



Swan City
Rotary



Club of Grande Prairie

Changing Classifications and/or Name Tag Changes

If the Classification you have on the ClubRunner Website, and/or the one on your name tag is incorrect due to changes in your vocation then it needs to be updated (Classification meaning the industry or role you are currently employed in – for example if you are an Electrician, your Classification will be Electrical).

To update the ClubRunner website we also need to know the name, address and phone number of the potential new company you may be moving to or have already sustained your new employment.

The job of the Administrator is to then clarify with the Executive Director in Charge of Membership as to what your new Classification will be. Once confirmed, a new name tag will be ordered for you with the new and updated Classification on. If you are retiring, your current name tag can be update with the addition of the words "RETIRED" so a new one is not required.

It is important to do this, as it aids in us keeping the 10% allocation in the vocation by Rotary Bylaws Please fill in this sheet and hand it in as soon as you are aware of any changes to your Classification.

Please note, there is a \$20 cost to replace your tag, it will be added to your next quarterly bill.

Full Name: _____

Name of Company: _____

Type of business: _____

What is the address and phone number of the Company: _____

Email Address (if changed): _____

What is your role in that Company: _____

Date handed in: _____