



The Rotary Club of Columbia Center  
6222 W John Day Ave  
Kennewick, WA 99336

January 6<sup>th</sup>, 2020

Dear Previous Columbia Center Rotary Scholarship Recipient,

Our club is excited to offer you the opportunity to apply for the Columbia Center Rotary 2020-2021 Continuing Education Scholarship! This is a **\$1,500** award for students currently enrolled in undergraduate college/university/trade school who were previously selected as a Columbia Center Rotary scholarship recipient during the previous year. Continuing applicants must be able to clearly identify the following:

- A continuing financial need
- Progress made towards the achievement of educational goals
- Active participation in your college/university/trade school, larger local community, or workforce.

Attached is an application for the scholarship. Please review the applicant eligibility criteria to determine if you qualify. Applicants must submit:

- A completed application
- An updated résumé
- A copy of your 2019-2020 academic transcript
- A copy of your 2019-2020 financial aid package
- A letter of recommendation from a current faculty member or advisor

An application is not considered complete unless all materials listed above are included. Failure to enclose any of the listed items will result in immediate disqualification. Completed applications and supporting materials must be returned as a **single PDF file** electronically to [ccrscholarships@gmail.com](mailto:ccrscholarships@gmail.com) by no later than March 22<sup>nd</sup>, 2020.

If you should have any questions, please contact Amanda Heap at [ccrscholarships@gmail.com](mailto:ccrscholarships@gmail.com) or at 509.430.6809. I look forward to receiving your completed application!

Sincerely,

Amanda Heap  
509.430.6809  
[ccrscholarships@gmail.com](mailto:ccrscholarships@gmail.com)



## Columbia Center Rotary

**2020-2021**

**Rotary Achievement Award for  
Educational or Vocational/Technical Excellence**

**CONTINUING SCHOLARSHIP**

**(for students previously awarded a Columbia Center Rotary Scholarship)**

Student Name: \_\_\_\_\_

Current School: \_\_\_\_\_

Current or Anticipated Major/Degree: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant Eligibility Criteria:**

You are eligible to apply for a Continuing Columbia Center Rotary Achievement Award, a **\$1,500 scholarship for college, university, or trade school**, if you:

- Received a scholarship from Columbia Center Rotary in the previous calendar year.
- Will still be enrolled as a full-time undergraduate in a university, college, or trade school in the 2020-2021 school year.
- Can identify a continuing financial need.
- Have been actively involved within your school or local community.

All application answers must be in essay format and either typed on the space(s) included in the application form or included on clearly marked separate sheets of paper. Please use fonts no larger than

11 point (Calibri, Arial, Helvetica, or Times New Roman are the acceptable fonts). Responses must be printed on white paper with black type. All responses should adhere to the length indicated in the question. Please provide sufficient information to allow for a competitive analysis.

Applicants must submit the following for consideration:

1. The completed “Application Questionnaire” (please see the following pages).
2. A copy of your 2019 – 2020 academic transcript.
3. A copy of your 2019 – 2020 financial aid package.
4. A letter of recommendation from a current faculty member or advisor.
5. An updated professionally-formatted personal résumé.

**Please note – all items MUST be included in the application packet or it is immediately disqualified.**

When scoring the application there are a maximum number of points that can be earned per section. A breakdown is as follows:

- |   |           |
|---|-----------|
| • Application Questionnaire, Part 1: Personal Academic Achievements | 20 points |
| • Application Questionnaire, Part 2: Financial Need                 | 20 points |
| • Application Questionnaire, Part 3: Involvement and Leadership     | 15 points |
| • 2019 – 2020 Academic Transcript                                   | 20 points |
| • Instructor/Advisor Letter of Recommendation                       | 10 points |
| • Updated Personal Résumé   | 5 points  |
| • Spelling, Grammar, and Overall Formatting                         | 10 points |

**Please submit your completed application, academic transcript, financial aid summary, recommendation letter, and updated personal résumé as one single electronic file (preferably Adobe PDF) by the following date:**

**5:00 PM, Sunday, March 22<sup>nd</sup>, 2020**

The submission email address is: **ccrscholarships@gmail.com**

Please include your first and last name in the email subject line. *Example: John Doe 2020 Scholarship Application.* Feel free to email with any additional questions, or phone Amanda Heap at 509.430.6809.

## **APPLICATION QUESTIONNAIRE**

Please fill out all questions to the best of your ability

*(If provided space is insufficient, please type responses on a separate sheet(s) and include with the application packet)*

### **Part 1 --- Personal Academic Achievements** *(Maximum of 500 words)*

Please describe your university/college/trade school educational achievements over this past year.

Describe your future educational/career goals, and feel free to mention how your achievements have impacted and/or refined those goals.

### **Part 2 --- Financial Need** *(Maximum of 500 words)*

Describe why you are applying for this award. Explain any financial challenges which may affect your ability to continue your education if you do not receive this scholarship.

**Part 3 --- Involvement and Employment** *(Maximum of 500 words)*

Describe and give examples of the ways in which you have been involved in your school over the last year (i.e.: clubs, student government, sports, volunteering, TA work, etc.). You may also list examples of your current community involvement independent of school affiliation (such as local volunteer activities, part-time employment, internships, etc.). Be sure to emphasize areas where you demonstrated leadership abilities.