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**Rotary Program Partner Grant Funding**

April 9st, 2018

The Rotary Club of Regina is inviting charities to apply for funding from our charitable foundation, the Rotary Club of Regina Community Fund. We are interested in supporting a Regina based charity in one or multiple programs. To achieve this we will partner with a respected charity in our community by way of making a gift of $5000 per year for 3 years beginning in 2018.

We are inviting interested charities to submit an application, using the attached template, indicating how they will use the money and the exposure our Club will receive in exchange for our support. The membership of our Club will make the selection of the successful charity. We will not necessarily approve any charity if our criteria is not met.

As a charitable organization in our community and one that may have had previous affiliation with our Club we invite you to respond with an **application by May 5th, 2018**. The Service Projects Committee will receive all applications, review and short list up to three (3). **The final three will be expected to present their project to the membership of the Rotary Club of Regina.**

The application template and criteria are attached. Please e mail submissions to [andrew.wilson@mckesson.ca](mailto:andrew.wilson@mckesson.ca) Service Projects Committee by May 1st, 2018. If you are not interested in responding please advise.

Thank you for your interest in the work of Rotary. If you have any questions regarding this process, contact Andrew Wilson, Member, Service Projects Committee at 306-581-7317 or email [andrew.wilson@mckesson.ca](mailto:andrew.wilson@mckesson.ca)

**Criteria:**

The following criteria will be used in establishing merit and consideration for the Service Project Committee.

* Registered Canadian Charity through CRA (have CRA number)
* Donor dollars must stay in Regina
* Rotary favours projects with multi users
* Project must have long term sustainability
* Project has evidence of funding from other credible sources/organizations
* No evidence of duplication of services within the community
* Charity should uphold the values and principles of Rotary
* Project appears to live out the 4 Way test and align with the values of Rotary
* Naming/public recognition very important
* Recognition will be a key factor in proposal success and approved by the Rotary Community Fund Board
* The presentation must outline the project in detail and be supported by a budget
* Selection of charity will be determined by the Rotary membership and be ratified by the Community Fund Board and the Rotary Club of Regina

**Submissions:**

**The deadline is Tuesday, May 5th, 2018.**  Submissions will include an outline of the proposal, a supporting budget, and recognition. If shortlisted, the charity will be asked to present to the membership of the Rotary Club of Regina.

Email submissions to: Andrew.wilson@mckesson.ca

**Attention Service Projects Committee Regina Rotary**

**Rotary Program Partner Application Template**

1. Date of application:
2. Name of Charitable Organization:

Address:

Phone:

E-mail:

1. Contact person:

Title:

Phone:

E-mail:

1. Charitable Information:

Non-profit number:

CRA business/charitable number:

Other registrations:

1. Main objectives of organization.  (Provide brief overview)
2. Describe the project that this donation will be used for, including the main objective of the project, any pertinent details that support it and any measurable outcomes.
3. Name of Project

Start Date:

Completion Date:

Location of Project:

1. Total Project Budget:
2. Include a detailed budget for this project.
3. Amount of donation requested (If approved, funds must be used for this project only. If project is cancelled funds must be returned.)
4. Identify other sources of funding sought or committed for this project

1. Donation Recognition:

For the Rotary Club of Regina, recognition of this donation is a very important component of this application. How will the Rotary Club of Regina be recognized for their contribution to this project?

1. Is there anything else the Service Projects Committee should know about this project that will help us make a decision? Please include anything that may not have fit into the above questions?