



26th Annual Sooke Rotary Auction and Spring Fair Saturday, April 29th, 2017

SEAPARC Arena, 2168 Phillips Road, Sooke B.C

DIRECTIONS From Victoria.....take Highway 14 toward Sooke. Turn right (heading north) on Phillips Road just past the Sooke River bridge. SEAPARC Leisure Complex is on your left.



CELEBRATING CANADA 150



TERMS AND CONDITIONS

EXHIBITOR APPLICATION, PAYMENTS AND DONATION MUST BE RECEIVED BY PRINT DEADLINE - APRIL 7, 2017. APPLICATIONS WILL BE ACCEPTED BEYOND THIS DATE, IF BOOTH SPACE IS AVAILABLE. INCULSION IN PRINT MEDIA CANNOT BE GUARANTEED PAST PRINT DEADLINE.

CANCELLATION POLICY: PRIOR TO APRIL 1, 2017, FULL REFUND OF BOOTH FEE WILL BE AWARDED. AFTER APRIL 1, 2017, MINIMUM CANCELLATION FEE OF 25% APPLIES; PARTIAL REFUND OF BALANCE PROVIDED ONLY IF A REPLACEMENT EXHIBITOR CAN BE FOUND.

WIFI INTERNET SERVICE IS AVAILABLE IN THE ARENA, HOWEVER **CELLULAR** SERVICE IS **VERY POOR**.
NO FUNDRAISING RAFFLES OR 50/50 DRAWS PERMITTED. FREE DRAWS OR GIVE AWAY RAFFLES ARE PERMITTED.

EXHIBITORS MAY BRING SHELVES, TABLES, PROPS ETC FOR BOOTH SPACE, MUST REMAIN WITHIN THE CONFINES OF YOUR ALLOTTED 10 X 10 SPACE. 10 X 10 ADVERTISING TENTS ARE ACCEPTABLE.

LIMITED ELECTRICITY AVAILABLE, MUST BE REQUESTED AT TIME OF BOOTH BOOKING.

EXHIBITOR DROP OFF AND SET UP

FRI. APRIL 28 2:30 PM UNTIL 7:30 PM

SAT. APRIL 29 7:30 AM UNTIL 9:00 AM

******ALL EXHIBITORS MUST COMPLETE SET UP PRIOR TO 9:50 AM**

BUSINESS EXPO TAKEDOWN

SAT. APRIL 29 NO EARLIER THAN 5 PM

ALL EXHIBITORS MUST CHECK-IN AT THE REGISTRATION TABLE PRIOR TO SET UP.

- PARKING ATTENDANTS WILL DIRECT EXHIBITORS TO DESIGNATED UNLOADING ZONES (SIDE DOORS TO ARENA).
- IT IS IMPORTANT TO UNLOAD QUICKLY TO ALLOW FOR THE NEXT EXHIBITOR IN LINE.
- ONCE UNLOADED ALL EXHIBITORS WILL BE DIRECTED TO PARKING AT SOOKE RIVER CAMPGROUND (SHUTTLE SERVICE AVAILABLE). PARKING ON THE ARENA GROUNDS IS TO BE AVAILABLE FOR SEAPARC AND ROTARY AUCTION GUESTS, CUSTOMERS, ATTENDEES AND DIGNATARIES.

******VEHICLES MUST BE OFF LOADED AND CLEAR THE PARKING AREA BY 9 AM.**

DOORS OPEN TO PUBLIC:	SATURDAY APRIL 29TH	10 AM
OFFICIAL OPENING CEREMONY	SATURDAY APRIL 29TH	10 AM
SILENT & BICYCLE AUCTION BEGINS	SATURDAY APRIL 29TH	10 AM
BICYCLE AUCTION ENDS	SATURDAY APRIL 29TH	4:30 PM
BUSINESS EXPO ENDS	SATURDAY APRIL 29TH	5 PM
50/50 RAFFLE SALES AND DRAW	SATURDAY APRIL 29TH	@ TBA
SILENT AUCTION	SATURDAY, STAGGERED FINISH	TBA
ENTERTAINMENT ON THE MAIN STAGE THROUGHOUT THE DAY (LINE UP TBA)		
LIVE AUCTION, EVENING DINNING AND ENTERTAINMENT		START TIME TBA

I/WE understand and hereby accept the terms and conditions of this agreement.

Print Name _____ Date _____

Signature _____ Rotary contact _____