



Background

The Meadow Ridge Rotary Club of Maple Ridge is part of one of the greatest service clubs in the world!

Rotary is an organization of business and professional men and women united worldwide who provide humanitarian service, encourage high ethical standards in all vocations, and help build goodwill and peace in the world. In more than 160 countries worldwide, approximately 1.2 million Rotarians belong to more than 34,000 Rotary clubs.

Giving Guidelines

The Meadow Ridge Rotary Club accepts Service Project funding requests on a **quarterly basis** from local organizations whose requests fall within our general guidelines below. Applications that fit the criteria are **not** automatically guaranteed funding, the Meadow Ridge Rotary Club reviews all applications based on our current funding priorities and available resources.

1. The funding recipient must be a non-profit charitable or educational organization;
2. Meadow Ridge Rotary Club may participate with funding up to 50% of total project funding;
3. Service Projects must clearly identify opportunities to 'brand' the Meadow Ridge Rotary's financial or volunteer support, through the use of club name and logo in promotional material, newsletters and/or social media;
4. Preference is given to funding requests for specific programs or capital projects that provide a long lasting positive impact in our community and leave a physical asset in the community;
5. Service Projects that benefit humanitarian needs, address poverty & hunger, support efforts on behalf of the environment, promote arts & culture and literacy are also given priority;
6. The Meadow Ridge Rotary Club is looking for Service Projects that offer not only the opportunity to support financially but also provide our membership with the prospect of directly participating in a 'hands on' manner to support the project;
7. Priority is given to one-time funding applications, unless the Meadow Ridge Rotary has adopted a project or program for specific reasons;
8. All other funding sources should be disclosed with each Service Project request.
9. The Recipient will report back to the Rotary Club in writing with information and documentary proof (receipts, invoices etc. if required for larger donations) that the Donation was used for the purposes for which it was given. This report is required before subsequent grant requests will be considered;
10. Beginning January 1, 2013, organizations are only eligible to receive Ridge Meadows Rotary club grants once per year.



The Meadows Ridge Rotary Club **does not generally** support or sponsor:

1. Individuals;
2. Tax Supported government agencies (e.g. fire police) but will consider special projects for public schools;
3. Organizations or projects outside the Maple Ridge / Pitt Meadows areas;
4. Service Project funding is designed for community capital project, and will **not** be considered for **ongoing** operational funding;
5. Political projects or those primarily related to a political cause;
6. Religious organizations for religious purposes;
7. Sabbatical leaves or scholarly research;
8. Travel that is social, recreational or invitational in nature or travel for annual general meetings, retreats, conferences or inter-league tournaments;
9. Past or current debt, loan or interest payments or sustaining on endowment funds;
10. Professional development of staff;
11. Subsidized housing programs;
12. Vocational training programs;

How to Apply:

1. Determine if your project fits our guidelines and funding priorities.
2. Fully complete the Meadow Ridge Rotary Club's Service Project Fund application form.
3. Mail or email the form to the attention of Community Services Director Mike Davies, Meadow Ridge Rotary, P.O. Box 29586, Maple Ridge B.C. V2T 6Z4 or mt.davies@shaw.ca.
Deadlines for applications are September 30th, December 31st, March 30th and June 30th.
Please allow at least 4 weeks from application deadline for processing.
4. The Community Service Committee of the Rotary Club reviews all completed applications. Final funding levels will be determined by the outcome of annual fundraising efforts by the Rotary Club, number of applications and nature of application. All applicants will be notified of the final funding decisions regardless of outcome.

****** Incomplete applications cannot be processed; all requests must be submitted using the Meadow Ridge Rotary Project Fund Application form only! Please contact the Community Services Director with questions******