

**President's Visioning Advisory Team  
Rotary Club of Kelowna Sunrise**

**Article 1: Organization**

1.1 The President's Visioning Advisory Team, henceforth referred to as the Team in this document, shall be maintained until such time that it is dissolved by a motion from the club's membership.

1.2 Membership

1.2.1 The Team shall consist of five members: the President Nominee, The President Elect, the President, and two past presidents.

1.2.2 The Team membership shall be renewed each year commencing on July 01.

1.2.3 The past presidents selected for the Team, with their responsibility commencing on the first day of the upcoming Rotary year, shall be elected by the membership of the club during the club's fall Annual Meeting.

1.2.3.1 A past president shall serve for two consecutive years on the Team, with the exception noted in 1.2.3.2.

1.2.3.2 For the purposes of maintaining continuity, for the Rotary year 2013-14 the second past president elected shall only serve for a one year period.

1.2.4 One of the past presidents shall be appointed by the club executive prior to July 01 to serve as the Chair and to preside over the Team; but such appointment shall be only for one year.

**Article 2: Operations**

2.1 The Team shall hold regular meetings at least every three months during each year.

2.2 The Chair of the Team may call a special meeting of the Team at other times.

2.3 A quorum for a meeting shall be three members of the Team.

2.4 Minutes shall be taken at each meeting and a report shall be provided to the executive and membership following the regular meetings of the Team.

### **Article 3: Responsibilities**

3.1 The key function of the Team shall be to ensure that the Visioning/Strategic Plan of the club is successfully developed and implemented.

3.2 Specifically, the Team shall:

3.2.1 Clarify the process necessary to develop and implement successful strategic actions that will ensure that the goals are achieved;

3.2.2 Develop time lines to guide the development of strategic actions and the implementation of these plans;

3.2.3 Monitor and evaluate the progress being made in the development and implementation of the strategic actions;

3.2.4 Provide guidance to the committees assigned with the responsibility of developing and implementing the strategic actions for each goal;

3.2.5 Review and approve the plans that are developed to achieve the goals.

3.2.5 Ensure that the Strategic Plan is regularly updated.

3.3 Upon request of the current president, provide guidance and support to the president

3.4 The Team shall provide recommendations on the operations and practices of the president, executive and club as it pertains to the implementation of the club's Strategic Plan.

Approved (13-07-16)