

**Rotary Club 25 Grant Application**  
 Next Grant Applications are due on August 15, 2019  
 Email to club25@duluthrotary.org

Date of application: \_\_\_\_\_

**Organization Information**

*Name of organization*

*Legal name (if different)*

*Address*

*City, State, Zip*

*Phone*

*Fax*

*Website*

*Name of top paid staff*

*Title*

*Phone*

*E-mail*

*Name of contact person regarding  
this application*

*Title*

*Phone*

*E-mail*

Is your organization an IRS 501(c)(3) not-for-profit? \_\_\_\_\_ Yes \_\_\_\_\_ No

If no, is your organization a public agency/unit of government? \_\_\_\_\_ Yes \_\_\_\_\_ No

▪ If no, please describe your organization:

**Proposal Information**

Please give a 2-3 sentence summary of request:

Population served:

Geographic area served:

Project dates: \_\_\_\_\_

Fiscal year end: \_\_\_\_\_

**Budget**

Dollar amount requested\*:

\$ \_\_\_\_\_

Total project budget:

\$ \_\_\_\_\_

Total annual organization budget:

\$ \_\_\_\_\_

\* Generally requests do not exceed \$5,000.

## **PROPOSAL NARRATIVE**

***THIS ENTIRE SECTION SHOULD BE NO LONGER THAN ONE PAGE***

### **I. ORGANIZATION INFORMATION**

Brief summary of organization mission and goals.

### **II. PURPOSE OF GRANT**

Please address each point:

1. The opportunity, challenges, issues or need and the community that your proposal addresses.
2. Overall goal(s) regarding the situation described above.
3. Objectives or ways in which you will meet the goal(s).
4. Specific activities for which you seek funding.
5. Who will carry out those activities.
6. Time frame in which this will take place.
7. How the proposed activities will benefit the community in which they will occur, being as clear as you can about the impact you expect to have.
8. Long-term funding strategies (if applicable) for sustaining this effort.
9. Where the activity will take place.
10. How funding could be leveraged from other sources.

### **III. EVALUATION**

Please describe your criteria for success. What do you want to happen as a result of your activities? You may find it helpful to describe both immediate and long-term effects.