**New Member Application Policy**

1. Potential member **MUST** attend 3 meetings prior to submitting application.
2. If new member expresses interest in joining, Application is to be completed and signed by the Sponsor.
3. Sponsor will give the application to the Membership Committee, who will send the potential new member a letter advising of the approval process and expectations.
4. Membership Committee will refer the application to a Rotary Advisor for an educational discussion to ensure the prospect understands Rotary and the commitment involved.
5. If the prospect wishes to proceed the Advisor will then refer the application to the Membership Director with comments.
6. Notice of the application is forwarded to the Club members for consideration and comments and is open for 7 days. All comments will be directed to the Club President or Membership Director.
7. If an objection is presented to the President or Membership Director by an existing member and concerns cannot be resolved, the objections will be presented to the President &/or Membership Director in writing so it can be presented to the Board for resolution.
8. The application, along with any member objections, is presented for approval to the Board by the Membership Director.
9. Upon Board approval a mentor will be assigned and an induction package will be sent to the approved new member.

**Objections**

1. Member can make verbal objection within the 7 day period to President &/or Membership Director.
2. Membership Director shall notify the President.
3. If the objection cannot be resolved following discussions between the objecting member and the Membership Director then the President will instruct the objecting member to prepare and present a written objection to the Board.
4. The Written Objection shall set forth the following:
	1. Name of the member objecting;
	2. Basis for the objection;
	3. Supporting grounds;
	4. Evidence of wrong doing where available / applicable; and
	5. Corroborating evidence where available / applicable.
5. The Board shall hear the objection during an in camera session at the first available Board meeting.
6. At the in camera session the Board may:
	1. Dismiss the objection;
	2. Request additional information or attendance by the objecting member;
	3. Offer the applicant an opportunity to respond;
	4. Accept the objection and deny membership to the applicant.
7. Upon request the Board will keep the name of the objecting member and the information supporting the objection in confidence.
8. In making its decision the Board shall consider whatever it determines to be relevant, including:
	1. The Rotary 4 Way Test;
	2. The suitability of the applicant as a Rotarian;
	3. The best interests of the club.
9. The Board shall not consider any objection to an application if the Board is of the view that the objection discriminates or could reasonably be viewed as discriminating against an applicant based upon sex, sexual orientation, religion, race, age, or disability.
10. Board decision is final with respect to this application and a new application can not be submitted by the applicant for a period of two years.