

## **ROTARY CLUB OF LANGLEY CENTRAL GRANT REQUEST GUIDELINES**

The following are general policies that the Rotary Club of Langley Central uses to establish eligibility for grants. They are not intended to be exhaustive nor stringent.

- 1) Funding requests must deal with issues relevant to at least one of the four avenues of service:
  - a) Club service:
    - membership development
    - public relations
  - b) Vocational service:
    - career development
    - vocational awards
  - c) Community service:
    - human development
    - community development
  - d) International service:
    - international youth projects
    - youth exchange
    - world community service
- 2) All requests must be in writing and include the required information as set out on the attached Grant Request Application.
- 3) As a general policy, the amount of funding supplied by the Rotary Club of Langley Central will not exceed fifty percent of the specific project requirements.
- 4) Only one request per year will be considered from any organization or group.
- 5) The Grants Committee will forward the request along with a recommendation to the Board.
- 6) Funding requests will not be actively sought by the Rotary Club.
- 7) Preference will be given to youth and senior activities, programs, or capital expenses.
- 8) Preference will be given to projects with matching grant opportunities.
- 9) The applicant must be a non-profit organization.
- 10) In most cases the request must not be used for administrative salaries.
- 11) Preference will be given to local community need.
- 12) Preference will be given to groups that will recognize Rotary's contribution in a concrete way (i.e. through plaques, donor wall, etc.).