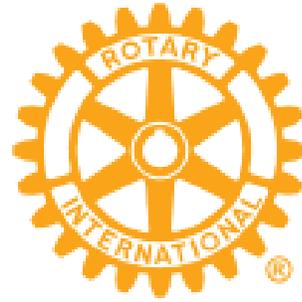


Rotary

Club of The Pas



Rules for Half-Staffing the Canada Flag

Objectives

The Half-Staffing of national flags is a well-established procedure whereby countries bestow an honour and express a collective sense of sorrow. Given that such flags are recognized as paramount symbols of their nations, the act of Half-Staffing is a dramatic visual statement that speaks to the sense of loss that is shared by all their citizens.

It is in this context that the Rotary Club of The Pas wishes to further develop the principles that will determine the Half-Staffing policy relative to the National Flag of Canada as well as the precise arrangements to be put in place and exercised in a consistent and appropriate manner. Therefore, the Rotary Club of The Pas has adopted the rules hereto attached.

Definitions

Unless the context otherwise requires it, the following terms shall mean:

"Flag"

the National Flag of Canada as approved by Parliament and proclaimed by Her Majesty Queen Elizabeth II, Queen of Canada, on February 15, 1965. In the case of the Rotary Club of The Pas, "Flag" refers to both the large flag in Devon Park and the smaller one in Sunset Park.

"Half-Staff"

the position of the Flag when flying at Half-Staff will depend on its size, the length of the flagpole and its location; but, as a general rule, the centre of the Flag should be exactly half-way down the flagpole. When hoisted to or lowered from Half-Staff position, a flag should be first raised to the top of the flagpole.

"Rules"

the Rules for Half-Staffing the National Flag of Canada.

1. Rotary Club Members

Upon the death of any current or former member of the Rotary Club of The Pas the flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

2. Spouse of Rotary Club Members

Upon the death of the current spouse of a current or former member of the Rotary Club of The Pas the flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

3. The Sovereign, the Governor General and the Prime Minister

Upon the death of the Sovereign, the current Governor General or the current Prime Minister, the Flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

4. Former Governor General

Upon the death of a former Governor General, the Flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

5. Former Prime Minister

Upon the death of a former Prime Minister, the Flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

6. MP of Churchill—Keewatinook Aski

Upon the death of the current or a former MP for the riding of Churchill—Keewatinook Aski, the Flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

7. MLA of The Pas-Kameesak

Upon the death of the current or a former MLA for the riding of **The Pas-Kameesak**, the Flag is flown at Half-Staff from the time of notification of death until sunset on the day of the funeral or, if there is to be a memorial service to be held well after the passing, the Half-Staffing should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.

8. Half-Staffing Initiated by the Province

When the Province of Manitoba Half-Staffs its provincial flag for a reason other than provided for in the Rules, the Rotary Canada Flag will be Half-Staffed for the same duration as the Province Half-Staffs its Flag.

9. Special Days

The Flag will be Half-Staffed on the following days:

- April 28, Day of Mourning for Persons Killed or Injured in the Workplace (Workers' Mourning Day);
- June 23, National Day of Remembrance for Victims of Terrorism;
- Second Sunday in September, Firefighters' National Memorial Day, unless Half-Staffing occurs near the place where a memorial is being observed, then Half-Staffing can occur according to the prescribed order of service;
- Last Sunday in September, Police and Peace Officers' National Memorial Day, unless Half-masting occurs near the place where a memorial is being observed, then Half-Staffing can occur according to the prescribed order of service;
- September 30, National Day for Truth and Reconciliation;
- November 11, Remembrance Day, unless Half-Staffing occurs at the National War Memorial or a place where remembrance is being observed, then Half-Staffing can occur at 11:00 or according to the prescribed order of service;
- December 6, National Day of Remembrance and Action on Violence Against Women.

9. Rotary International

Upon the request of Rotary International, the flag will be flown at Half-Staff to honour members of Rotary International. The flag will be flown at Half-Staff from the time of notification of death until sunset the following day.

10. Exceptional Circumstances

In exceptional circumstances the club president may approve the Half-Staffing of the Flag that is not specifically provided for in the Rules.

11. Delegation of Authority

In the event that the club president is not available to consider the recommendations the president elect or the past president shall have the delegated authority to decide.

12. Legal Holidays

If the Flag is Half-Staffed in accordance with the Rules, it must nonetheless be flown at Full-Staff on the following legal holidays created under the Holidays Act (R.S.C. c. H-5): Victoria Day and Canada Day.

13. Half-Masting Notice

Upon occurrence of an event provided in Sections 1 to 10 or upon approval of the club president pursuant to Section 11, the Club President will send notice to the Member in charge of the flag instructing them to Half-Staff the flag. The notice will stipulate the reason and duration of the Half-Staffing. A brief biography should also accompany the notice when Half-Staffing is carried out upon the death of a person.

Acknowledgements – These guidelines were adapted by the Rotary Club of The Pas from the Rules for Half-Staffing the National Flag of Canada from the Department of Canadian Heritage to form the Rotary Club of The Pas’ Rules and Policy for Half-Staffing the Canada Flag.

Department of Canadian Heritage :

<https://www.canada.ca/en/canadian-heritage/services/flag-canada-masting-rules.html>