Belize Q&A

**Q: Will the Belize club make any financial contribution? Even a token amount would help in applications to RI?**

Our partners at the Rotary Club of Belize have confirmed that they will make this minimum contribution.

**Q:**

**1.       How much of the $15,000 per year support from Literacy Without Borders (total $45,000) is allocated to travel for the Executive Director and how much is for administrative support? To whom is the administrative support paid?**

**2.       Who will provide implementation support and coordination ($48,500)?**

**3.       Who will provide program support and evaluation ($29,000)?**

**4.       The total for implementation support and coordination and program support and evaluation is $122,500 or approximately 35% of the project costs. What is the exact breakdown of these costs and to whom will these funds be paid (who is are the vendors/consultants or is this permanent staff?)?**

Many thanks for your question.  Following up on our conversation earlier this week, I am providing you with a line-by-line breakdown of admin support elements in the original budget. [This table is found on the following page]. The highlighted lines show the additional detail.

For the purposes of program coordination and logistics on the ground, we intend to hire administrative support in Belize City.  Our partner Restore Belize will provide office space for the Project Coordinator.  The only consulting talent we foresee engaging is Dr. Rose Bradley who is the former Head of the Literacy Unity of the Ministry of Education, Youth and Sport.  She is a trusted, capable and competent professional who has conducted numerous literacy program designs and evaluations.

As for the Literacy Without Borders contribution, we foresee $8,000 per year being used for travel from Edmonton to Belize for one of our representatives.  The remainder of our contribution will fund part-time coordination support for this initiative.



**Follow-Up Question to the immediate above question**

**Q. To whom is the administrative support paid? This is in reference to the $15,000 which is paid to administration in Edmonton. As Literacy Without Borders has not staff, this must be paid to a consultant/contractor. From the proposal it seems that all $15,000 per year ($45,000) which is Literacy Without Borders contribution is either paid to you for administration or for your travel. Is this correct?**

As outlined in the spreadsheet and to be clear once again in writing, the $15,000 from Literacy Without Borders will be to hire part-time administrative support once the coordination of our activities on the ground related to this project require it.  LWB will conduct the hiring of such a part-time resource and we estimate that $7,000 per year will cover off such a part-time administrative resource.  $8,000 of the LWB contribution will be for travel from Edmonton to Belize for me or a designated LWB representative.  As Volunteer Executive Director of LWB, I am not paid for any administrative time from LWB or from this Rotary project.

As you and I discussed, the $15,000 annual funding comes from Literacy Without Borders donors and does not come from Rotary Club of Edmonton or from any Rotary matching funds.

Many thanks!

**Q. The Dominican Republic project had very clear targets and reviews throughout the 3 year project including a flow chart of responsibilities. I didn’t see or missed a similar level of accountability in the Belize project. Is it possible to ask to see a similar plan for Belize?**

Many thanks for question related to the International Legacy Project.

Enclosed you will find two Excel Files.  One maps out the Milestones and timing of Evaluations. [Found on the next page of this document.[ The other file maps out the detailed project outcome targets for each element of the Belize City project for each year of the project. [Found on the final two pages of this document.]

Many thanks.

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