

Belize Q&A

Q: Will the Belize club make any financial contribution? Even a token amount would help in applications to RI?

Our partners at the Rotary Club of Belize have confirmed that they will make this minimum contribution.

Q:

- 1. How much of the \$15,000 per year support from Literacy Without Borders (total \$45,000) is allocated to travel for the Executive Director and how much is for administrative support? To whom is the administrative support paid?**
- 2. Who will provide implementation support and coordination (\$48,500)?**
- 3. Who will provide program support and evaluation (\$29,000)?**
- 4. The total for implementation support and coordination and program support and evaluation is \$122,500 or approximately 35% of the project costs. What is the exact breakdown of these costs and to whom will these funds be paid (who is are the vendors/consultants or is this permanent staff?)?**

Many thanks for your question. Following up on our conversation earlier this week, I am providing you with a line-by-line breakdown of admin support elements in the original budget. [This table is found on the following page]. The highlighted lines show the additional detail.

For the purposes of program coordination and logistics on the ground, we intend to hire administrative support in Belize City. Our partner Restore Belize will provide office space for the Project Coordinator. The only consulting talent we foresee engaging is Dr. Rose Bradley who is the former Head of the Literacy Unity of the Ministry of Education, Youth and Sport. She is a trusted, capable and competent professional who has conducted numerous literacy program designs and evaluations.

As for the Literacy Without Borders contribution, we foresee \$8,000 per year being used for travel from Edmonton to Belize for one of our representatives. The remainder of our contribution will fund part-time coordination support for this initiative.

South Belize City Educational Capacity and Community Infrastructure Project Budget: With Detail				
Program Element	All Years	Phase 1	Phase 2	Phase 3
Project Partner Contributions				
District 5370 Belize Playground Project Contribution	\$50,000	\$10,000	\$20,000	\$20,000
District 5370 Belize Playground Project Contribution Matching Funds	\$63,000	\$0	\$31,500	\$31,500
District 5370 Belize Adopt A School Initiative Contribution	\$50,000	\$10,000	\$20,000	\$20,000
District 5370 Belize Adopt A School Initiative Contribution Matching Funds	\$63,000	\$0	\$31,500	\$31,500
Literacy Without Borders Contribution				
Part-Time Coordination, Edmonton	\$21,000	\$7,000	\$7,000	\$7,000
Travel to and from Edmonton and Belize	\$24,000	\$8,000	\$8,000	\$8,000
Total Estimated Project Partner Revenues	\$271,000	\$35,000	\$118,000	\$118,000
Costs				
School Reading Materials				
Materials for classrooms and libraries	\$95,000	\$20,000	\$30,000	\$45,000
Program support and evaluation				
Part-time staff person in Belize	\$13,000	\$3,000	\$5,000	\$5,000
Third Party Program Evaluation: Dr. Rose Bradly, Former Head of Literacy Unit	\$3,000		\$1,500	\$1,500
Installation and Renovations	\$24,000	\$0	\$8,000	\$16,000
Implementation support				
Part-time staff person in Belize (Logistical Support)	\$6,500	\$1,500	\$2,500	\$2,500
	\$141,500	\$24,500	\$47,000	\$70,000
Renovate and Rebuild Latrines				
Materials	\$100,000	\$20,000	\$40,000	\$40,000
Design, Demolition and Build	\$55,000	\$15,000	\$20,000	\$20,000
Project coordination				
Part-time staff person in Belize	\$5,000	\$1,000	\$2,000	\$2,000
	\$160,000	\$36,000	\$62,000	\$62,000
Playgrounds(District 5370 Belize Playground Project and Adopt A School Initiative)				
Materials	\$20,000	\$4,000	\$8,000	\$8,000
Shipping and Installation	\$22,000	\$6,000	\$8,000	\$8,000
Project coordination				
Part-time staff person in Belize	\$12,000	\$3,000	\$4,500	\$4,500
Rotary Club of Edmonton Park	\$49,000	\$4,000	\$45,000	\$0
	\$103,000	\$17,000	\$65,500	\$20,500
Extension of Computer Assisted Literacy Program				
Conversion of temporary licences to permanent licences	\$20,000	\$5,000	\$5,000	\$10,000
New sites	\$24,000	\$0	\$0	\$24,000
Implementation support				
Staff Person in Belize (Part-Time Phase 1, Full-Time Phases 2 and 3)	\$32,000	\$2,000	\$15,000	\$15,000
Training, monitoring and evaluation support				
Training Resources (Two Trainings per year)	\$2,250	\$750	\$750	\$750
Third Party Program Evaluation: Dr. Rose Bradly, Former Head of Literacy Unit	\$2,250	\$750	\$750	\$750
	\$80,500	\$8,500	\$21,500	\$50,500
Introduction of Rhymes That Bind Program				
Training of Site Administrators				
Supplies for training	\$1,500	\$500	\$500	\$500
Part-time staff person in Belize	\$4,500	\$1,500	\$1,500	\$1,500
Program pilot and implementation				
Materials, weekly food budget for 10 sites running 3 10-week programs per year	\$18,000	\$4,000	\$4,000	\$10,000
Program Support and Evaluation				
Part-time staff person in Belize	\$13,000	\$3,000	\$5,000	\$5,000
	\$37,000	\$9,000	\$11,000	\$17,000
Total Estimated Legacy Project Costs	\$522,000	\$95,000	\$207,000	\$220,000
Project Partner Support	\$271,000	\$35,000	\$118,000	\$118,000
RCE International Legacy Project Funding Required Contribution	\$251,000	\$60,000	\$89,000	\$102,000

Follow-Up Q: Randy, I noticed that my questions were not posted on the website. This is unfortunate and needs to be corrected, as the answers are not as relevant without the questions.

I do have one other question of clarification which was not answered from my initial questions - To whom is the administrative support paid? This is in reference to the \$15,000 which is paid to administration in Edmonton. As Literacy Without Borders has not staff, this must be paid to a consultant/contractor. From the proposal it seems that all \$15,000 per year (\$45,000) which is Literacy Without Borders contribution is either paid to you for administration or for you travel. Is this correct?

International Committee, please ensure my questions are posted exactly as asked including this one of clarification and why I have asked clarification. That is how you posted my questions to the Dominican Republic.

Sorry to ask you to do this but the process must be fair and questions must be treated the same way for both parties if this is to be consistent with the Rotary 4-way test.

The Committee has the original question and it will be associated with the answers on the site later today.

As outlined in the spreadsheet and to be clear once again in writing, the \$15,000 from Literacy Without Borders will be to hire part-time administrative support once the coordination of our activities on the ground related to this project require it. LWB will conduct the hiring of such a part-time resource and we estimate that \$7,000 per year will cover off such a part-time administrative resource. \$8,000 of the LWB contribution will be for travel from Edmonton to Belize for me or a designated LWB representative. As Volunteer Executive Director of LWB, I am not paid for any administrative time from LWB or from this Rotary project.

As you and I discussed, the \$15,000 annual funding comes from Literacy Without Borders donors and does not come from Rotary Club of Edmonton or from any Rotary matching funds.

Many thanks!

Q. The Dominican Republic project had very clear targets and reviews throughout the 3 year project including a flow chart of responsibilities. I didn't see or missed a similar level of accountability in the Belize project. Is it possible to ask to see a similar plan for Belize?

Many thanks for question related to the International Legacy Project.

Enclosed you will find two Excel Files. One maps out the Milestones and timing of Evaluations. [Found on the next page of this document.] The other file maps out the detailed project outcome targets for each element of the Belize City project for each year of the project. [Found on the final two pages of this document.]

Many thanks.

South Belize Educational Capacity and Community Infrastructure Program																			
Activities	Year 1					Year 2					Year 3								
	July-Aug	Sep-Oct	Nov-Dec	Jan-Feb	Mar-Apr	May-Jun	July-Aug	Sep-Oct	Nov-Dec	Jan-Feb	Mar-Apr	May-Jun	July-Aug	Sep-Oct	Nov-Dec	Jan-Feb	Mar-Apr	May-Jun	
Project Advisory Committee Meeting																			
100 Classroom Libraries																			
Classroom Site Selection	█						█						█						
Book Collection		█	█	█	█			█	█	█	█			█	█	█	█		
Book Delivery			█	█	█				█	█	█				█	█	█		
Evaluation and Planning						█						█						█	
3 School Libraries																			
School Site Selection		█						█						█					
Literacy Unit Training			█	█	█				█	█	█				█	█	█		
Renovation Planning		█	█	█	█			█	█	█	█			█	█	█	█		
Classroom/Library Renovations				█	█					█	█					█	█		
Library Training				█	█					█	█					█	█		
Evaluation and Planning						█						█						█	
10 Rhymes that Bind Sites																			
Rhymes that Bind Site Selection	█						█						█						
Develop Program Materials		█	█	█	█			█	█	█	█			█	█	█	█		
Coordinator and Volunteer Training			█	█	█				█	█	█				█	█	█		
Student Recruitment	█	█	█	█	█		█	█	█	█	█		█	█	█	█	█		
Site Launch			█						█						█				
Evaluation and Planning						█						█						█	
5 Computer Assisted Literacy Program Sites																			
Hire In-Country Coordinator	█						█						█						
CALS Site Selection, License Purchase		█	█	█	█			█	█	█	█			█	█	█	█		
Site Administrator Training			█	█	█				█	█	█				█	█	█		
Student Recruitment	█	█	█	█	█		█	█	█	█	█		█	█	█	█	█		
Site Launch and Programming			█	█	█				█	█	█				█	█	█		
Evaluation and Planning						█						█						█	
2 School Latrines																			
School Site Selection	█						█						█						
Develop Latrine Rebuilding Plan		█	█	█	█			█	█	█	█			█	█	█	█		
Latrine Rebuilding			█	█	█				█	█	█				█	█	█		
Evaluation and Planning						█						█						█	
4 Playgrounds																			
Playground Site Selection	█						█						█						
Hire Coordinator and Recruit Volunteers		█	█	█	█			█	█	█	█			█	█	█	█		
Develop Playground Build Plan			█	█	█				█	█	█				█	█	█		
Playground Build				█	█					█	█					█	█		
Evaluation and Planning						█						█						█	
Rotary Club of Edmonton Park																			
Park Site and Size Selection			█	█	█														
Develop Park Layout and Design				█	█				█	█	█								
Recruit Volunteers				█	█				█	█	█								
Park Build						█				█	█							█	
Evaluation and Planning												█							

Southside Belize Educational Capacity and Community Infrastructure Program				
Activity	Outcomes by Project Year			
	Year 1	Year 2	Year 3	Total
Administration and Coordination				
Southside Belize Project Advisory Comr	Establish Committee, Hold Quarterly Meetings	Hold Quarterly Meetings	Hold Quarterly Meetings	Summary Report at end of program
100 Classroom Libraries				
Baseline Performance of Classroom	20 Classroom Performance Levels Evaluated	40 Classroom Performance Levels Evaluated	40 Classroom Performance Levels Evaluated	100 Classroom Performance Levels Evaluated
Classroom Library Delivery	20 Classroom Libraries Delivered Benefitting between 500 and 700 children and 20 teachers	40 Classroom Libraries Delivered Benefitting between 1,000 and 1,400 children and 40 teachers	40 Classroom Libraries Delivered Benefitting between 1,000 and 1,400 children and 40 teachers	100 Classroom Libraries Delivered Benefitting between 2,500 and 3,300 children and 100 teachers
In-service with Classroom Teachers	In-service to 20 teachers on use of and programming related to library	In-service to 40 teachers on use of and programming related to library	In-service to 40 teachers on use of and programming related to library	In-service to 100 teachers on use of and programming related to library
Rotarian Engagement	Host two Literacy Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	Host three Literacy Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	Host three Literacy Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	40-80 Rotarians/Rotactors engaged in delivering libraries and reading to students
Program Evaluation	Evaluation of student performance 6 months and one year after classroom library delivered	Evaluation of student performance 6 months and one year after classroom library delivered	Evaluation of student performance 6 months and one year after classroom library delivered	Program Evaluation at end of project
3 School Libraries				
Site Selection	Determine Criteria for School Library Renewal Selection. Select first school	Apply Criteria to select second school	Apply Criteria to select third school	
Develop/Rebuild Plan	Engage CPAC and school officials in library redevelopment plan. Ensure in 1000 volunteer hours from parents	Engage CPAC and school officials in library redevelopment plan. Ensure in 1000 volunteer hours from parents	Engage CPAC and school officials in library redevelopment plan. Ensure in 1000 volunteer hours from parents	Over 3000 hours contributed by volunteer hours from parents
Renovate Library	Renovate and restock library with 1,000-1,500 books benefiting up to 1,000 students and 25-30 teachers	Renovate and restock library with 1,000-1,500 books benefiting up to 1,000 students and 25-30 teachers	Renovate and restock library with 1,000-1,500 books benefiting up to 1,000 students and 25-30 teachers	Renovated and restocked 3 school libraries benefiting 3000 students and 75-90 teachers
Rotarian Engagement	Host two Build Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	Host two Build Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	Host two Build Weeks with 300 Edmonton Rotarians/Rotactors participating in each week	30-60 Rotarians/Rotactors engaged in delivering libraries and reading to students
Evaluation	Evaluate use of new library at 6 and 12 months after	Evaluate use of new library at 6 and 12 months after	Evaluate use of new library at 6 and 12 months after	Program Evaluation at end of project
2 School Latrines				
Site Selection	Determine Criteria for School Latrine Renewal Selection. Select first school	Apply Criteria to select second latrine site		
Develop/Rebuild Plan	Engage CPAC and school officials in latrine redevelopment plan. Ensure in 1000 volunteer hours from parents	Engage CPAC and school officials in latrine redevelopment plan. Ensure in 1000 volunteer hours from parents	Engage CPAC and school officials in latrine redevelopment plan. Ensure in 1000 volunteer hours from parents	Renovated latrines with minimum of 2000 volunteer hours from parents
Renovate Latrine	Renovate or rebuild latrine benefiting up to 1,000 students and 25-30 teachers	Renovate or rebuild latrine benefiting up to 1,000 students and 25-30 teachers		Renovated latrines benefiting 2000 students and 50-60 teachers
Rotarian Engagement	Host 1 Build Week with 100-150 Edmonton Rotarians/Rotactors participating	Host 1 Build Week with 100-150 Edmonton Rotarians/Rotactors participating		20-30 Rotarians/Rotactors engaged
Evaluation	Evaluate use and maintenance of new latrine at 6 and 12 months after	Evaluate use and maintenance of new latrine at 6 and 12 months after	Evaluate use and maintenance of new latrine at 6 and 12 months after	Program Evaluation at end of project

Southside Belize Educational Capacity and Community Infrastructure Program

Activity	Outcomes by Project Year			
	Year 1	Year 2	Year 3	Total
4 Playgrounds				
Site Selection	Determine criteria for playground site. Confirm first site.	Confirm 2 additional playground sites	Confirm 2 additional playground sites	4 playgrounds built
Build Playground	Minimum of 200 hours of local volunteer time per playground	Minimum of 200 hours of local volunteer time per playground	Minimum of 200 hours of local volunteer time per playground	Minimum of 800 hours of volunteer time
Engage local playground committee	Establish committee of minimum 5 local volunteers	Establish committee of minimum 5 local volunteers each	Establish 2 committees of minimum 5 local volunteers each	4 local committees with 25 active volunteers
Rotarian Engagement	Host 1 Build Week with 15-20 Edmonton Rotarians/Rotactors participating	Host 2 Build Weeks with 15-20 Edmonton Rotarians/Rotactors participating each week	Host 2 Build Weeks with 15-20 Edmonton Rotarians/Rotactors participating each week	75-100 Rotarians/Rotactors engaged
Evaluation	Evaluate use and maintenance of new playground at 6 and 12 months after	Evaluate use and maintenance of new playground at 6 and 12 months after	Evaluate use and maintenance of new playground at 6 and 12 months after	Program evaluation at end of project
5 Computer Assisted Literacy Program Sites				
Site Selection	Determine criteria for CASL site. Confirm first site.	Confirm 2 additional sites	Confirm 2 additional sites	Total of 5 permanent CASL sites
Conduct Training and Implement Program	Develop cohorts of 25-40 students. Offer 10 week programs with 3 cohorts per day. Total of 300-400 students	Total of 800 to 1280 learners	Total of 800 to 1280 learners	Total of 2000 to 2200 students
Rotarian Engagement	Host 2 Literacy Weeks with 10-15 Edmonton Rotarians/Rotactors participating	Host 3 Literacy Weeks with 10-15 Edmonton Rotarians/Rotactors participating in each week	Host 3 Literacy Weeks with 10-15 Edmonton Rotarians/Rotactors participating in each week	80-120 Rotarians/Rotactors engaged
Evaluation	Baseline report and real-time data of student progress built into the program. SCPAC to review student performance quarterly	Baseline report and real-time data of student progress built into the program. SCPAC to review student performance quarterly	Baseline report and real-time data of student progress built into the program. SCPAC to review student performance quarterly	Summary report on student performance at end of program
10 Rhymes That Bind Sites				
Site Selection	Determine criteria for program sites. Confirm first three sites	Confirm 2 additional playground sites	Confirm 2 additional playground sites	
Training and Program Implementation	Each site: 10-week programs with 20-25 parents and 20-25 children per program. Total of 60-50 participants	Add 7 additional sites. Each site: 10-week programs with 20-25 parents and 20-25 children per program. Total of 720-900	10 sites with 10-week programs with 20-25 parents and 20-25 children per program. Total of 200-440	Total of 2280 to 2790 participants
Rotarian Engagement	Host 1 Literacy Week with 10-15 Edmonton Rotarians/Rotactors participating	Host 3 Literacy Weeks with 10-15 Edmonton Rotarians/Rotactors participating in each week	Host 3 Literacy Weeks with 10-15 Edmonton Rotarians/Rotactors participating in each week	80-120 Rotarians/Rotactors engaged
Evaluation	Program Advisory Committee to receive quarterly program report	Program Advisory Committee to receive quarterly program report	Program Advisory Committee to receive quarterly program report	Program evaluation at end of project
Rotary of Edmonton Park				
Site Selection	Determine criteria for park site. Confirm Site			
Build Park		Minimum of 200 hours of local volunteer time		One new park benefiting over 2,000 local residents
Engage local park committee		Establish committee of minimum 5 local volunteers each		
Rotarian Engagement		Host 1 Build Week with 20-25 Edmonton Rotarians/Rotactors participating		20-25 Rotarians/Rotactors engaged
Evaluation		Evaluate use and maintenance of new playground at 6 and 12 months after	Evaluate use and maintenance of new playground at 6 and 12 months after	Program evaluation at end of project