



Club Attendance and Make-ups

Did you know that you can attend another club's meeting for a make-up? Did you know that you can use a variety of our club's service projects or sponsored activities as a make-up? Did you know that if you attend a convention that counts too? I bet there are more things you do not know, or have forgotten, about our attendance and make-up policies for the club. So let's remedy that shall we.

Rotary International requires a 50% attendance level for members to maintain active membership status within a club. This can be a combination of regular meetings, conferences and make-ups as long as a minimum of 30% of your attendance is at regularly scheduled Swan City Rotary Club meetings. If you know that you are going to miss our regular meeting, or your attendance at meetings is low, there are a variety of ways that you can maintain your attendance requirements.

- **Attend another club's meeting**

This can be done at another local club or a club in the city where you are traveling to. When you attend another club's meeting and have to pay for a meal, you will also be reimbursed the cost of the meal you paid for at our club. Please get a make-up slip with the club name and date of the meeting you attended, turn it in to our Executive Assistant Pam Foley and let her know if there was a meal served.

- **Do an online make-up at an e-club**

These online meetings can be completed at anytime that is convenient for you. This type of make-up has no meal cost involved so there will not be a reimbursement. Some e-clubs ask you for an optional donation to the club, for which you will be issued a receipt if you meet the minimum donation, which you can then use on your income tax. Following the instructions for the e-club meetings are simple and make sure you email (scrc@telus.net) or

print and bring in the make-up slip to Pam. A couple of options for clubs are www.rotaryclubone.org or www.rotaryclubcanada.ca.

- **Work a shift at one of our club's service projects or sponsored activities**

Our club does numerous activities throughout the year such as serving meals at the Friendship Centre, selling Cars for Christmas tickets or attending a committee meeting, for example. We have many of these activities throughout the year for you to participate in. These type of make-ups are limited to one per month.

- **Attend a District or International Rotary Convention**

Once you are registered for the convention, please supply the registration form to Pam and let her know which meeting that you will be using the convention for as a make-up. Did you also know that your registration fees for the convention may be reimbursed in full? That is what our convention fund that you pay into every month is for.

We ask that all of the above make-ups are submitted within 14 days prior to or after the missed meeting to count towards that meeting as stated in our club bylaws. This requirement will be waived if you let Pam know you are traveling outside the country for more than 14 days. Please submit any make-ups as soon as possible upon your return. Any make-ups submitted outside of these guidelines will be applied at the discretion of the membership chair and/or board. At this time, we do not allow members to bank make-ups for future use outside of the 14 day window.

As you can see, there are a variety of ways to meet your attendance requirements and be an active and engaged Rotarian.

We know situations arise in our lives that we can not control, such as illness or surgery, and milestones are reached in our membership that should be celebrated. The Rule of 85, Retiree Financial Exemption and Leave of Absence Policies are in place to aid and celebrate our members, and are at your disposal to utilize if the situation arises. Please go to our club website at <http://portal.clubrunner.ca/468> to find out more information or email your questions to scrc@telus.net.