

CORNWALL SUNRISE ROTARY CLUB

MUM's CAMPAIGN - 2025

Larry Gaunce – 613-551-6709

Bette Miller – 613-930-5657

Order for Flowers Submitted by club – Based on last year – 2000 pots have been ordered. We sell for \$15 per plant.

Key Dates:

- **SALES: from now to the 26th of September (notification of sales after September 26 requires daily update to Bette for routing and inventory purposes)**
- **Delivery to clients – week before Thanksgiving –October 2 -6 (exceptions to Oct. 8)**
- **Thanksgiving** – Weekend of 11th to the 13th of October 2025
- **spreadsheets electronically (Preferred method) to Christine** chrissinephillips858@gmail.com and Bette bette.miller@bell.net by September 26th - **earlier is better**
- **OR Any sales slips (hand printed - White Copy only) to Bette**

Orders can be received in any one of the following ways

1. directly with you, the seller,
2. via email at rotaryclubofcornwallsunrise@gmail.com
3. online at <https://tinyurl.com/mums2025>
4. online orders via <https://tinyurl.com/mums2025> will be received by Bette who will send follow-up messages as needed

Payment can be completed in the following ways:

1. **Cash or cheque** (Rotary Club of Cornwall Sunrise). All funds received for the sales are to be turned over to Larry Gaunce or Bette Miller who will keep track of all of your sales and amounts received.
2. **Electronic transfer by purchaser** to Larry Gaunce at general@cornwallsunriserotary.com Be sure to have the person note the funds are for the purchase of 'mums plant(s) and the first name or initials of the seller
3. **Electronic transfer by seller** to Larry at general@cornwallsunriserotary.com – indicate mums sales in memo portion.
4. Payment is included as part of the online purchase process .. purchasers are **not** required to pay this suggested additional amount (*"Add a contribution to keep the platform we use 100% free!"*).
5. **Invoices for commercial purchasers** requiring an invoice will be prepared by Bette according to details provided by the seller.

Note: It is the seller's responsibility to collect payment for their sales and turn the payment over to Larry for deposit.

If you hand in funds from the sales made by another member, make sure Larry is aware of the details so you and the seller can be credited accordingly. If you are paid for another member's sale, please ensure that Larry **and** the member who sold the plant(s) are advised so nobody is asked to pay a second time.

Tracking and Reporting Sales: Please see page 3 for required information and details about completing sales slips.

1. Ideally, sales will be recorded electronically on the spreadsheet provided to you– (Christine will manage an Excel Spread Sheet Program to keep track of each member's sales and funds received). **Christine will provide a copy of your spreadsheet from 2024 and Peter will print delivery slips for this year's sales.**

It is the seller's responsibility to collect sufficient information to identify the purchaser and delivery details, i.e. Full Name, address and contact number. Note: a telephone contact number will assist you to contact the purchaser if required

OR

2. Any sales made using the traditional hand written slips will be completed by the seller and the white copy presented as soon as possible. If you require some of these slips, contact Larry.

Sales Updates – You will be asked on the Wednesdays in September for your sales numbers to assist the committee with total purchase requirements and organization.

Timeline for Deliveries to Clients

Flower Delivery Dates - Supplier/ Dealer to Cornwall – expect Tuesday, September 30th or morning of 1st of October, 2025

Flower Delivery Date by Club Members –

Commercial/Residences: Wednesday, October 1st ; Thursday, October 2nd , Friday, October 3rd

Residences – Friday October 3rd and Saturday, October 4th, 2025, starting at 8:30AM (and, if necessary, finishing on Sunday the 5th of October and Monday, 6th of October).

Pick-up – By special pre-arrangement, only!! When clients purchase, they may indicate that they wish to pick up their plants (instead of us delivering).

Mum Delivery, Storage and Pick-up location (for members delivering): Mum's will be delivered to the garage of **Roger and Liz Lee, 256 Eastport Dr., Cornwall, ON K6H 0H1 Tel # 613-861-9040.** For access, if Roger or Liz cannot be contacted, contact Patti.

Routing and Mapping: This will be a new computer program that organizes and equalizes the numbers per route. The routing information is used to assist deliveries and avoid duplication of travel. **Routing will be completed on Tuesday, the 30th of September by Peter.**

Delivery of Plants- Please let us know your availability to help deliver either by driving or as an assistant..... deliveries are easiest with teams of two people.

The following information is required for every sale (even the pick-ups):

- **Full Name** of individual to whom it is to be **delivered.** Please try to avoid using such names as 'Grammy, Aunt Lucie or Mum'.

- **Civic Address of the recipient.** – 123 Whatever Street. Not RR. # 1 Lunenburg etc. If there is an apartment number, identify it or at least a description. i.e. Third floor, east corner apartment
- **Name of community, (i.e. Williamstown)** if no community name is provided, it will be assumed to be a Cornwall address. In South Glengarry, some addresses are now “Cornwall” please also indicate the name of the old community ie Glen Walter, etc.
- **Telephone number of recipient if possible**
- **Postal code.** This is important especially when it comes to our routing night if we need one.

Orders for Multiple Plants (Cost \$15.00 per Pot... no quantity discounts)

Computer generated slips – Printed slips for Delivery purposes will be provided.

Sales information will be maintained for future use by the seller.