

Minutes of the Executive Board November 20, 2018

1. Roll Call & Declaration of Quorum

- **Present:** Peter Guerra, Bob Leitch, Mike Jellinek, Marie Rosko, Garry Froese, Linda Edgell, Ian Brown
 - **Regrets:** Dennis Sutton, Ray Andrews, Dan Mercer
- Quorum: Declared

2. Review of the Agenda

- a. Mike noted that he has ceased inserting a Summary of Action Items in the agenda and minutes of meetings as it was apparent that they were not considered useful.

3. Approval of the Minutes of October 16, 2018

- a. Moved by Marie, seconded by Bob, carried.

4. New Business/Correspondence:

- a. Nil

5. President

- a. Committee composition was discussed. A review and update of committee and sub-committee membership is to be done during the next few cub meetings. A sign-up drive will occur with the aim of having every member serving on a committee and/or a particular project.
- b. Key Board positions need to be filled. Public Image and Secretary will need replacements ASAP. The Director Charitable Spending slot needs a replacement in July for the next Rotary year. Garry indicated he would determine who will sit on a Nominating committee.
- c. Garry informed the board that Murray Tuft would visit the club on the 22nd to ~~give us anatta-boy~~ recognize the club's excellent work on Polio Plus. It was noted by Garry that a club member has donated a significant amount to Polio Plus.
- d. Linda moved, and Peter seconded, to cut the budgeted cheque for Project Unity. Approved.

6. Treasurer

- a. Financial report (attached). No discussion.
- b. Peter provided some insight/information on the Rotary Club of Oak Bay Foundation work. He will pass on to Dan and Winona for consideration.

7. Past President

8. President Elect

9. Foundation and International Project

- a. Nil

10. Club Administration/Social

- a. Marie informed the board that Peter Garnham would be approached to take the role of Club Quartermaster. He would be responsible for keeping track of and ordering all the paraphernalia we need to keep going. This includes pins, T-shirts, aprons, Rotary Greeting Cards, Membership packages, etc.
Secretarial Note: ~~Press gang successful.~~ Peter has volunteered to take the role.
- b. It was agreed that this would be the last year to run a family Christmas Breakfast. It will be replaced by an outdoor family summer event.
- c. Ian confirmed that he would be following up on how the club wishes to thank speakers ... be it with a Rotary thank-you card or something more meaningful.

11. Director – Fundraising:

- a. Bob briefed that all was in order for the Poinsettia deliveries on the 22nd.
- b. An online raffle contract has been signed with Raffle Nexus Canada.
- c. This year's Monte Carlo Committee will be run by Ian Brown with Judy Paterson as deputy. The plan would be for her to take overall responsibility the following year.
- d. Bob briefed that ~~the good idea club was working well~~ there were some great suggestions for other club fundraising projects. However absent Champions willing to do the necessary midwifery, the good ideas would gather dust in a bin somewhere.

12. Director – Charitable Spending:

- a. Nil

13. Public Image:

- a. Nil

14. Membership

- a. Nil.

15. Secretary

- a. All is ready for the Salvation Army Kettle Drive.

16. Adjournment:

- **Date of next meeting: 18 December.**