



## Human Services Donation Application

The Rotary Club of Kelso, Washington, raises and distributes funds for programs and services that encourage physical, social, cultural, and intellectual growth with a special emphasis on projects which support the wellbeing and education of youth in Kelso and Castle Rock/Toutle/Silver Lake, WA. Eligible recipients are not for profit, IRS tax code 501(c)(3) organizations that serve this region. Please provide the following information:

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Request: \_\_\_\_\_

Geographic area and target population served by the program: \_\_\_\_\_

\_\_\_\_\_

Date funds needed: \_\_\_\_\_

Amount of Request: \_\_\_\_\_

Program/Project Summary: **Provide a one page cover letter or attachment and (if a first time recipient) a copy of your 501c3 determination letter.** Describe who will benefit and how; how the money will be spent; total cost of the program/project and sources of other funds, especially from other Rotary clubs; and opportunities for public recognition of the Kelso Rotary Club donation. Requests for more than \$1,000 will have to provide additional, substantiating information.

Please email or mail the request at least 45 days prior to the date the funds are needed.