Rotary Club Of High River

APPLICATION FOR FUNDING

Rotary Club of High River

Notes:

- Please Complete All Sections Of The Form
- Please Note That Only Emailed Applications Made Using This Form Can Be Accepted And Reviewed
- Please Email Completed Application To: rotaryhighriver@gmail.com

Date of Application:

Name Of Organization Applying For Funding:

Organization Full Address (Including Postal Code):

Contact Person

Name:

Position:

Phone Number:

Email Address:

Incorporation Number (If Applicable):

Incorporation Date:

Charitable Donation Number (If Applicable):

Charitable Organization Name:

Executive Director (If Applicable):

Number of Staff (Total):

Full Time:

Part Time:

Amount Requested:	Applicant Initial
Preferred Date To Receive Funding:	Applicant Initial

Internal Use Only / Rotary Club Of High River Authorization For Funding (Signatures)

Rotary Club President Name:	Signature:
Rotary Club Board Member:	Signature:

Part A – About Your Organization / Group

Overview Of Organization

A1. Guiding Principles: Beliefs / Values / Philosophy

A2. Mission Statement And Goals Of The Organization

A3. Programs And Services - List the programs and services that are provided and describe each. This will provide a summary of your organization and impact in the community.

A4. Board Of Directors (if applicable) - Include the names, addresses and contact numbers of your current Board as well as any other pertinent information that may be helpful.

Part B – What Is The Purpose Of The Requested Funding?

Purpose of the Funding Request – Impact On The Community

Purpose of the Program – What Is The Funding Intended To Do? How Will It Assist The Target Population?

B1. Who Will The Funding Impact?

Check The Geographical Areas That Apply:

High River:

Foothills County:

Other (Include Details):

B2. Why Is There A Need For This Program In Our Community?

Are Other Organizations Within The Community Offering Similar Programs?

Yes

No Applicant Initial

B3. What Is Your Organization Currently Doing In Our Community And What Impact Has Been Observed Through Your Actions?

B4. What Are The Outcomes That The Funding Will Attain? What Is The Proposed Timeline?

B5. Does Your Organization Have An ALGC Number?

Yes*

No

AGLC NUMBER: Applicant Initial

* For audit purposes, a confirmation letter will be required should funding be provided.

B6. Please Indicate If There Are Any Other Funders For This Program:

Yes

No

Outside of Rotary, Who Else Is Funding This Project?

If Applicable, How Much Funding Will Other Organizations Provide?

If Applicable, When Will Those Other Organizations Provide Funding?

Will You Be Fundraising For Part Of The Proposed Project?

Yes

No

If So, How Much Will Be Fundraised?

Cost Breakdown

Operating Expense Amount:

Administration Expense Amount:

Program Costs:

Other Costs (Describe If Applicable):

B7. Provide A Budget Specific To The Program, Project, Service Or Initiative You Are Requesting Funding For.

Notes:

- The Budget Should Match The Amount Requested.
- Please Provide Financial Statements If Applicable
- The Rotary Club Of High River Cannot Typically Consider Applications For Deficit Funding Of Projects.
- Grant Applications And Budget Should Be Completed Prior To Consideration Of Funding.
- Wages Cannot Be Considered For Funding.

Proposed Budget:

Funding Notes:

- Funding is supplied on a one-time basis. If additional funding is required for future dates or projects, you would need to resubmit an additional application for funding.
- If your organization is successful in your application for funding, we may ask that you present to the membership at one of our Rotary meetings.
- If your organization is successful in receiving funding, we may ask your organization to join as volunteers with Rotary on a community-based initiative such as Christmas Light Campaign in George Lane Park or the annual Canada Flag Campaign.

Applicant Initial

Declaration Of Intent (To Be Initialed By A Signing Authority Of Your Organization)

As the applicant, I declare that if awarded funding by the Rotary Club Of High River, it shall be used solely and explicitly for the purposes stated in this application and in accordance with the statement of expenditure (budget) as submitted and approved. Any portion of the grant funds not used for these purposes, or any portion not required to complete the project or meet the described objectives will be returned to the Rotary Club Of High River.

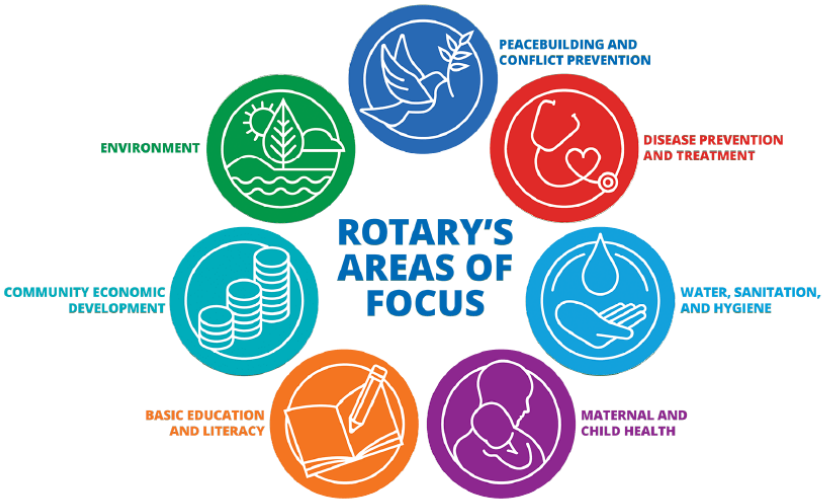
Applicant Initial

I Also Agree To Provide The Following Within 45 Days Of The Project Completion:

- A report detailing the use to which the funds were applied.
- The report will be presented to the membership of the Rotary Club of High River
- Copies of all publicity and or printed material associated to project.
- Detailed statements of revenues and expenditures.
- Volunteer with the Rotary Club of High River on a community initiative.

Applicant Initial

From The 7 Areas Of Rotary Focus Shown In The Diagram, Please Indicate Which Area(s) Of Focus Your Application Best Supports Or Aligns With:



Authorized Signature Of Applicant Organization:

Print Name And Position:

Date Signed (Including Year):

Location Signed (City Or Town In Alberta):

Rotary Club of High River Grant Application Process

Step 1: Complete Grant Application
Step 2: Email Grant Application To Rotary Club Of High River To: rotaryhighriver@gmail.com
Step 3: Applications Will Be Reviewed By The Rotary Club Of High River Community Grants Committee And Presented To The Rotary Club Of High River Board Of Directors (If Applicable)
If Successful: Proposal Will Be Presented To High River Rotary Membership
If Unsuccessful: Applicant Will Be Emailed To Be Informed
Step 4: All Applications For Funding Will Be Replied To In Writing Within 2 Months From The Application Submission Date. Replies Will Provide Status Of Application And / Or A Decision Regarding Funding.

Service ABOVE Self