

New Member Package

Rotary

Club of Sault Ste. Marie



Organized June 18th, 1918

Club N° 2776

District N° 6290

(705) 945-1279

www.rotarysault.com

A large blue puzzle piece graphic that serves as a background for the text in the bottom right corner.

**You are the
missing
piece**

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WELCOME TO ROTARY!

We are neighbours, community leaders, and global citizens uniting for the common good.
With YOU, we can accomplish so much more!

WHAT IS ROTARY?

Our impact starts with our members—people who work tirelessly to make the world and their communities a better place. Our efforts are supported by our individual clubs, Rotary International, and The Rotary Foundation, which turns generous donations into grants that fund the work of Rotarians and partners around the world. As a nonprofit, all of the Foundation's funding comes from voluntary contributions made by Rotarians and friends who share our vision of a better world. Rotary is led by our members—responsible leaders who help to carry forward our organization's mission and values in their elected roles.

We are an organization of service minded individuals around the globe who are working on some of our world's toughest challenges with our areas of focus in:



Peace and conflict prevention/resolution



Disease prevention and treatment



Water and sanitation



Maternal and child health



Basic education and literacy



Economic and Community development

"Service Above Self"

OUR MISSION

The Rotary Club of Sault Ste. Marie has been an active part of the community since 1918. **Our primary charitable mandate is to offer support to children with physical disabilities.** This is done primarily in close partnership with Easter Seals Ontario and secondarily with The Children's Rehabilitation Centre - Algoma through fundraising projects.

THE FOUR-WAY TEST

Created by Rotarian Herbert J. Taylor in 1932, and adopted in 1954, our moral compass for the things we think, say, and do:

Is it the **TRUTH**?

Is it **FAIR** to all concerned?

Will it build **GOODWILL** and **BETTER FRIENDSHIPS**?

Will it be **BENEFICIAL** to all concerned?

We must, as Rotarians, be visible examples of ethically right conduct. And we are indeed fortunate to have the Four-Way Test as our ethical guide.



*The Rotary Welcome Arch
re-erected July 2012*

OUR HISTORY

Paul Harris was the founder and organizer of the first Rotary club in Chicago in 1905. Paul Harris was born on the 19th of April, 1868 and died January 27th, 1947. He was the first president of Rotary International in 1910.

The inaugural meeting of our Rotary club was held at the Y.M.C.A. on June 18th, 1918. There were 53 members present.

Rotary club memberships internationally were for males only until 1989. Six female Rotarians were inducted into our club at the 1990 inaugural meeting.

OUR TRADITIONS

From the earliest days of Rotary, members referred to each other on first name basis. Personal acquaintance and friendship are cornerstones of Rotary.

Rotary is a participatory organization that highly values regular attendance. When a member is absent, the entire club loses the personal association.

Membership is by invitation only. Help to extend our Rotary family by sharing your involvement with Rotary, enticing others to join this great organization, and proposing qualified individuals for membership.

OUR FOUNDING MEMBERS:

Atkinson, W.V.F.	Kyle, David
Bald, Dr. Geo.	Lawrence, A.W.
Bassingwaite, Jas.	Lyons, James
Best, E.J.	Mayer, W.C.
Browne, J.D.H.	McCaig, Dr. A.S.
Campbell, R.G.	McCormack, W.J.
Carrick, C.S.	McIntyre, Alex
Chapman, Lou	McKay, J.T.
Chitty, Thos.	McMeekin, John
Cowie, Geo. S.	McPhail, John A.
Crume, R. Leo	Montgomery, Geo. A.
Curran, J.W.	
Farwell, George C.	Morris, H.C.
Findlay, C.A.	Neill, John
Franz, W.C.	Nelson, J.M.
Fuller, W.T.	Patterson, Norman
Furse, J.A.	Pickering, A.E.
Gibson, Dr. R.J.	Pinch, J.C.
Gilchriese, W.F.	Pomery, W.H.
Goodwin, Geo. W.	Pritchard, Rev. H.J.
Gray, George R.	Read, Elgar
Green, Chas. M.	Shell, E.W.
Greensted, H.B.	Simpson, T.E.
Hollinrake, Harry	Sinclair, Armon
Housan, Jas.	Speer, C.H.
Jacobe, L.L.	Stewart, A.E.
Johnston, J.O.	Wilson, Major P.B.

BECOMING AN ACTIVE MEMBER

A Red Badge indicates that you are a New Member at the Rotary Club of Sault Ste. Marie. In order to become an Active Member (and thereby earn your Blue Badge), you must accomplish the following:

- ☐ Attend a Board Meeting. Meetings are held monthly, and meeting locations and times are announced during luncheons
- ☐ Complete a make-up luncheon at another Rotary Club
- ☐ Submit a biography of yourself for the Rotary newsletter, The Ambassador
- ☐ Sign up for a committee

ROTARY MEETINGS

TUESDAYS

THE MARCONI CLUB

12:05 PM

AGENDA

ARRIVAL

Two people will be working at the table when you first get in. One is taking attendance, and one is taking note of guests. Don't forget to check in and grab your badge!

SINGING OF NATIONAL ANTHEM AND ROTARY GRACE

The first anthem is "Oh Canada", followed by the first verse of "My Country, 'Tis of Thee" to celebrate that we are an international district. A Rotarian will give thanks for the food.

LUNCH

Our lunch menu changes every week.

ATTENDANCE

The names of Rotarians marked as absent are read off, so that any errors can be noted and changed. Guests are welcomed to the club at this time.

HAPPY/SAD BUCK

This is a time where Rotarians can go to the front and pay a dollar to share (e.g. bragging about new grandchildren.) All money goes to the flowers and sick visits fund.

FINES

Don't worry, it's only for change. The Rotarian assigned to sergeant-at-arms will call upon anyone caught "breaking the rules" (going on their cell phone, not properly wearing your badge and pin, etc.) to donate change into the bucket for the flowers and sick visits fund.

ANNOUNCEMENTS

The Club President and other Rotarians may have announcements about upcoming events, board meetings, correspondence from the district, etc. Every month a Rotarian will do birthdays and present other Rotarians with a birthday that month with a small gift. Sometimes Paul Harris pins will be presented to Rotarians as an acknowledgement of their donations to the Rotary Foundation.

PROGRAM

Each Rotary lunch a different guest speaker is invited to talk to the club, followed by a question and answer period. The program line-up is listed on the Rotary website.

"IF NO ONE HAS ANYTHING ELSE TO ADD FOR THE GOOD OF ROTARY – HAVE A GREAT WEEK!"

ROTARY MEETINGS

TUESDAYS

THE MARCONI CLUB

12:05 PM

BRINGING A GUEST

You are always welcome to bring guests who you think could benefit from visiting a Rotary lunch! Let the Rotarians at the door know who your guest is, and they will collect the lunch fee from you for your guest's meal or it can be added on to your next dues. The club will pay for the guest if they are a potential member.

ROUND TABLES

Round Tables happen instead of a traditional Rotary lunch, when Rotarians are expected to attend another event that week such as a celebration dinner or the Sports Awards Dinner. Round Tables take place at the same time as regular lunches, and are downstairs at the Marconi Club and served buffet style. There are no announcements, anthem, program, etc, but you are to sign in for attendance.

DIETARY RESTRICTIONS

If you have any special dietary needs (allergy, vegan, gluten-free, etc.), please let Carmela know.

LOOKING FOR WAYS TO BECOME MORE FAMILIAR WITH OUR CLUB?

As a new member, you are encouraged to sit at a different table each week, get to know other Rotarians, and engage in conversation at the table. Rotarians will also look forward to the opportunity to get to know you.

Flip through your Roster and History Book – you may see some familiar faces and learn something new about our club from days gone by!

Visit the following sites to get more information about Rotary, our club, and the causes we support:

www.rotary.org
www.ridistrict6290.org
www.rotarysault.com
www.easterseals.org

Visit the Rotary office at 364 Queen St East and say hello to Events Manager, Carolyn Bunting O'Connor, and Events Coordinator, Nilah Moss. The walls of the office feature pictures and paraphernalia from our club's history, and the Club Banners from our members' travels around the world are on display.

Read your monthly copy of *The Ambassador* that you will receive via email. If you find something particularly interesting, talk to the author at the next luncheon!

Connect with our club on Social Media

www.facebook.com/rotaryssm
www.twitter.com/rotaryclubofssm
www.youtube.com/rotaryclubofssm
www.instagram.com/rotaryfest

BENEFITS OF MEMBERSHIP

JOIN LEADERS | EXCHANGE IDEAS | TAKE ACTION

GROWTH

Through club service projects members learn about local and international issues, and can volunteer their time and talents where they are most needed. Being a Rotarian gives you the opportunity to serve, build friendships, enrich your professional and personal knowledge, network, have personal growth and development, experience cultural diversity and good citizenship, and learn world understanding.

FELLOWSHIP

Members are allowed to attend meetings at any Rotary club – a practice that guarantees Rotarians a warm welcome in communities around the world. Being a Rotarian makes you a part of an international family. At our weekly lunch meetings, and at the many events that we host, Rotarians are able to meet other leaders and philanthropic-minded people in their community. Friendships have been made in Rotary that last a lifetime!

"The foundation upon which Rotary is built is friendship: on no less firm foundation could it have stood."

- Paul P Harris. 1926

PRIZE WINNINGS

Rotarians are eligible to win any of the prizes being offered at any of the events Rotary conducts on behalf of Easter Seals. Rotarians are to be treated like everyone else who enters/supports any of our events. Rotarians and their family CANNOT participate in the ROTARYFEST Car Draw.

RI CONVENTION

A Rotary International convention called the RI Convention is held every May or June in a different world-class city. This lively, four-day event features notable speakers, spectacular entertainment, and unparalleled opportunities to experience the true breadth of Rotary International. All Rotarians are welcomed.

HOSTING EXCHANGE STUDENTS

Rotary Youth Exchange gives students the opportunity to travel and experience new cultures. Host families accept visiting students as a new member of their family. Consider it like having another son or daughter. Entering into hosting with this frame of mind is the most rewarding. If you volunteer to be a host family you can expect a student to live with you for about 3 months, but it can vary. The student will be governed not only by the rules of the program but by the rules of your household. You are responsible for the safety of the exchange student the same as for your own children. It is not your responsibility to act as a taxi service or a tour guide. For more information, contact the club's Youth Exchange Officer.

BENEFITS OF MEMBERSHIP

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DISTRICT CONFERENCES

You are also invited to join fellow Rotarians at district conferences. District conferences showcase club and district activities. These annual, family-friendly events mix friendship with learning. All Rotarians are encouraged to go and to make it a family vacation opportunity.

BORROWING OF RESOURCES

We have many resources that members and others may wish to borrow, but unfortunately due to accessibility, liability, and damage, we do not allow for any borrowing as a rule unless a special request is approved by the board.

RESPONSIBILITIES OF MEMBERS

ATTENDANCE/MAKE-UPS

Attending weekly club meetings allows members to enjoy fellowship, enrich professional and personal knowledge, and meet other business leaders in the community.

Members should have at least 30% attendance at meetings; however we strive for 60%. Rotarians should never miss more than three consecutive meetings.

You can “make-up” attendance within two weeks before or after a missed meeting by attending another Rotary Club’s meeting. As a visiting Rotarian, you must pay that club’s fee for attending their meeting. Submit make-up cards to the Club Secretary as soon as possible. “Make-up” is also possible by volunteering at a Rotary event and emailing the club secretary after the event.

When travelling, you are encouraged to expand your Rotary horizons by attending a meeting of any other Rotary club in the world. Information is available on www.rotary.org, or through the Club Secretary.

NEARBY MAKE-UP LOCATIONS:

Rotary Club of Sault Ste. Marie North

Wednesday 7:00am or 12:00pm

Algoma's Water Tower Inn

Wawa Rotary

Wednesday 12:00pm

Embassy Restaurant

Sault Michigan Rotary

Monday 12:00pm

Ojibway Hotel

Blind River Rotary

Wednesday 6:00pm

Mustangs Grill

Chippewa County Sunrise Rotary

Thursday 7:00pm

Antlers Restaurant (SSM MI)

Leave of Absence can be taken but must be a minimum of 3 months. Fees are still charged. For more details speak to the Treasurer.

RESPONSIBILITIES OF MEMBERS

JOIN LEADERS | EXCHANGE IDEAS | TAKE ACTION

DUES

Club members are required to pay annual dues to their clubs, districts, and Rotary International, as well as the subscription fee to the appropriate Rotary magazine. Being delinquent in paying dues can jeopardize the ability of remaining a Rotarian. We promote paying via credit card, as this is very convenient and guarantees your dues are up to date. Dues are payable when issued.

AMOUNT

Approx. \$800 annually

TO BE PAID

January 1st

April 1st

July 1st

October 1st

INCLUDES

Lunches

Club Dues

Rotary International Dues

Rotary District 6290 Dues

EREY (EVERY ROTARIAN EVERY YEAR)

The Rotary Foundation enables Rotarians to advance world understanding, goodwill, and peace by supporting projects that improve health, support education, and alleviate poverty. Rotary cannot conduct its good works without the support of its members. The Annual Fund is the primary source of funding for Foundation activities. Every Rotarian is encouraged to contribute to the Annual Fund every year. Your contribution will be used to fund local and international service projects, scholarships, and vocational training teams. The minimum annual goal contribution is \$100.00 but what you are comfortable with is acceptable.

You can also add any amount to your quarterly dues to be directed to the Rotary Foundation Fund. This is an easy way to remember to give!

CONDUCT OF MEMBERS

All members are representatives of the Rotary family. Fellowship and merriment are all part of Rotary and we must all conduct ourselves in what we say and do according to the four way test. We need to know our limits.

“The things that are worthwhile take time, and it is not the I’s of the world but the We’s who achieve them”

- H. J. Brunnier, RI President (1952-1953)

RESPONSIBILITIES OF MEMBERS

JOIN LEADERS | EXCHANGE IDEAS | TAKE ACTION

LEADERSHIP OPPORTUNITIES

Board Member

One needs to be a club member for minimum of two years before their name can be put forth as a board member. Past board members must wait two years before their name can be put forth again. If you do not wish to be on the board when your name does come up, you have the option to decline.

Board members must commit to ten monthly board meetings so that quorum can be established, be available for occasional immediate board meetings for a quick vote, and be able to host one of the board meetings (snacks and refreshments after the meeting for a social opportunity).

President

To become President, one has had to be on the Board to be eligible. The outgoing President chooses his/her designate. You may want to speak with the Secretary or Board Advisors as to who may make a suitable incoming President.

interest. Refer to the roster, or the committees section beginning on the next page, to identify the committees that you are interested in. Since 1926, our club has had a very strong relationship with Easter Seals and you will see that many of our events are Easter Seals fundraisers. We also have a strong community service relationship with the Children's Rehabilitation Centre – Algoma.

LEADERSHIP

You are encouraged to volunteer for leadership roles at the club level and beyond. There are many opportunities to expand your experience and use your leadership skills with Rotary: being a committee chair, becoming a board member, participating in district and international conferences.

RECRUITING AND RETAINING MEMBERS

To keep clubs strong, every Rotarian must share the responsibility of bringing new people into Rotary. Even new members can bring guests to club meetings or invite them to participate in a service project.

Keeping other members involved in Rotary, fostering strong fellowship, and encouraging early participation in service projects are the best ways to sustain a club's membership.

SERVICE

"Service above Self" is Rotary's motto, and best explains the philosophy of unselfish volunteer service. Members are expected to volunteer in areas that peak their

The avenues of Service are Rotary's philosophical cornerstone and the foundation on which club activity is based

Club Service focuses on strengthening fellowship and ensuring the club's effective functioning. **Vocational Service** encourages Rotarians to serve others through their vocations and to practice high ethical standards. **Community Service** covers the projects and activities the club undertakes to improve life in its community. **International Service** encompasses actions take to expand rotary's humanitarian reach around the globe and to promote world understanding and peace. **New Generations Service** recognizes the positive change implemented by youth and young adults through leadership development activities, service projects, and exchange programs.

COMMITTEES

A roster is received at the beginning of each new President's year. This Roster lays out the committees and the members who are to conduct that specific duty or to be part of that specific committee. As a committee chair, it is encouraged to talk to your committee members and work together to make your event as successful as possible. If you have a concern, contact the President.

CLUB ADMINISTRATION

Conducts all of the club's administration activities and oversees the other Club Service committees. The Treasurer and Secretary are members.

ATTENDANCE/GUESTS

Members rotate responsibility for recording Rotarian's attendance to luncheons, announcing those not in attendance, and announcing the overall attendance percentage. They record the guests in attendance, collect their lunch fees, and announce them.

SERGEANT-AT-ARMS

Members rotate responsibility to ensure that flags are set properly, and to bring out the bell and any other items required for the meeting. They cause hilarity and lighten up the meeting through announcements and fines for fun and/or meaningful reasons. These "fines" are used for the flowers and sick visits funds.

CELEBRATE 100

Members plan and prepare for our club's upcoming 100th anniversary in 2018.

MEMBERSHIP

Develops and implements a plan for recruiting and retaining club members.

CLUB HISTORY

The main purpose is to collect history of the club activities during the year of each President and to record them into our history book. It is the duty of the President to highlight their year as they see it.

PROGRAM

Members rotate the responsibility to bring in interesting and informative speakers for each week of their month. The speakers have 20 minutes for presentation and then 5 minutes or so for Q&A. The two Rotarians assigned to program sit at the head table with their guest speaker and the President.

CUSTODIAN

Ensure that Rotary property in the warehouse is organized, and arrange to retrieve and/or deliver these items when requested.

BIRTHDAYS

Members rotate the responsibility to identify which Rotarians have a birthday in a given month. These individuals will then be recognized at a luncheon that month and presented with a small gift of any sort. The Rotarians who are celebrating their birthday that month are required to pay \$2.00 during that luncheon.

FLOWERS & SICK VISITS

Members are responsible for ensuring that the personal events in Rotarian's lives are looked after. Monies come from fines from the fines and happy/sad bucks.

FELLOWSHIP/FUN/FRIENDSHIP (3 F's)

During the 2nd or 3rd week of December the luncheon becomes a family Christmas event full of photos, activities and Santa! Our local Easter Seals families are also invited to partake. Other social outings are planned throughout the year by this committee to encourage fellowship outside the Tuesday meeting.

ROTARIAN OF THE YEAR

This committee annually chooses an exceptional Rotarian, who in the past year or years has made a significant contribution to the club, and then honours them with an award (usually at the President's night social.) It is chaired each year by the preceding year's President.

CLUB SAFETY OFFICER

Each event Chair and/or their clearly designated individual will be responsible for the health and safety of Rotarians, Volunteers, participants and the public, for their event, and will prepare an event specific risk management policy.

INTER-CLUB MEETINGS

The "inter-club meetings committee" is in place to develop and liaison any meetings or events that take place between our Club and another Rotary Club(s).

CLUB TRAINING OFFICER

An individual that any club member can go to with any question or concern about our Club or any other function of Rotary.

NOMINATING

The nominating committee is responsible for providing a nomination list to the Club for the election of Board members for the coming Rotary year. The committee is defined (what positions make up the committee) in the Club by-laws plus 2 members at large. This happens only in the fall of the year.

CONSTITUTION & BY-LAW

Responsible for reviewing and modifying the club's existing constitution and by-laws.

PUBLIC RELATIONS

Develops and executes a plan to provide the public with information about Rotary and promote the club's service projects and activities.

SERVICE PROJECTS - COMMUNITY

Plans and carries out educational, humanitarian, and vocational projects that address the needs of the club's community and communities in other countries. Oversees all Community Service committees.

EASTER SEALS

Acts as a liaison between the club and Easter Seals

CRCA

Rotary is represented on the Board of Children's Rehabilitation Centre Algoma in order to maintain a direct connection to the centre which was originally started by the Sault Ste Marie Rotary Club. Money comes from the Golf Tournament and the car draw revenues.

DRUG & ALCOHOL AWARENESS

This committee meets as needed. They have funded local alcohol and drug trauma prevention programs.

ENVIRONMENT

Rotary is in charge of clean-up along Second Line between Black Road and Great Northern Road. This committee is responsible for organizing Rotarians and their families to volunteer twice yearly: once in May, again in October.

ROTARYFEST

It is a huge task to bring the festival together. To meet the challenge, ALL members of the club have been assigned to the ROTARYFEST Committee. Please respond positively when the committee chair people ask for your assistance. All Rotarians are expected to volunteer for this event in order to make it a success. It takes hundreds of volunteers to make this community festival happen and we are all expected to be a part of it.

SANTA CLAUS PARADE

Organize and produce the Santa Claus parade. Planning begins in late September, including a press release, street closure applications, delegating responsibilities to volunteers, and notifying past participants. The parade is usually the Saturday before the American Thanksgiving.

SCEINCE FAIR

Organize and execute the fair dates, venue, budget and awards ceremony. The committee is also responsible for finding a suitable chaperone to accompany Regional winners to the Canada wide fair and ensuring all forms are correctly processed. The science fair committee is responsible for organizing a fun, educational and safe event for our community youth.

SPORTS AWARDS

This committee organizes the male Sports Awards dinner. Meetings begin in early April. This event has been sponsored for over 50 years.

SERVICEW PROJECTS - VOCATIONAL

Oversees all vocational service committees

SCHOLARSHIPS & BURSARIES

Rotary Scholarships are for the area secondary schools, as well as one each for Sault College and Algoma University. The schools nominate their own recipient that reflects the Rotary philosophy. Money comes from the Car Draw revenues.

VOCATIONAL SERVICE

One of the central goals of Vocational Service is to promote and advance Rotary's high ethical standards. Vocational service is what sets Rotary apart from other service organizations.

SERVICE PROJECTS - INTERNATIONAL

Oversees all international service committees.

FOUNDATION & GLOBAL GRANTS

Every Rotarian has the opportunity and ability to see where needs are in the community, and/or globally, and act by bringing these to the attention of the Foundation and Global Grants Committee.

SERVICE PROJECTS - NEW GENERATIONS

Oversees all new generations service committees

ROTARACT

We are the sponsoring club for the Sault Rotaract club. Established June 2014, Rotaract is Rotary International's service club program for young adults ages 18-30. These young leaders and professionals are hopefully our future Rotarians.

INTERCLUB YOUTH LEADERSHIP CONFERENCE

Members are responsible for registering and encouraging participation of promising high school students in Rotary North's Leadership Conference which is held each Fall.

YOUTH EXCHANGE

This committee works year-round to administrate the youth exchange program. For outbound students, they advertise, interview and select candidates, then orientate them with their new location, and communicate with them during the exchange. For inbound students they help with paperwork, finding host families, and orientating them with the district.

FUNDRAISING COMMITTEES AND INITIATIVES

Oversees all fundraising committees

CAR DRAW

This committee organizes the car draw that coincides with ROTARYFEST. All revenues of this draw go into our charitable trust account as it is a lottery. We have a designated charity list that the proceeds are assigned to. We strive for a sell-out so that we can have proceeds of around \$190,000 to be reinvested into our community to the listed charities of this account.

CAR DRAW APPLICATION

Members are responsible for ensuring that the legal work and applications necessary for the club's annual car draw are submitted properly and in a timely manner.

GOLF TOURNAMENT

Members plan a day of golf, dinner, and auction. Proceeds from this fundraiser go to the Children's Rehabilitation Center.

BELL CELEBRITY SKATE & SWIM

Members coordinate sponsors, volunteers, prizes, and participation for this youth charity event. This committee meets with team managers and volunteers in order to distribute pledge forms and grow participation. The committee coordinates with the John Rhodes staff and the Rotary Club in order to ensure the event runs smoothly.

BATTLE OF THE SECTIONS

Battle of the Sections is an annual donation competition between viewers of a particular Greyhound hockey game. The committee is responsible for coordinating the volunteers to count each sections donations, organizing, marketing, arranging for the opening of ceremonies, raising the winning sections prizes, and announcing and awarding the winning section.

TD CHANGE FOR CHANGE

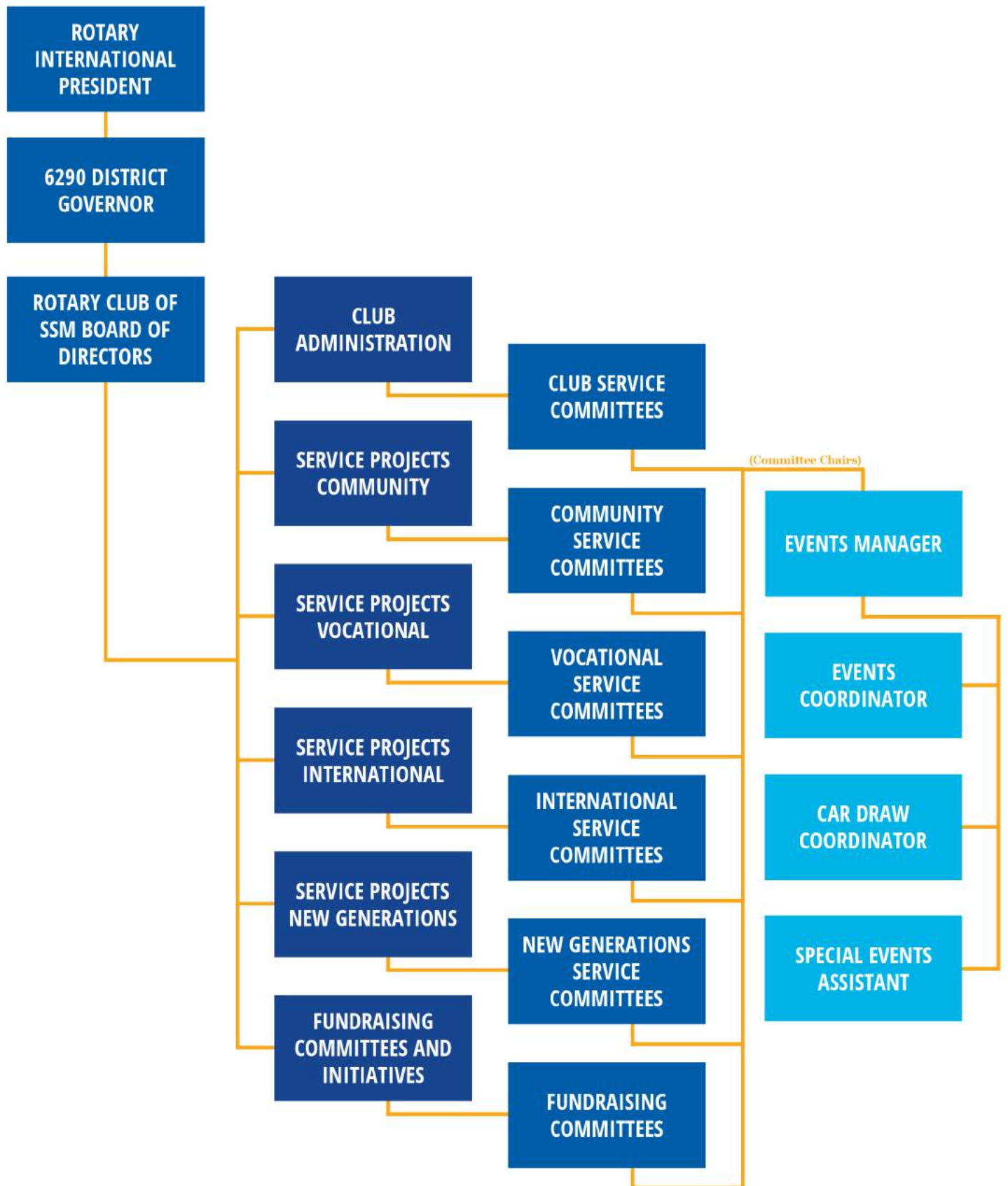
This committee facilitates the involvement of the schools, and delivers collection buckets and other materials. It also marshals the approximately 40 volunteers required during collection day, organize the banking and arrange for their rolling equipment, tables, facility and hospitality. Proceeds go to Easter Seals.

SNOWARAMA

Members coordinate sponsors, volunteers, prizes, and participation for this charity snowmobiling event. This committee organizes the distribution of pledge forms along with the breakfast and lunch that is provided for the participants. Rotary conducts this event on behalf of Easter Seals.

EASTER SEALS TELETHON

Members organize the Easter Seals Telethon, which is a live TV broadcast that Rotary conducts on behalf of Easter Seals to raise money and awareness for Easter Seals. The 7-hour local show involves over 50 volunteers to produce.



ONLINE RESOURCES

We strongly encourage you to visit both of these websites and see what they have to offer. They provide very practical tools for every Rotarian, and for the benefit of every club.

CLUBRUNNER

URL portal.clubrunner.ca/408/

SCOPE Our club

When you first visit the above link, you will be directed to our clubrunner website's Home Page. This page has easy to access information, such as Rotarians' upcoming birthdays, next week's speaker, and the Rotary office's contact information. For different views, you can select "Calendar" or "Speakers" from the banner menu. The "Resources" page is password protected. To acquire the password, please contact the current Site Administrator, or the Rotarian who brought you into the club. On the "Resources" page you will find documents and downloads that are relevant to our club's activities, archived club bulletins, and useful links.

In the top right-hand corner you will see the option to sign in. You can get your account information from the Club Secretary.

Once you sign in, you can click Member Area in the top right-hand corner, which will bring you to our ClubRunner software. The useful parts of the software that you will be able to access are listed under the "My ClubRunner" heading on the landing page, and under the "My ClubRunner" menu tab.

Some of the most helpful ClubRunner tools, but feel free to explore on your own too:

Edit My Profile – keeping your profile up-to-date maximizes the benefits from using ClubRunner. You can upload a picture of yourself, add your birthday, spouse's name, and preferred e-mail.
Note: although ClubRunner asks for your full birth date, only the ClubRunner administrator will ever see the year that you enter.

View Club Directory – this is your online roster of our Rotary Club. If you can't remember a Rotarian's name, you can use the Club Photo Directory to find the information you need.

My Attendance – check here if you want to see how your attendance rate has been, or to ensure that your attendance and make-ups have been accurately reported.

My Billing Account Balance– this will show you if any dues are owed, and how much is owed.

MYROTARY

URL www.rotary.org/myrotary

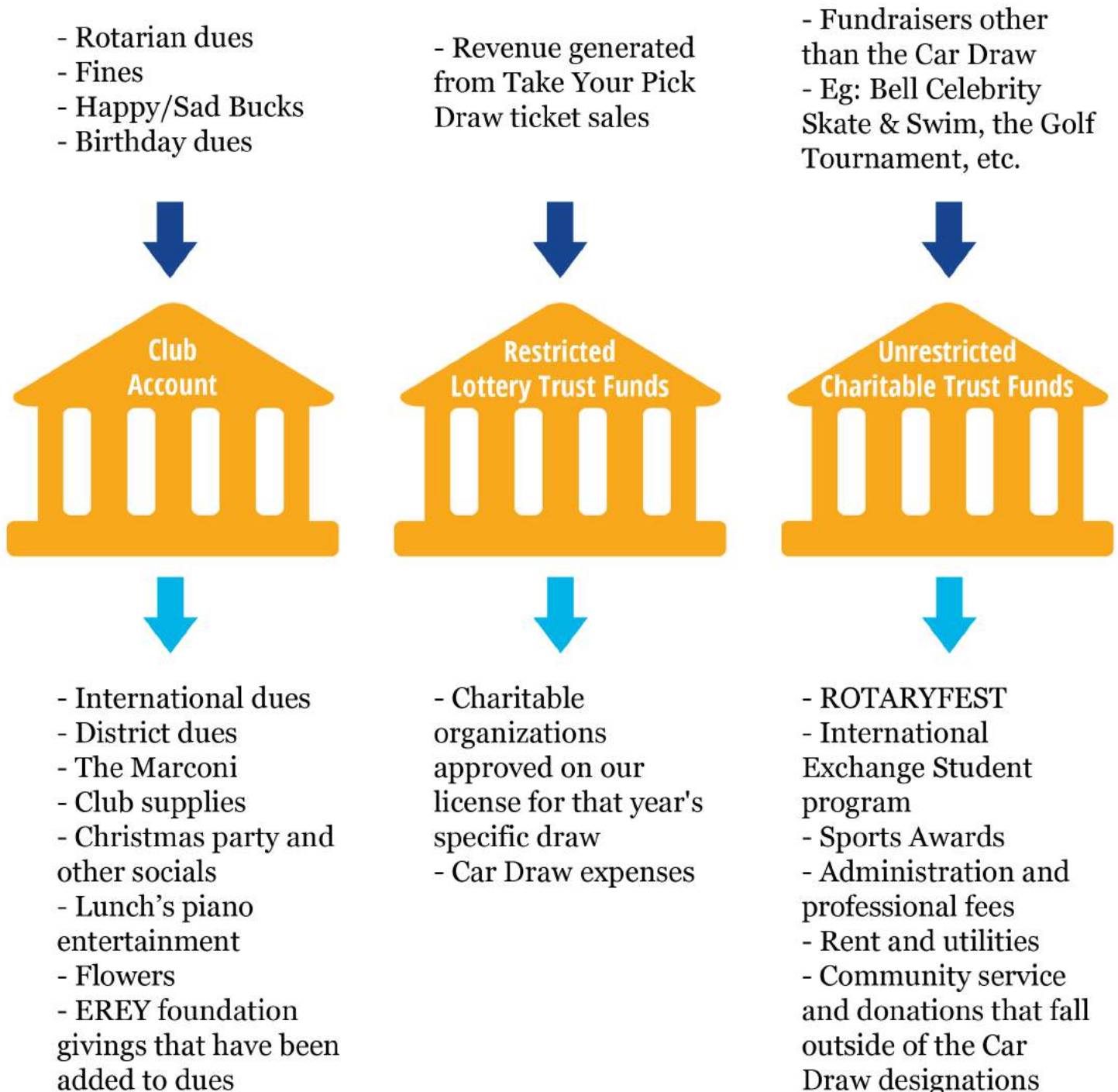
SCOPE International

MyRotary is divided into six parts:
Exchange Ideas
Take Action
Learning & Reference
Manage
The Rotary Foundation

Upon first visiting the site, you will need to go through the registration process in order to receive a username and password. Once that is done, you can access MyRotary's abundance of practical information, documents, and international news. The search bar in the top right-hand corner of the page can be used to find almost anything you want, whether that's PR guidelines, grant information, conference dates, Rotary news in Canada, or ways to give.

BANK ACCOUNTS

Our club's three bank accounts have specific uses that allow our club to function and to do its good works. Below, you will see that these accounts are the Club Account, Restricted Lottery Trust Funds, and Unrestricted Charitable Trust Funds. Listed above each account are the sources of incoming funds, and below shows where the money goes. Funds raised through Easter Seals specific events (i.e. Telethon, Snowarama, and Change for Change) go directly to Easter Seals.



GLOSSARY OF ROTARY TERMS

Active Member

A paying member of a club who has been elected to membership in the club under a classification of business or profession and who has all the obligations, responsibilities, and privileges of membership as provided in the RI constitution and bylaws.

Assembly, District

A training meeting conducted annually, preferably in April or May, of club presidents-elect and members of clubs assigned by the club president-elect to serve in key leadership roles in the upcoming year. It provides a program of instruction to develop club leaders who have the necessary skills, knowledge, and motivation to improve club effectiveness as defined by the RI Board as well as an opportunity to share local and district plans and objectives.

Board of Directors, Club

Governing body of a Rotary club, to be constituted as the bylaws of the club may provide. The Board includes the Executive Board which is made up of the Treasurer, Foundation Treasurer, Secretary, and advisors. Executive Board positions are by election with the prerequisite of having been on the board before.

Benefactor

An individual who has notified The Rotary Foundation that he/she has made provisions in his/her final estate plans, or made an outright gift of US\$1,000 or more, to The Rotary Foundation Permanent Fund.

Charter Member

A founding member of a Rotary club. This member is elected to membership prior to the

admission of the club to membership in RI.

Convention

Annual international meeting of Rotary International. Its primary purpose is to inspire and inform Rotarians at an international level. Club delegates from around the world elect RI officers for the coming Rotary year, including the president and RI Board.

Dues and Fees

Every active member of a club pays an admission fee and annual dues to the club in amounts determined by the club.

Effective Club

A club that can 1) sustain and/or grow its membership base; 2) implement successful service projects that address the needs of its community and communities in other countries; 3) support The Rotary Foundation through both program participation and financial contributions; and 4) develop leaders capable of serving Rotary beyond the club level.

"Good Standing"

As used in the constitutional documents of RI, this phrase applies to a member of a Rotary club or to the membership of a Rotary club in RI, and means that the Rotarian or club continues to fulfill all requirements for membership in the club or in RI.

Happy/Sad Buck

Opportunity for members to share a happy or sad event or promote an event dear to them at Rotary lunch. A small "fee" is donated for this opportunity.

Honorary Member

A person who, by serving with distinction in the

furtherance of Rotary ideals, has been elected to honorary membership of a club. An honorary member is exempt from payment of fees and dues, has no vote, and may not hold office. However, an honorary member may attend all meetings and enjoy the privileges of the club. The term of honorary membership is determined by the club board. Honorary membership is revisited yearly by the club Board of Directors resolution, be continued from year to year. *The 2001 Council on Legislation permitted each club to elect Honorary Members for life, unless removed by ballot of the club.*

Make-up

Attendance at the meeting of another Rotary club or certain other functions as provided in article VIII of the standard Rotary club constitution, to protect membership and receive attendance credit when a meeting of the Rotarian's own club is missed. When attendance is made up at another Rotary club, it is reported to the Rotarian's home club on a "Visiting Rotarian Report Card" sent by the secretary of the club visited.

Object of Rotary

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise as set forth in the RI constitution, article IV and the standard Rotary club constitution, article IV.

Officers, Club

Duly elected officers of a club are the president, the president-elect, one or more vice-presidents, the secretary, the treasurer, and the Sergeant-at-Arms.

Paul Harris Fellow

An individual who contributes or in whose honor or memory is contributed US\$1,000 to The continues to receive pins as a multiple Paul

Harris each time another US\$1000.00 level is reached.

Paul Harris Sustaining Member (PHSM)

An individual who agrees to contributed US\$1000 (or in whose honor or memory the contribution is made) to The Rotary Foundation with a minimum first contribution of US\$100. When the contribution reaches \$1000, that person is recognized as a Paul Harris Fellow and awarded a certificate and Paul Harris pin.

PolioPlus

The program of Rotary International/The Rotary Foundation with a "priority of the highest order" to eradicate polio from the world.

Purposes of Rotary International

To encourage, promote, extend, and supervise Rotary throughout the world; To coordinate and generally direct the activities of RI.

Representative

Rotarian (past officer unless otherwise approved by the president) elected to represent the clubs of a district at the council on legislation. Representatives are voting members.

Rotary Emblem

Symbol of Rotary International, consisting of a gear wheel with six spokes, 24 cogs, and a keyway. Colored Rotary gold, it is worn with pride by Rotarians as a lapel button.

Rotary Foundation of RI, The

A not-for-profit corporation that receives contributions and distributes funds in support of approved humanitarian and educational programs that are implemented through Rotary clubs and districts. Its mission is to support the efforts of Rotary International in the fulfillment

of the Object of Rotary, Rotary's Mission, and the realization of understanding and peace through local and international humanitarian, educational, and cultural programs.

Rotary International Theme

Annual Rotary message expressed through the president. The theme is of paramount importance to the implementation of service throughout each Rotary year.

Rotary Youth Leadership Awards (RYLA)

An intensive training program for community youth leaders. Young people chosen for their leadership potential attend an all-expenses-paid seminar, camp, or workshop to discuss leadership skills and to learn those skills and to learn those skills through practice. Every RYLA includes: Fundamentals of leadership; Ethics of positive leadership; Importance of communication skills in effective leadership; Problem-solving and conflict management; Rotary's purpose and service to the community; Building self confidence and self-esteem; and Elements of community and global citizenship.

Rule of 85

A form of membership reserved for members who have provided substantial years of service to Rotary, are senior in age, or both. When the sum of a Rotarian's years of service and age are 85 or more, that Rotarian can submit a request to the Board of Directors to be excused from the club's attendance requirements. Rotarians who qualify continue being responsible for paying club dues, district dues, and RI dues - but are only required to pay a lunch fee for the meals they attend. Attendance for members under this category is

still marked down at each lunch. These members are also still eligible for Perfect Attendance recognition, if they decide to continue to meet the requirements for that distinction.

"Service Above Self"

Rotary's official motto, which may be used in Rotary literature and elsewhere.

Special Months in Rotary

Months designated by the RI Board to emphasize the involvement of every Rotarian, in Rotary activities. They are: Literacy Month in July; Membership and Extension Month in August; New Generations Month in September; Vocational Service Month in October; The Rotary Foundation Month in November; Rotary Awareness, January; World Understanding, February; Magazine, April; Rotary Fellowships, June.

Special Representative

An individual, usually a Rotarian and preferably a member of the club sponsoring the organization of a new Rotary club, appointed by and representing the governor in all the details pertaining to the organization of the club.

Sponsor club

Rotary club which has assumed responsibility for assisting in the organization of a new club and in guiding it in its early development as a member of RI. The sponsor club is usually the home club of the special representative who assisted the governor in the organization of the new club being sponsored.

Standard Rotary Club Constitution

The club constitution prescribed by the RI

bylaws for adoption by all clubs admitted to membership in RI.

THE ROTARIAN Magazine

The name of the official magazine of RI and an international magazine for business and professional people

Visiting Rotarian Reportcard

Card used by the secretary of a club to report the attendance of a visiting Rotarian to the secretary of the visitor's home club in order that credit for attendance can be given. Please return your CC of the report card to your home club secretary.

World Headquarters

The World Headquarters of the Secretariat located at One Rotary Center, 1560 Sherman Avenue, Evanston, Illinois 60201-3698 USA. The World Headquarters provides membership services for clubs and districts in North America, Mexico, Central America, the Caribbean, northern South America, eastern Russia, and Antarctica.

World Understanding and Peace Day

The anniversary of Rotary's birth, 23 February 1905, is also observed as World Understanding and Peace Day. Each club, on that day, gives special recognition and emphasis to Rotary's commitment to international understanding, friendship, and peace.

Youth Exchange

An RI program for students of secondary school age to engage in study or travel abroad for one academic year or less for the purpose of advancing international understanding and goodwill. Sponsored by sending and receiving Rotary clubs or districts, the exchanges are selected according to guidelines and procedures suggested by the RI Board. Rotary clubs or districts, the exchanges are selected according to guidelines and procedures suggested by the RI Board.