



ROTARY CLUB OF WELLAND

100th Anniversary Legacy Project

Proposal Application

Due May 31, 2018

The Rotary Club of Welland was founded in 1920 and will celebrate its 100th Anniversary on April 1, 2020. As a signature activity, we are requesting proposals from the public, Rotarians, and former Rotarians. The project should reflect the Objects of Rotary that include: Making a Difference, Service Above Self, Community Service and Goodwill that can, in the broadest sense, benefit Welland residents and visitors to this great City.

The project will have up to a \$100,000 nominal value, based on up to a \$100,000 contribution from the Rotary Club of Welland. The project value could be significantly more if it can attract sponsors, partners, matching funds or grants from foundations, etc. Your project could be completed in time for the 100th Anniversary Gala planned for the spring of 2020 or you can propose a timeline that makes sense.

This initiative will create a legacy project for our Club and the community so we will be looking for volunteers and sponsors for various roles. Whether you want to be involved in the committee, provide expertise, promotion, sponsorship or in any other manner, we have a job for you. Simply contact us to get involved.

Project Considerations:

We are seeking projects that align with Rotary Values: we want a project that will “Make a Difference”, demonstrate “Service Above Self”, and “Foster Community Spirit”. The project should also pass the Rotary Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it build GOODWILL?
4. Will it be BENEFICIAL to all concerned?

Rotary information can be found at [Rotary International](#), and local Rotary Club goals, service, and projects can be viewed at [Rotary Club of Welland](#). The proposal must align with how we see the [Rotary International's six Focus Areas](#) apply to what we do locally.

All project submissions will be evaluated by the Rotary Club of Welland's 100th Anniversary Committee. To avoid conflict of interest, members on the committee will not submit project applications. The Committee will use a scoring matrix to evaluate and select a project, based on the information provided.

Please include all relevant project information including concept, scope, and budget estimates to implement and maintain the project. Consider that some ideas are complex or may require a partnership so give yourself ample time to develop your concepts. Where applicable, proposals must comply with accessibility legislation. We need enough information and sufficient detail to evaluate the project and know that it is viable. Applicants are encouraged to alert the Rotary Club of Welland of their intention to apply via e-mail at info@wellandrotaryclub.com



Please complete the following application for your project proposal and send electronically, with all necessary attachments, to info@wellandrotaryclub.com by 5 pm on May 31, 2018 for consideration. Any late submissions will not be accepted nor will any late attachments or materials.

100th Anniversary Legacy Project - Information	
Project Name or Title:	
Primary Contact Information	
Name:	
Address, City, Postal Code:	
Phone number(s):	
E-mail address:	
Additional Contact Details (if Necessary)	
List of name(s) of associated group(s)/business(es) submitting the project proposal:	
Website (if applicable) information:	
Social media information:	
Briefly note any other key details you may want us to know about your group.	
Project Questions – attach documents where necessary	
What local benefits does your project address (check all that apply):	<ul style="list-style-type: none"> Social and community engagement Healthy living, recreation and leisure Making a difference in the lives of people Environmental quality Education, culture, and literacy Tourism, economy, and promoting Welland
Provide a brief and concise overview of your project proposal:	
Provide a clear project development timeline:	
Where in Welland will the project take place:	
Do you have volunteers and/or other partners willing to support this project:	
Describe the community need that your project will address:	
Describe who will benefit and how:	
Briefly describe the people who will be involved in making this project successful. List all other key partners who you will engage in	



this project and how they will be involved in making the project and any upkeep:	
What are the anticipated project outcomes and achievements:	
How do you see your project creating a lasting legacy for Rotary and Welland:	
If applicable, describe how your project complies with accessibility requirements and/or legislation:	
If known, list any conditions or approvals that may be required:	
Is there anything else you would like us to know about your proposed project:	
List of appended information or documents:	

Project Financing

Complete the following financial information for your project. Outside of legacy costs, and/or in-kind contributions, the project should not be more than \$100,000. Where possible, please attach relevant estimates of capital and/or other large expenditures. In some cases funding contributions may be spread over several years. Provide an attached list of any expected or anticipated in-kind contributions (hours, costs, etc.). Attach any other financial or budget documents if necessary. Should your project be chosen for further review, you may be asked to provide additional information such as project quotes.

For some, you may have a solid idea and are then challenged in filling out the budget information. We still want to hear about your initiative. Consider, for example, matching grants and sponsorships that may be available that can help defray costs or add to the Rotary contribution. In your work, please explain your items clearly such as when and why an organization may waive fees or that a grant will be necessary. Furthermore, grants can be sought, but applicants to our legacy project request need to be aware of deadlines and conditions associated with those funders.



100th Anniversary Legacy Project - Budget		
	SOURCE	AMOUNT (\$)
REVENUES		
	Rotary Club of Welland	
List the funders and financial contributors to the project. Note which are government, private, and non-profit sources.		
TOTAL ANTICIPATED REVENUE		
EXPENSES		
List all project expenses, including design, capital, permits, labour, equipment, etc. Consider HST costs need to be included where applicable. List any legacy cost estimates anticipated for your idea and note who would be responsible.		
TOTAL ANTICIPATED EXPENSES		
ADDITIONAL INFORMATION		
IN-KIND CONTRIBUTIONS (donations, volunteer time, etc.)		
Provide a breakdown of in-kind contributions, source, and their associated value.		

On behalf of the Rotary Club of Welland, we thank you for your 100th Anniversary Legacy Project application. We will be in contact with you after our committee has reviewed all of the project proposals with a decision.

Rotary Club of Welland
 P.O Box 681
 Welland, Ontario L3B 5R4
 E: info@wellandrotaryclub.com