

## Potential New Member In Ten Steps!

1. **APPLICATION:** A current member proposes a new member, an application is completed by both the current member or “**SPONSOR**” and the Potential New Member. Once the application is complete, email or text it to the Club Secretary and Membership Chair.

*Don't forget to sign the application!*

Application found here: [Rotary Club of Fairbanks Membership Application](#)

The Membership Chair will inform the President and the Membership Committee that a new application is in the process.

2. **CLASSIFY:** Club Secretary and Membership Chair will work together to send the application to the Classification Committee. Once the potential new member is classified, the application will be forwarded to the Board for approval.
3. **BOARD APPROVAL:** The Board accepts/rejects the application at the next Board meeting.
4. **PUBLISH:** Once accepted, new member announcement is published for two weeks in the Club Rotary e-news.
5. **MEMBERSHIP ACCEPTED:** If there are no objections to the application, the New Member is accepted into the club.
6. **ORIENTATION:** Membership Committee schedules and completes a new member orientation.
7. **INDUCTION:** Rotary President awards Red Badge to the New Member.
8. **PAPERWORK:** Sponsor and Member verify that the Treasurer has the correct contact information and verify billing information.
9. **RED BADGE:** Red Badge is the tool to encourage the new member to learn the different aspects of the Fairbanks Rotary club. Sponsor will encourage new member to obtain the dots.

### RED BADGE DOT REQUIREMENTS

NEW (First time Rotarian)	Former Rotarian (new to club)
Attend Board Meeting (1)	Attend Board Meeting (1)
Work with Treasurer (1)	Work with Treasurer (1)
Work attendance table (2)	Work attendance table (2)
Attend 3 consecutive mtgs (1)	Attend 3 consecutive mtgs (1)
Personal Introduction speech to Club (1)	Personal Introduction speech to Club (1)
Join a committee (1)	Join a committee (1)
Youth Exchange Student (1)	

10. **BLUE BADGE:** Final step! President awards Blue Badge when all dots are complete.