**#HELP NORTHUMBERLAND BEAT COVID-19**

**Volunteer Registration and Schedule**

It is time to mobilize an army of volunteers to help our community beat COVID-19. In collaboration with the Ontario Health Team Northumberland and the HKPR Health Unit the Rotary Club of Cobourg is leading a community collaboration to recruit volunteers to assist at the Vaccine Clinic opening this Tuesday March 16th at the Cobourg Community Centre.

We need volunteers in three areas:

1. Assisting at the Clinics – two shifts 8 to Noon – Noon to 5

* (Complete Form Attached)

1. Making Telephone Calls

* (Complete Form Attached)

1. Drivers of elderly to CCC Vaccine Site – this is being overseen by Community Care Northumberland

* (Please call – 705 653-7476 or email: ride@commcare.ca)

Attached is a brief description of the possible roles and responsibilities – these will include some on -line training prior to the clinics opening. Assignments will be made at the beginning of each Volunteers shift.

|  |  |  |
| --- | --- | --- |
|  | Requirements per shift |  |
| Lobby Greeter | Verify COVID screen, washroom | 4 |
| Ice Pad Greeter | Verify appointment, direct to staging | 2 |
| Pod Line Controller | Ensure distancing in lineup, hand off to escort | 4 |
| Escort | Take to chair, assist with clothes, releasing patients and cleaning chair | 4 |
| Runners | Delivering vaccine to vaccinator, loading cart supplies, flagging physician on direction of clinician | 8 |
| checkout attendants | monitoring lines, offering juice/snack to take/directing to exit | 2 |

We will need to schedule 50-60 volunteers a day to support the clinics.

In making a commitment to volunteer – we will need you to indicate what days and time you are available. **Volunteers are expected to highlight/check at least 2 time slots over the next two weeks.**

Please see the BELOW – complete and return this completed document no later than Saturday, March 13th, at 12pm to [helpbeatcovid@gmail.com](mailto:helpbeatcovid@gmail.com)

Thank you for your consideration and willingness to support this life saving effort.

|  |  |
| --- | --- |
| Name: |  |
| Email Address: |  |
| Phone Number: |  |

**CCC Clinic Volunteer Schedule**

**WEEK #1**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date/**  **Time** | **Tuesday,**  **March 16** | **Wednesday,**  **March 17** | **Thursday, March 18** | **Friday, March 19** | **Saturday, March 20** |
| **Morning**  **8-12am** |  |  |  |  |  |
| **Afternoon**  **1-5pm** |  |  |  |  |  |
|  |  |  |  |  |  |

**WEEK #2**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Date/**  **Time** | **Monday, March 22** | **Tuesday, March 23** | **Wednesday, March 24** | **Thursday, March 25** | **Friday, March 26** | **Saturday, March 27** |
| **Morning**  **8-12am** |  |  |  |  |  |  |
| **Afternoon**  **1-5pm** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Telephone Committee Availability**

**– Please indicate which days you would be available to make phone calls.**

**March**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Please Complete and email this document to: [helpbeatcovid@gmail.com](mailto:helpbeatcovid@gmail.com)