



## SPOKANE ROTARY 21

### Civic Affairs Grant Application

- Please provide a brief response to each question. Limit your proposal narrative to no more than three pages; attach a copy of your project budget, including other possible sources of support.
- Submit your application and budget as attachments to:
  - Shelly Wynecoop: shelly.wynecoop@gmail.com.
  - Marie Strohm: mariestrohm20@gmail.com
- One of our committee members will be in touch to arrange an onsite interview, discuss your application, and invite you to a CAC committee meeting.

#### ORGANIZATIONAL OVERVIEW

1. Organization name and address:
2. Contact person name and telephone number:
3. What is the mission/purpose of the organization? Include a summary of the population served.
4. Is the organization a 501(c)(3) charitable organization?
5. What is the organizational budget and what are the sources of revenue?

#### PROJECT REQUEST

1. Briefly describe the project for which you are requesting support.
2. How much is being requested of Rotary and how will the funds be used? If Rotary is not being asked or cannot fund the entire project, how will you raise the remaining funds? (Include a copy of the project budget as an attachment.)

*Note:* The Civic Affairs Committee (“CAC”) encourages applications with funding matches totaling 25% of the bottom line project cost. The Rotary 21 CAC is happy to partner with smaller organizations to help make such connections in their community. If our assistance is requested, a determination of where our network and expertise may be of assistance would take place during the CAC site visit.

For those with matching funders, please describe the granting organization(s) and your relationship with them.

3. Who will benefit from this project and how will they benefit?
4. What is the timeline for the project?

## **PUBLIC RELATIONS**

1. If a grant is received, how do you plan to recognize Rotary 21 for it?
2. Has the organization received a grant from any Rotary 21 committee within the last three years? If so, please state the amount and purpose.
3. If funds are awarded, do we have your permission to notify Rotary membership and the general public of the particulars of this grant and the amount awarded?