|  |
| --- |
| **Part A: Project overview** |
|  |
| **Project Name** |
| Project Sponsor: |
| Contact Information:email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Description of project** |
|  |
| **Project Timeline** | Start: | Finish: |
| **Need:** Tell us what the need for the project is and how the project will address this need. |
|  |
| Expectation from Rotary: |
| 🞏 Fundraising🞏 Leadership |
| **Part B: Alignment with Rotary’s Principles and Priorities** |
| Explain how the project meets the clubs principles and priorities.  |
| * <https://www.rotary.org/myrotary/en/learning-reference/about-rotary/guiding-principles>
 |
| * <https://www.rotary.org/myrotary/en/learning-reference/about-rotary/areas-focus>
 |
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| **Part C: Project details** |
| **Impact:**  |
| Who will benefit from this project? How will this project make our community a better place to live? |
| **Stakeholders**   |
| Please attach letters of commitment from these stakeholders |
| **Partners**.  |
| What other community partners have been approached with this project? Do you have letters of support from community partners? If yes, please attach to application |
| **Outcomes:**  |
| What are the intended outcomes of this project? How do we measure its success? |
| **Recognition:**  |
| How will Rotary’s contribution be recognized? |

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| **Part D: Budget** |
| **Is your project eligible for external grants?**  |
| * Gaming Grants (BC)
* District Grants
* Rotary International Grants
* Federal Grants
* Other: (Specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| List in the table below all expected sources of funding for your project, both cash or in-kind, in Canadian dollars. |
| **Sources of Funding** |
| **Contributor** | **Cash** | **In-kind** | **Confirmed** | **Anticipated** |
| *eg. Municipal Gov’t* | *eg. $5,000* | *$15,000* | 🞏 | 🗹 |
| **Penticton Rotary Contribution** |  |  | 🞏 | 🞏 |
|  |  |  | 🞏 | 🞏 |
|  |  |  | 🞏 | 🞏 |
|  |  |  | 🞏 | 🞏 |
|  |  |  | 🞏 | 🞏 |
|  |  |  | 🞏 | 🞏 |
| **TOTAL** |  |  |  |  |
| **These totals should be the same as the total “Funds from Sources” in the Budget Details Chart** |
| **Budget Details** |
| **Item**(Please provide details for each) | **Amount requested from Penticton Rotary** | **Funds from other sources** | **Total for this category** |
| **Cash** | **In-kind** |
| **Capital expenditures: (buildings, renovations, and/or repairs)** |  |  |  |  |
| **Capital assets:** |  |  |  |  |
| **Professional fees:**  |  |  |  |  |
| **Staff wages & employment costs:** |  |  |  |  |
| **General Project Costs:** |  |  |  |  |
| **TOTAL:** |  |  |  |  |

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| **Part D: Risk Management** |
| Financial:  | What expectation is there that Rotary commit funds beyond the project timeline? |
|  |
| Reputational: | If the project is delayed, or fails, what is the risk to our community reputation? |
|  |
| Workload: | Will the project place heavy demands on our club members? Has this been considered in light of other projects our club sponsors? |
|  |

Is your organization or its members willing to volunteer for Rotary fundraisers/events? YES \_\_\_\_ NO \_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature of Sponsor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date