



CANMORE ROTARY CLUB CHARITABLE FOUNDATION COVID-19 Relief Fund Grant Guidelines

The Canmore Rotary Club Charitable Foundation is working to help fund front-line organizations that are keeping our community safe and healthy as we recover from COVID-19.

GRANT AMOUNTS:

Careful stewardship of donations by the Canmore Rotary Club Charitable Foundation has resulted in the availability of funds yet to be dispersed. To date \$188,000.00 has been raised for the COVID-19 Relief Fund and \$146,000.00 has been granted to 18 charities in our community.

There is currently \$42,000.00 remaining in the COVID-19 Relief Fund. Grants will be available to eligible organization to a maximum value of \$10,000.00. The deadline for submitting a grant application is March 31, 2022. Completed applications should be emailed to: canmorerotaryfoundation@gmail.com.

Project timeline: Project must be completed no later than October 31, 2022. Final report is due 30 days after project end date.

WHO CAN APPLY:

CRA QUALIFIED CHARITIES serving those affected in the Bow Valley region east of the Banff Park gates by the COVID-19 pandemic are eligible to receive this grant. This includes the communities of Harvey Heights, Canmore, Dead Man Flats, Exshaw, Municipal District of Bighorn, Kananaskis Improvement District and Stoney Nakoda First Nation. Key priorities are programs or projects that focus on keeping Bow Valley residents fed, sheltered, safe and connected, especially vulnerable residents.

** Please note - A registered Not for Profit or Society may still need a qualified charitable organization as partner so please give us a call if we can help with information on this point or find aligned fiscal partners for this application. If you have any questions on this charitable status, please give Lawrence Nyman a call before you start to apply (403-707-8878).

Eligible Initiatives:

- Must be charitable in nature
- Must be for the benefit of the Bow Valley community (as outlined above)
- Must provide direct response and support those affected by COVID-19, particularly those who are most vulnerable and those who may face social isolation
- Must use the grant awarded to provide for expenses incurred or planned in the Bow Valley region.

The following initiatives are ineligible:

- Deficit reduction (e.g., debts or loans)
- Building an endowment or general fundraising
- Sponsorships
- Primarily benefitting individuals (such as scholarships)
- Initiatives without specific benefit to the Bow Valley region
- Religious activities or services that focus on only one spiritual tradition
- Political activity that is prohibited by Canada Revenue Agency.

GRANT ASSESSMENT CRITERIA:

The grant assessment criteria are based on the following area:

- Project clarity and quality of idea
- Potential for impact and benefit to the Bow Valley community
- Urgency of need

REPORTING REQUIREMENTS:

The Canmore Rotary Club Charitable Foundation values innovation, experimentation, and curiosity. We also understand that COVID-19 has put significant stress on core services. We place a high value on sharing what we learn openly and honestly, and we want our grantees to do the same. Please complete a simple impact report by October 31, 2022, or 30 days after the project end date, that includes:

- What did you learn?
- Share 1-2 stories of impact (can be selfie-video, photos, or quotes)
- A minimal budget outline.

WHAT HAPPENS AFTER I SUBMIT MY APPLICATION?

- You may be contacted to discuss your application
- All grant applicants will be contacted by email notifying you if your grant request was approved or denied