Contact Person including name, position, telephone, and email

2. PROJECT INFORMATION

- a. Project Name:
- b. Overall goal of the project:
- c. Please identify how your project meets the goals/preferences of the Rotary Club of Hamilton AM, noted previously.
- d. How does the project fill an identified community need?
- e. What are the anticipated outcomes of the project and how will the success of the project be measured?
- f. Please provide an estimate as to the number of people the project will serve.
- g. Total project budget: \$ _____ over _____ months/years
- h. Amount requested: \$ _____ over _____ months
- i. Other Sources of Funding for the project: (complete chart below)

Funding Sources (Organization Name)	Item/Details	Dollar Amount	In Kind or Cash	Anticipated or Confirmed?
Total		\$		

- j. How will the ongoing operating and maintenance costs be funded going forward?
- k. Target start and completion date of the project:
 - l. Provide details on the status of any major regulatory approvals needed for your project to begin. These may include approvals for zoning, historic preservation, environmental impact, etc. Do any community concerns relating to the project exist? If so, have they been addressed?

PART B: FINANCIAL BACKGROUND

1. Please provide a copy of the most recent (audited) financial statements covering a two-year period for the organization responsible for your project.
2. Please provide the budget for the project.

PART C: ORGANIZATIONAL BACKGROUND

1. Please provide the names of Officers of the organization and members of the Board of Directors, if so constituted.
2. Please provide general information about your organization: background, the issues you address, who benefits from your activities and achievements.
3. With what other agencies do you co-ordinate?
4. What geographical area do you service?
5. Have you or your organization previously requested contributions from The Rotary Club of Hamilton AM for this or any other project in the past? If yes, when and how much money did you receive from the Club?
6. What recognition and publicity would Rotary receive if your grant request is approved?

Please submit proposals in writing to the address above or by email to <mailto:info@hamiltonamrotary.ca> by the submission deadline of **April 30, 2022**.

Successful applicants will be contacted by June 30, 2022, and funding will be made available by September 1, 2022.

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