

## Board Meeting Minutes

Monday, July 22, 2019

Board Room, MacBain Community Centre

Niagara Falls, ON.



Present (Circle): BJ Romans, Nancy Tkachuk, Dale Hall, Bob Smith, Tawnya Hartford

Other: David Berry

Regrets (not circled): Jennifer Schoenhals, Harry Walker

1. MEETING CALLED TO ORDER AT 6:00 PM. Nancy Tkachuk: CHAIR

Quorum has been reached. YES

2. REVIEW AND APPROVE MINUTES OF May, 2019

Motioned: Dale Hall 2<sup>nd</sup>: BJ Romans Approved

REVIEW AND APPROVE MINUTES OF June, 2019

Motioned: Dale Hall 2<sup>nd</sup>: BJ Romans Approved

3. ITEMS ARISING FROM PREVIOUS BOARD MEETING:

3.1 Dale has not yet formed a committee for the 30th anniversary but has a suggestion for the location - Chateau des Charmes. He is planning to form a committee in September after every gets back to their schedules.

3.2 Jim Sissions is to follow up with a letter or a proposal about the golf tournament.

DIRECTORS REPORTS:

### **4. President (Nancy Tkachuk)**

4.1 Nancy received a proposal from the Cairn Croft about changing our meetings to their location.

Seeing as the district has started booking events at Bettys, it is suggested that we remain at Bettys at the current time.

### **5. Past President: (BJ Romans)**

5.1 BJ is looking to see if there are job descriptions for each of the board roles, especially those that have no one to fill them. It is suggested that we take the descriptions from RI and customize them for our club and post them to Club Runner. Dave Berry will set up a google drive and download the relevant job descriptions for our club.

### **6. President-Elect: (Dale Hall)**

Nothing to report.

## **7. Vice-President's Report (Jennifer Schoenals)**

7.1 Jennifer will be involved in a one day event in September 28th as the VTT team leader.

7.2 Bob has appointed her the San Juan chair for the cruise in October.

## **8. New Membership (Dale Hall)**

8.1 The two potential members that mentioned interest at Ribfest have yet to come out to a meeting.

Nancy is requesting that Dale wait and try to reach out to them again in September as people are usually on vacation in the summer. Nancy is requesting that POD 1 in October try to set a social night for people to bring suggested new potential members

## **9. Club Secretary: (Tawnya Hartford)**

Nothing to report.

## **10. Treasurer: (Bob Smith)**

Account as June 30, 2019

General Account \$1863.11

Service Account \$1433.74

Ribfest loan was paid at the end of July as well as the Ribfest transactions have been amended

10.1 There are still a few members that have not yet paid their dues. Bob has 16 members that have not yet paid.

10.2 The US exchange rate is currently \$1.31 and Bob is suggesting that we pay our dues in July in case the rates go up.

10.3 Bob is requesting to look at the interim statement for the month of June and to create a budget for the 2019-2020 year. The budget should be based on \$60,000 because of excess funds from last year.

Dale motions to accept the report. Nancy 2nds. Approved.

## **11. Club Liaison: (Harry Walker)**

11.1 Nancy suggested that Harry come up with a job description for club liaison as he sees it to be brought to the board.

## **12. COMMITTEE REPORTS:**

### **A. Pods – Nancy Tkachuk**

A.1 Meetings have been canceled for both the long weekends in August. September 12th has been canceled for the President's picnic for September 15th.

October 10th before Thanksgiving will not be cancelled.

### **B. Community Service - Dale Hall/Rich Gark**

B.1 Dale and Rich to approach the current members of the committee to see if they would like to remain on the committee.

B.2 Tawnya suggested that use of a form would be ideal for Community Service requests. She suggests that we look at the Welland Club website for their form.

### **C. International Service – BJ Romans**

C.1 BJ wishes to remain on the committee and will remain as chair for this year. Nancy will remain and Dave Berry will be on it as he is involved in the Cluster funding.

### **D. New Generations - Jennifer Schoenhals**

D.1 Requests for budget 2020

RYLA costs \$2025

Rotary Metalists:

Awards \$200

Cash \$4000

Breakfasts \$136

Replacement Plaques \$500

TOTAL: \$6861

- E. Vocational Service – Ross Durdan /Harry Walker - No report until September
- F. Public Relations - Tawnya Hartford/Taylor Wright
- G. Social Committee – Taylor Wright/Tawnya Hartford
- H. Fundraising
  - a. Wine/Beer - Dale Hall - \$394 shy of breaking even on this order. 51 bottles remaining - 28 bottles to be sold to break even. Dale is visiting the Brantford Clubs and the Fonthill clubs.
  - b. Cluster Funding – Dave Berry - the 9 clubs are looking to support another project this year.
  - c. End Polio Now – BJ Romans to talk to Harry about this project
  - d. Ribfest – Nancy Tkachuk/Scott Wright - still waiting for a few refunds/ financial transactions before final report
  - e. TV Auction – Dave Berry - meeting was cancelled today because the packages were not ready. Auction dates are December 5, 6, 7 2019. Hugh Graham is hoping to come talk to each of the clubs about the Auction. We need to remind members of the club that each member should be bringing in 2-3 items each for the auction.
  - f. Polio Tulips - Chuck has ordered the Tulips for delivery in the fall.
- I. RC of NF Sunrise Foundation – Carrie Zeffiro - no report - Board needs to follow up as to who is on the committee for the upcoming year.
- J. Rotary International Foundation – Dennis Gilmore - Dennis to be asked again if he wants to remain as the committee chair.
- K. AV Computer Services – Dave Berry - speaker works and projector is working well. Dave would like to get a better microphone in the future but it is not a priority at the current time.

## 12. NEW BUSINESS

12.1 Our club needs to approve the Rotaract by-laws as we are a sponsoring clubs. Dale and David Berry have been given copies of the by-laws. Dale motions for the Rotaract by-laws to be approved. Nancy 2nds the motion. Approved.

12.2 Dave Berry has created a report as to which members are actually participating in committees and operational duties. There are currently 37% of members that are not currently participating on a committee. The board needs to look at what roles need to be filled and to which members are not currently in a role.

12.3 Dave is suggesting that we look at the citation criteria now at the beginning of the year as opposed to in the middle/end of the year as we have done in the previous years. A suggestion that we have an extra meeting the week before the October board meeting to go over the citations and the inputting of RC goals. BJ is also suggesting that we look at our vision planning notes from our session a few years ago.

12.4 DG Bob Artis will be at this Thursday's meeting, Nancy is requesting that if as many board members can be at the meeting on Thursday.

MEETING ADJOURNED AT 7:40 pm

Motioned: Bob Smith 2nd: Dale Hall Approved.

NEXT MEETING: MONDAY, August 26, 2019 AT 6:00 PM Community boardat MacBain Center