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**Rotary/Co-op Fund Objective and Criteria**

**Objective:**

* The primary objective is to provide support for youth projects/programs that will enhance educational and recreational opportunities in the Lake Melville Region. The fund can be used to provide infrastructure and programming and also to expand or improve existing projects/programs.

**Eligibility:**

* Community based groups in the Lake Melville Region who provide educational and recreational projects/programs for youth are eligible for consideration under this program. Other community based group projects/programs can be considered.

**Criteria:**

* The projects/programs should be tangible, i.e. infrastructure, public relations oriented, and for the betterment of the community.
* Projects/programs that appeal to the larger audiences are preferred but not essential.
* Projects/programs with broader community support is preferred.
* Projects/programs are encouraged to source funding from other sources, and projects/programs leveraging funding from other sources will be given higher consideration.
* Applications for core funding or ongoing funding for projects/programs will not be considered.
* All projects/programs must bear the Co-op and Rotary logos and have media acknowledgement.

**Application Requirements:**

* Letter signed by a duly authorized officer of the organization requesting assistance under the fund.
* A detailed description of the proposed projects/programs, including competitive quotes for any completed project work.
* Proposed timeline for the projects/programs.
* List of other funding sources, in-kind contributions, and supporting documents.
* Detailed description of how the project/program meets the objective of the fund

**Approval Process:**

* Applications for funding shall be forwarded to the Rotary Club of Happy Valley- Goose Bay.
* Rotary Committee will conduct initial screening to ensure proposals are complete and compatible with the fund objectives and criteria.
* Projects/programs meeting the fund objectives and criteria will be approved by the Co-op/Rotary committee or boards.
* Approvals are pending confirmation and approval of funding from other sources.
* Approved applications will have agreed timelines for completion.
* Rotary will release funds for projects upon receipt of confirmation of work completed in accordance with the approved application.
* Both organizations will continue to identify and share project/program ideas for consideration.