

# Community Grant Minimum Criteria

To receive a Community Grant from the Rotary Club of Kamloops, the applicant must meet ALL of the following criteria.

## Charitable

Grants must be used for a charitable purpose by an organization that is clearly philanthropic in nature. The organization is not required to be a registered non-profit organization. Contributions are not made to individuals or for activities that are promoting specific religious or political viewpoints.

## Local

Grants must be used within the City of Kamloops, as defined by the City.

## Recognition for the Rotary Club of Kamloops

The applicant must agree to publicize or acknowledge the contribution in a way that promotes community awareness of the Rotary Club of Kamloops.

The Rotary Club of Kamloops has its own scholarship program. Therefore, grants will not be awarded for scholarships to educational institutions.

## Community Grant Focus Areas

In addition to the minimum criteria for Community Grants, the Rotary Club of Kamloops has identified the following focus areas for funding:

- Youth
- Seniors
- Education
- Community Benefit

## Application Instructions

Please be concise and specific in describing your project, its activities and how the funds will be used.

1. No application attachments will be accepted. We will contact you if additional information is needed.
2. Explain how the funds will be used to benefit our local community and achieve the project's end result.
3. Rotary expects to be recognized for its contribution to your organization. This can be done through media releases, letters to the editor, placing the Rotary Club name or logo on printed materials, etc.
4. Please let us know of any other sources to which you have requested funds for this project. Applying to other sources in no way negatively impacts your application. Our Club appreciates combining funding sources to achieve greater results.
5. You may apply for more than one project, but each project requires a separate application.
6. We will not accept applications for projects, activities, or purchases that have already taken place.
7. Grant funds must be expended within a 12-month period of grant approval.
8. All applications must be typed or printed legibly and signed by an authorized representative of the requesting organization. Applications can be downloaded [here](#).
9. Status reports may be required for projects exceeding \$5,000. Frequency of reports will be determined on the length of the project.

# Community Grants

Since its charter in 1922, the Rotary Club of Kamloops has focused on serving the needs of the community.

Earliest projects included the Rose Garden in Riverside Park and improvements to Peterson Creek Park.

The youth of Kamloops received Rotary support as early as the 1930s with school milk programs, scholarship support began in 1939, support of the Boys and Girls Club has been on-going. Rotary introduced Drug and Alcohol and Stop Smoking Programs into Kamloops School and most recently, our [Child Hunger Initiative](#) provides twice-monthly Family dinners and elementary school breakfast programs.

All of Kamloops has benefited from Rotary's continuing support of Royal Inland Hospital and the Kamloops Food Bank. Throughout our 96 year history, the Rotary Club of Kamloops has enjoyed partnering with community groups to better serve the needs of the people of Kamloops.



# Application Review Process

Applications are accepted throughout the year and reviewed by our Community Giving Committee.

Expect up to 1-2 months for review and notification. Please plan accordingly.

A representative from your organization may be invited to an Board of Directors meeting to clarify the request for funding and / or to a Rotary Club meeting to accept the Community Grant.

Date: \_\_\_\_\_

**IMPORTANT: SEE INSTRUCTIONS ON BACK**

## Applicant Information

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_ Are you a registered Non-Profit Society?  Yes  No

## Project Information

1. Title or Purpose of Project: \_\_\_\_\_ Amount of Grant Requested: \$ \_\_\_\_\_

2. Briefly describe your project, its activities, and the specific charitable purpose for which funds are requested:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How will the funds be used within Kamloops?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Describe specific community benefit or end result of your project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. How will you publicize the Rotary Club name or logo as part of your project?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Have you requested funds from other sources for this project?  Yes  No

If so, list others to whom you have applied for support:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Applicant Certification

I am an authorized representative of the applicant organization and agree to use the funds for the specific purpose stated in this application.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_

## For Rotary Club Use Only.

Recommended Funding:

\$ \_\_\_\_\_

Not Recommended because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Community Grants Committee:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Club Board: Approval  Yes  No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_