

# Rotary Club of Kamloops Daybreak



## *Request For Funds*

*Please submit this application plus all supporting documents to Daybreak Rotary funding committee chair via email, Joshua Molsberry (joshuamolsberry@yahoo.ca) or mail it to: P.O. Box 1363, Kamloops, B.C., V2C 6L7*

For requests of **\$500 or less** please complete section **A & B**  
For requests **over \$500** please complete section **A, B & C**

Please note: applicants whose funding request is successful may be asked to attend a meeting to accept a cheque. The Rotary Club of Kamloops Daybreak meets every Friday morning at 7:00am at Hotel 540 at 540 Victoria Street, Kamloops B.C.

## **Section A—Organization Information**

Name of Organization applying for funds: \_\_\_\_\_

Name of contact person: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Website address: \_\_\_\_\_ Cheque payable to: \_\_\_\_\_

Date of application: \_\_\_\_\_ Deadline for funding: \_\_\_\_\_

Please note: funding request approvals may take up to three months. Please do not apply for funding with a lead time less than three months. Please see notes at the end of this application for details.

## Section B—Details Of Request

**Request Summary:** please remember to include ANY information which might be relevant:  
**Briefly describe the organizations requesting funding:**

**Describe the project the grant will fund:**

**Describe the impact of this project on those involved—who will benefit?**

**Has this organization previously been funded by Rotary?**  
 If so, please provide details including the date and amount of funding.

**Recognition: How will this donation be recognised by your organization?** *Please note that recognition may be as simple as announcing us as a sponsor at the event or including our name in a newsletter.*

## Section C—Request Budget

Please provide a detailed budget (of this project only) not just of the portion for which funding is being requested.

<i>Please attach a separate sheet if necessary.</i>				
Please provide itemized details	Total Budget	Amount Contributed by your organisation	Amount Requested	
<b>Total</b>				
What other partnerships will be required to make this project work—if any?				

**Please provide any other information not requested above that you believe is relevant to this application:**

**Notes to applicants:**

- *Project requests are reviewed in early September, early January, late March & late June.*
- *The Community Project Evaluation and Funding Committee reviews the applications and approves amounts up to \$2,500. Amounts greater than this are presented to the board and reviewed at their next meeting. The board of directors meet the 3<sup>rd</sup> week of every month*
- *Applications that are approved for funding are notified by the Funding Committee chair and those not approved are also notified*