Adopted - 01-07-2020

**Article 1 - TWIN CITIES ROTARY ANNUAL DUES**

The annual membership dues for the Twin Cities Rotary Club are $180.00. Dues shall be paid annually on or before June 15th and are considered past due after June 30th. Annual Dues Statements shall be mailed on or before April 1st of each year. For new members who join after July 31st dues shall be pro-rated on a monthly basis.

**Article 2 - TWIN CITIES ROTARY INITIATION FEE**

The initiation fee for membership into the Twin Cities Rotary Club shall be $00.00. The

initiation fee shall be waived if the new member is transferring from another Rotary Club

or a Rotaract Member who has ceased to be a member of Rotaract within the proceeding two years.

**Article 3 - CLUB EXPENDITURES AND DONATION AUTHORIZATION**

Section 1 All non-budgeted transactions over Five Hundred Dollars ($500.00) which are approved by the Board shall be taken to the floor of a regular Club meeting for a majority approval by the membership.

Section 2 All non-budgeted transactions over Five Hundred Dollars ($500.00) which are initiated and approved by a majority of the membership at a regular Club meeting will be

taken to the Board by the President or their designee for approval.

**Article 4 - FINANCIAL RESERVES**

Twin Cities Rotary will strive to maintain not less than a Five Thousand Dollar ($5,000.00) reserve fund. Fund shall be held in the Administration Account.

**Article 5 - CHECK WRITING**

The president and the treasure are the authorized signers on the bank signature card. One signature is required on a check. The treasure will be responsible for the check book. All expenditures / checks shall require a voucher or receipt to serve as proof of, reason for, and history of expenditures.

**Article 6 - EXPENSES RELATED TO ALCOHOL**

Board approval shall be required prior to any expenditure of Club moneys for the purchase of alcoholic beverages. The Board shall take into consideration Club Event, Public Event, or Fund-Raising Event, subject to RI insurance.

Adopted - 01-07-2020

**Article 7 - TWIN CITIES ROTARY EXPENDITURES FOR PRE-PRESIDENT ELECT**

**TRAINING SEMINAR (PRE-PETS), PRESIDENT ELECT TRAINING SEMINAR**

**(PETS), - DISTRICT TRAINING AND CONFERENCE (DTC) AND ROTARY INTERNATIONAL CONFERENCE**

Section 1 Pre-PETS and PETS Registration & Direct Costs / Board Approval

Section 2 International Conference Actual Attendance Costs / Board Approval

Section 3 DTC; the Club will pay for the Twin Cities Rotary Members registrations and one (1) night’s room cost. The Club will not pay for Non-Rotarian Spouse registrations. The money for this type of expense is to come from the Club Administration Account. If the number of people who wish to attend and the subsequent expenses exceed the budgeted amount, the board shall either approve additional funding or the money will be proportionally used for all members who attend that event. Reimbursement shall not exceed actual cost to the member. Any Member who receives Club reimbursement must agree to provide a report, at the President’s discretion.

**Article 8 - MULTIPLE TWIN CITIES ROTARY MEMBERSHIPS WITHIN A FAMILY**

Each Member of the Twin Cities Rotary is an individual Member with the same rights, responsibilities and privileges associated with such membership. Each membership shall stand on its own.

**Article 9** - **NOMINATION COMMITTEE**

The Nomination Committee shall be appointed by the President and confirmed by the

Board. The members of the Nomination Committee shall consist of the President-Elect

(Chair), four (4) Past Presidents, one (1) members of the current Board, and one (1) Club

Member. All deliberations and discussions shall be kept Confidential.

**Article 10 - HONORARY MEMBERSHIP IN THE TWIN CITIES ROTARY CLUB**

Honorary membership shall be for the Rotary Year, a twelve (12) month period beginning on July 1st through June 30th. Members approved for Honorary Membership in Mid-year shall hold membership until the end of the Rotary Year, June 30th. Nominations for Honorary Membership may be made by any active member of the Club. Nominations will be made through the Membership Committee and referred to the Board for approval. Honorary Membership shall be determined as directed in the Twin Cities Rotary Bylaws and the RI Constitution.

**Article 11 - Order of Business - Agenda for a Typical Twin Cities Rotary Club Meeting:**

Meeting called to order

Pledge of Allegiance

Prayer

Four (4) Way Test

Introduction of Visiting Rotarians and Guests

 Adopted – 01-07-2020

Correspondence, announcement and Rotary information

Committee reports

Any unfinished business

Any new business

Address or other program features

Adjournment

**Article 12 - Twin Cities Rotary Budget**

The President shall insure their approved budget for the year, is posted in Twin Cities Club’s Document Section of Club Runner. For the purpose of easy reference by Club members and to assist future Presidents in preparation of their budgets.