

The Rotary Club of Belleville



P.O. Box 22082
Belleville, Ontario
K8N 5V7

The Rotary Club of Belleville, Ontario, Canada is part of one of the greatest service clubs in the world.

Rotary is an organization of business and professional leaders united worldwide who provide humanitarian service, encourage high ethical standards in all vocations and help build goodwill and peace in the world. In more than 160 countries, approximately 1.2 million Rotarians belong to more than 30,000 Rotary clubs.

The 4-Way Test of the things we think, say, and do:

- Is it the **truth**?
- Is it **fair** to all concerned?
- Will it build **goodwill** and **better friendships**?
- Will it be **beneficial** to all concerned?

Funding Application

Before Submitting Your Application,
Please Ensure the Following:

- All questions are completed
- All required materials are included

****INCOMPLETE APPLICATIONS CANNOT BE PROCESSED****

Application Timelines:

Applications are approved twice a year.

- Please submit applications by November 30 for approval before the end of the year.
- Please submit applications by April 30 for approval before the end of May.

Application Form

Agency or Individual Name _____

Address _____

Telephone Number _____

Fax Number _____

E-Mail _____

Name of person Completing Application _____

Telephone Number / Fax/ E-Mail (if different from above) _____

If an Agency, Name of Board Committee Chairperson _____

Telephone Number / Fax/ E-Mail (if different from above) _____

If an Agency, Date of Incorporation and/or Date of Establishment _____

Amount of Request: \$ _____

Has your Organization received funds from the Rotary Club of Belleville.

Yes _____

No _____

Please provide a brief description of the project/activity and outline its purpose and primary objectives. _____

Please describe the target group to whom the project/activity/program is offered.

Describe how this project/activity/program meets the objectives of Rotary.

What is the geographic area served by this project/activity/program?

How many people will be served by this project/activity/program? (i.e. number of users) _____

How many of those served live in the Belleville area? (i.e. number of persons) _____

What is the duration of the project/activity/program? _____

How long may it require funding from the Rotary Club of Belleville? _____

What other funding sources are anticipated for the future? _____

How do you intend to measure project/activity/program outcomes? (i.e the benefit, impacts/effects for the individual or community? _____

What other individuals or organizations financially support this proposal or related proposals and to what extent?

None _____

If any other supporters, provide details below:

Has support been requested from other sources and denied?

Budget:

Outline the budget requirements of your proposal. (if space is insufficient, please attach additional documentation.)

Please list up to three references for support of the project/activity/program.

Name _____

Relationship to Program _____

Phone Number _____

Address

Name _____

Relationship to Program _____

Phone Number _____

Address

Name _____

Relationship to Program _____

Phone Number _____

Address

Notes

- A. Upon receipt of the completed application, The Rotary Club of Belleville may make independent inquiries as to the merits of the proposal, and particularly as to whether or not it falls within the guidelines established by the Rotary Club of Belleville and Rotary International.
- B. If funding is provided, The Rotary Club of Belleville reserves the right to satisfy itself that the money is spent in accordance with the approved application and may require an accounting to this effect.
- C. Approval of funding does not imply that this project has been accepted for on-going annual support.

Signature of Person completing Application _____

If an Agency, Position in the Organization _____

Date of Application _____

Completed application should be sent to

The Rotary Club of Belleville
P.O. Box 22082
Belleville Ontario K8N 5V7

AGENCY ENDORSEMENT

I certify that to the best of my knowledge, the information provided in this application is accurate and complete, and that this funding request is endorsed by the organization I represent.

I also certify that if funding is approved, the organization I represent will provide the required reports of finances and activities.

The Board of Directors is aware of its responsibilities, as dictated by the Ontario Corporations Act, the Income Tax Act, the Ontario Human Rights Code, the Charities Accounting Act, and the Charitable Gifts Act. Further, the Board of Directors agrees to operate in accordance with the guidelines and policies of the Rotary Club of Belleville.

BOARD/EXECUTIVE APPROVAL

This application was approved by the Board of Directors/Executive at its meeting of:

Date: _____

Copies of Minutes Attached.

ENDORSEMENT

Signature of Chair of Board (or Designate)

Name (please print)

Date Signed