

SPRING 2023 COMMUNITY GRANT FUNDING APPLICATION

The Rotary Club of Red Deer Sunrise welcomes applications from Red Deer community organizations for our Community Grant program. The Club priority for 2020 - 2023 is to enrich lives and brighten futures for children, families, and youth. Please review the eligibility requirements in the Introductory Letter posted on our website <https://rdrotarysunrise.ca/>

Deadline for Application: Noon Friday April 28, 2023

Submit to: info@rdrotarysunrise.ca

PART A ABOUT YOUR ORGANIZATION/GROUP

ORGANIZATION NAME (FOR THE GROUP RESPONSIBLE FOR ACCOUNTING FUNDS): _____

ORGANIZATION ADDRESS: _____

CONTACT NAME: _____ CONTACT PHONE NUMBER: _____

E-MAIL ADDRESS: _____

REGISTERED NOT-FOR-PROFIT OR CHARITABLE ORGANIZATION NAME: _____

INCORPORATION NUMBER: _____ INCORPORATION DATE: _____

CHARITABLE DONATION NUMBER: _____ R R _____
 (IF APPLICABLE)

CHARITABLE ORGANIZATION NAME: _____
 (IF DIFFERENT THAN ABOVE)

EXECUTIVE DIRECTOR (IF APPLICABLE): _____

NUMBER OF STAFF: _____ FULL TIME: _____ PART TIME: _____

AMOUNT REQUESTED: \$ _____ (maximum grant awarded \$2,500)

AUTHORIZATION FOR APPLICATION:

NAME: _____ POSITION: _____

SIGNATURE: _____

NAME: _____ POSITION: _____

SIGNATURE: _____ DATE SUBMITTED: _____

PLEASE KEEP INFORMATION BRIEF. BULLETS ARE ACCEPTABLE.

PART B: ORGANIZATION BACKGROUND INFORMATION

- B1. What is the mission/mandate of your organization?**
- B2. Identify legislation that governs the mandate.**
- B3. What are the goals of the organization?**
- B4. Briefly describe the programs/services your organization provides.**
- B5. Attach a separate page listing the current Board of Directors. Include: position, name, address, and phone number(s) of each director.**

PART C: USE OF FUNDS

- C1. What is the name of the project, service, or initiative these funds will be used for?**
- C2. Who is the target population? How will they benefit from these funds?**
- C3. What is/are the specific objective(s) of this initiative?**
- C4. How will this initiative operate? Include staff required, time frames, any entry requirements, and location.**
- C5. What are the specific benefits to your organization?**
- C6. What are the expected benefits to the community?**
- C7. How will volunteers (organization volunteer, community members, Rotary club members) be involved in this initiative?**
- C9. How will you know if you have been successful?**
- C10. How does the initiative fit with the priority of the Rotary Club of Red Deer Sunrise?**

PART D: FUNDING AND REPORTING

- D1. Attach a detailed budget for the initiative you are requesting funding for.**
- D2. What other funders are expected to contribute to this project?**
- D3. How will the organization recognize the Rotary Club of Red Deer Sunrise as a partner?**
- D.4 How will you report outcomes (financially and otherwise) to the Rotary Club of Red Deer Sunrise?**
- D.5 Attach current financial statements.**

IMPORTANT:

- The Rotary Club of Red Deer Sunrise will not consider applications for deficit funding of projects
- Grant packages must be complete, prior to consideration for funding

DECLARATION OF INTENT:

(to be completed by a signing authority of your organization)

As the applicant, I declare that if awarded funding by the **ROTARY CLUB OF RED DEER SUNRISE**, it shall be used solely and explicitly for the purposes stated in this application and in accordance with the statement of expenditure (budget) as submitted and approved. Any portion of the grant funds not used for these purposes, or any portion not required to complete the project or meet the described objectives, will be returned to the **ROTARY CLUB OF RED DEER SUNRISE**, unless prior written permission to vary these purposes is obtained from the club.

I agree to provide, within 60 days of project completion:

- a report detailing the use to which the funds were applied***
- copies of all publicity and/or printed materials associated with the project***
- a detailed statement of revenues and expenditures***
- a presentation to provide program outcomes to members of Rotary Club of Red Deer Sunrise at a mutually agreeable club meeting.***

Applicant signature: _____

Print name and position: _____

Signed at: _____ Date: _____ 20____