



PART A: PROJECT OVERVIEW		
<b>Project Name</b>		
Project Sponsor:		
Contact Information: email: _____  telephone: _____		
Description of project		
<b>Project Timeline</b>	Start:	Finish:
<b>Need:</b> Tell us what the need for the project is and how the project will address this need.		
Expectation from Rotary:		
<input type="checkbox"/> Fundraising <input type="checkbox"/> Leadership		
PART B: ALIGNMENT WITH ROTARY'S PRINCIPLES AND PRIORITIES		
Explain how the project meets the clubs principles and priorities. <ul style="list-style-type: none"><li>• <a href="https://www.rotary.org/myrotary/en/learning-reference/about-rotary/guiding-principles">https://www.rotary.org/myrotary/en/learning-reference/about-rotary/guiding-principles</a></li><li>• <a href="https://www.rotary.org/myrotary/en/learning-reference/about-rotary/areas-focus">https://www.rotary.org/myrotary/en/learning-reference/about-rotary/areas-focus</a></li></ul>		



<b>PART C: PROJECT DETAILS</b>
<b>Impact:</b>
Who will benefit from this project? How will this project make our community a better place to live?
<b>Stakeholders</b>
Please attach letters of commitment from these stakeholders
<b>Partners.</b>
What other community partners have been approached with this project? Do you have letters of support from community partners? If yes, please attach to application
<b>Outcomes:</b>
What are the intended outcomes of this project? How do we measure its success?
<b>Recognition:</b>
How will Rotary's contribution be recognized?



PART C: FUNDRAISING PLAN				
Is your project eligible for external grants?				
<ul style="list-style-type: none"> <li>○ Gaming Grants (BC)</li> <li>○ District Grants</li> <li>○ Rotary International Grants</li> <li>○ Federal Grants</li> <li>○ Other: (Specify) _____</li> </ul>				
List in the table below all expected sources of funding for your project, both cash or in-kind, in Canadian dollars.				
Sources of Funding				
Contributor	Cash	In-kind	Confirmed	Anticipated
<i>eg. Municipal Gov't</i>	<i>eg. \$5,000</i>	<i>\$15,000</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Penticton Rotary Contribution</b>			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>			<input type="checkbox"/>	<input type="checkbox"/>
<b>These totals should be the same as the total "Funds from Sources" in the Budget Details Chart</b>				
Budget Details				
Item (Please provide details for each)	Amount requested from Penticton Rotary	Funds from other sources		Total for this category
		Cash	In-kind	
<b>Capital expenditures: (buildings, renovations, and/or repairs)</b>				
<b>Capital assets:</b>				
<b>Professional fees:</b>				
<b>Staff wages &amp; employment costs:</b>				
<b>General Project Costs:</b>				
<b>TOTAL:</b>				



Which Rotary fundraisers will be used to fund this project	
<ul style="list-style-type: none"> <li><input type="radio"/> Lobster Fest</li> <li><input type="radio"/> October Fest</li> <li><input type="radio"/> Rib Fest</li> <li><input type="radio"/> Diamonds on the Deck</li> <li><input type="radio"/> Westjet Raffle</li> </ul>	<ul style="list-style-type: none"> <li><input type="radio"/> Other: (Please provide details – and remember volunteer burn out is a concern).</li> </ul>
<b>How much fundraising do you plan to do per fiscal year:</b>	
Year 1:	
Year 2:	
Year 3:	
Year 4:	
Please note: Only under exceptional circumstance will multiyear projects be recommended to the club.	
PART D: RISK MANAGEMENT	
Financial:	What expectation is there that Rotary commit funds beyond the project timeline?
Reputational:	If the project is delayed, or fails, what is the risk to our community reputation?
Workload:	Will the project place heavy demands on our club members? Has this been considered in light of other projects our club sponsors?

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date